

Fingerprinting for Escambia Sports Officials

Fingerprinting Instructions

1. Go to <https://escambia.ibtfingerprint.com/>
2. For New Appointments "Schedule a New Appointment" in green
3. Select, **new enrollment**
4. Click **vendor/contractor**
5. Enter this Customer Identification Number: **ECS001360**
6. Click "yes" to confirm correct organization
7. Select an appointment time at one of the four fingerprint centers
8. Complete the Applicant Information sections and background questions
9. Go to the fingerprint center at the appointment

The fee for vendor/contractor fingerprinting is \$79.35 and \$10.00 for the district photo badge for a total cost of \$89.35. **This fee will cover the fingerprints for the duration of 5 years in the district.**

Badges will take approximately 5-7 business days from the date of the printing, and are to be picked up at the location in which the individual was printed.