

The School District of Escambia County

Payroll and Benefits Accounting Department
75 North Pace Blvd
Pensacola, Florida 32505

Payroll Deduction Cancellation Form

Name (Last, First, Middle Initial)	Social Security Number (last four digits only) XXX - XX -
School/Department	Check One <input type="checkbox"/> Monthly Pay <input type="checkbox"/> Bi-Weekly Pay

Please cancel my payroll deduction for the following checked items:

- ☐ Pen (Professional Educators Network)
- ☐ American Fidelity
- ☐ Foundation for Excellence
- ☐ Florida Association of School Administrators (FASA)
- ☐ United Way

You cannot use this form to cancel Union Dues

You must go to the Risk Management Department to cancel the following deductions:

Group Life Insurance (Additional and AD&D)	Universal Life Insurance
Dependent Life Insurance	Critical Illness, Accident, or Hospital Confinement
Health Insurance	Identity Theft Protection
Health Savings Account	MetLife Legal Plan
Dental Insurance	Tax Sheltered Annuity (403b Plan)
Vision Care	Deferred Compensation (457 Plan)
Flexible Spending Account (Medical or Dependent Care)	
Short or Long Term Disability Insurance	

Employee Signature

Date

Phone Number

Return completed Deduction Cancellation Form to the Payroll and Benefits Accounting Department. FAX to 469-6353. If you have questions call 469-6197 or 469-6199

Payroll Department Use Only:

Date Entered in SKYWARD

Initials