

What to do for a Suicidal/Self-Injurious Student

Documentation/Upload fields for these steps are located in the Self-Harm Risk tab.

1. Complete the *Suicide Assessment Five-Step Evaluation and Triage (SAFE-T with Columbia)*. The Assessment must be uploaded to the Self-Harm Risk tab under Self-Harm Files.

Ask the last two (2) questions on the Suicide Risk Assessment checklist about intent to harm others. If the student answers 'yes,' enter a Concern Referral into focus. The Assessment must be uploaded to the Self-Harm Risk tab under Self-Harm Files.

2. If the student is not in imminent danger, the student may be released to the parent/guardian. Review the findings with the parent/guardian and respect the right for the family to seek further assessment/treatment on their own.
3. If the parent chooses to exercise their right to pick up the student from school, please have the parent/guardian sign the Parent Acknowledgement Form and indicate transport was provided by the parent/guardian in the Self-harm risk tab under Removal from Campus Documentation.
4. Use available methods of communication to contact the student's parent, guardian, or other known emergency contact, including, but not limited to, telephone calls, text messages, e-mails, and voice mail messages following the decision to initiate an involuntary examination of the student.

Document the method and number of attempts made to contact the student's parent, guardian, or other known emergency contact, and the outcome of each attempt. All attempts to reach the parent and/or alternate contacts for the student must be documented in the Self-Harm Risk tab.

5. Initiate an outreach call to the Mobile Response Team (MRT) via phone (866) 517-7766, depending on the circumstance. This can be for the purpose of notification or for MRT to come to your school to implement a safety plan and assess for transport for an Involuntary Examination (Baker Act).

6. If the decision has been made to delay parental notification due to the safety and well-being of the student, a DCF call must be made. The DCF call should NOT be documented in Focus.
7. If a Baker Act is initiated, note the name and qualifications of the person(s) who attempted de-escalation and the name and qualifications of the person who initiated the Baker Act in the Self-Harm Risk tab under Removal from Campus Documentation.
8. Upload a copy of any assessments used to determine acuity with Baker Act paperwork into the Self-Harm Risk tab.
9. If a student is Baker Acted from campus, the bus, or a school event and transported by law enforcement or EMS, the event must be reported to FDOE through the IERS application.

Numbers and additional Resources:

Mobile Response Team (866) 517-7766 or (850) 469-3530

Escambia County Sheriff's Office (850) 436-9620

If requesting a Baker Act that is written by a licensed mental health professional be sure to request a "Transport." If a Road Deputy refuses to Baker Act or transport children, call dispatch back and ask to speak to a Lieutenant, per Lieutenant Barber of the ECSO

Pensacola Police Department (850) 435-1855

Lakeview Adolescent Stress Unit (850) 469-3813

Baptist Behavioral Medicine Center, (850) 434-4808

West Florida Hospital, E.R. Charge Nurse, (850) 494-6565

Crisis Text Line, Text "Gulf" to 741741

National Suicide Prevention Lifeline 988

Children's Home Society, 24/7 Free Family Support Line (888) 733-6303