

**THE ESCAMBIA COUNTY SCHOOL DISTRICT  
PROCUREMENT DEPARTMENT  
75 N. PACE BLVD.  
PENSACOLA, FL 32505**

**INVITATION TO BID (ITB) & BIDDER'S ACKNOWLEDGMENT**

POSTING DATE:

**October 31, 2023**

PROCUREMENT DEPARTMENT CONTACT & TELEPHONE:

**Kanisha Simmons (850) 469-6210**  
[ksimmons3@ecsdfl.us](mailto:ksimmons3@ecsdfl.us)

BID TITLE:

**Fruits & Vegetables – Frozen, Canned, and Packaged**

BID NUMBER:

**240502**

BID OPENING DATE & TIME

**Monday, November 20, 2023, 1:30 PM CST**

**NOTE: BIDS RECEIVED AFTER THE BID OPENING DATE AND TIME WILL NOT BE ACCEPTED.**

The School District of Escambia County, Florida, solicits your company to submit a bid on the above referenced goods or services. All terms, specifications and conditions set forth in this invitation are incorporated into your response. A bid will not be accepted unless all conditions have been met. All bids must have an authorized signature in the space provided below. All bids must be sealed and received in the School District's Procurement Department at 75 N. Pace Blvd., Pensacola, Florida 32505, by the "Bid Opening Date & Time" referenced above. All envelopes containing sealed bids must reference the "Bid Title", "Bid Number" and the "Bid Opening Date & Time". The School District is not responsible for lost or late delivery of bids by the U.S. Postal Service or other delivery services used by the Bidder. **If submitting electronically, Bidders shall submit their responses on BidNetDirect.com.** Bids may not be withdrawn for a period of sixty (60) days after the bid opening unless otherwise specified.

**THE FOLLOWING MUST BE COMPLETED, SIGNED, AND RETURNED AS PART OF YOUR BID. BIDS WILL NOT BE ACCEPTED WITHOUT THIS FORM SIGNED BY AN AUTHORIZED AGENT OF THE BIDDER.**

COMPANY NAME:

MAILING ADDRESS:

CITY, STATE, ZIP:

FEDERAL EMPLOYER'S IDENTIFICATION NUMBER (FEIN):

TELEPHONE NUMBER: (EXT: ) FACSIMILE NUMBER:

EMAIL:

HOW DID YOU FIND OUT ABOUT THIS BID? SCHOOL DISTRICT WEBSITE\_\_\_ BIDNET\_\_\_ DEMAND STAR\_\_\_ PRIME VENDOR\_\_\_

OTHER\_\_\_ (PLEASE SPECIFY\_\_\_) MINORITY/DISABLED SERVICE VETERAN SUPPLIER\_\_\_

**I CERTIFY THAT THIS BID IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER BIDDER SUBMITTING A BID FOR THE SAME MATERIALS, SUPPLIES, EQUIPMENT OR SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE TO ALL TERMS AND CONDITIONS OF THIS BID AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS BID FOR THE BIDDER. I FURTHER CERTIFY THAT I UNDERSTAND THAT FAILURE ON MY PART AS THE BIDDER TO RETURN ALL PAGES OF THE ENTIRE BID PACKAGE, AND/OR FAILURE TO RETURN ANY OF THE ITEMS LISTED IN SECTION III, SHALL RESULT IN A DETERMINATION THAT THE BID IS NONRESPONSIVE.**

AUTHORIZED SIGNATURE:

TYPED OR  
PRINTED NAME:

TITLE:

DATE:

## I. INTRODUCTION

The purpose of this solicitation is to enter into a purchase agreement for frozen, canned, and packaged fruit and vegetables for school cafeterias throughout the Escambia County School District (ECSD) for the period beginning March 1, 2024 through February 28, 2025 with a one (1) year renewal option upon mutual consent of both parties and School Board approval. The one (1) year renewal option shall be in effect for the period of March 1, 2025 through February 28, 2026. This solicitation is for the National School Lunch Program (NSLP) and Summer Food Service Program (SFSP). All terms and conditions of the agreement shall remain in effect for the entire term(s) of this agreement. The District does not pay fuel adjustment charges. Food deliveries will be shipped to the ECSD Central Warehouse, 51 E Texar Drive, Pensacola, FL 32503. The quantities and delivery dates listed herein are the best estimate of the District based on prior and projected usage. The District will make every attempt to adhere as closely as possible to the estimated dates and quantities. However, the District reserves the right to adjust shipment dates, reduce the number of shipments, and/or purchase additional quantities at the contract price at any time during the contract period.

CALENDAR OF EVENTS	
ITB Posting Date	Tuesday, October 31, 2023
Deadline for Questions (See Page 2, Section I.)	Friday, November 3, 2023
Answers to Questions Posted and Addendum Issued If Needed (See Page 2, Section I)	Tuesday, November 7, 2023
ITB Opening (See Page 1)	Monday, November 20, 2023
ITB Evaluation	Monday, December 4, 2023
School Board Approval	Tuesday, February 20, 2024
Agreement Start Date	Friday, March 1, 2024

**If offering a brand and/or product OTHER THAN ONE OF THE PREAPPROVED BRANDS LISTED, make a notation in the comments section for that item. If you offer a product that is not preapproved in this bid, you must send a sample for review by Monday, November 13, 2023, 12:00 PM, CST. Failure to send a full case quantity sample size in its original packaging and the required documentation when offering an alternate product may result in your bid being determined “non-responsive” for that item. Unmarked boxes or bags containing loose samples are not accepted. Samples should be clearly labeled “SAMPLE FOR BID NUMBER #240502.” If planning to send samples, the sample form and instructions will be posted on the Purchasing website at <http://escambiaschools.org/Page/1048>. This form must be completed prior to samples being sent. All food samples should be delivered to the Escambia County School District Central Warehouse, 51 East Texar Drive, Pensacola, FL 32503. Refer to Section T- Samples and Brand Names on page 5.**

**QUESTIONS:** Due to time constraints, it is recommended that vendors send questions by a manner that can be tracked (email, certified mail, or overnight courier); email is preferred. Deadline for questions will be **Friday, November 3, 2023, 12:00 PM, Central Standard Time.** Any changes in the specifications contained in this bid will be made by Addenda. Any Addenda issued concerning this bid will be posted on the Purchasing Department’s web pages. **PRIOR TO SUBMITTING A BID,** it shall be the sole responsibility of each bidder to contact the Purchasing Agent or visit the Purchasing Department’s Web pages to determine if an Addendum has been issued and to obtain such Addendum. Any Addendum and answers

to any questions received concerning this solicitation will be posted by close of business **Tuesday, November 7, 2023**. The direct link to the Bid Activity Section of the District website is listed below:

<http://escambiaschools.org/Page/1048>

All inquiries should be sent to:

Kanisha Simmons, Procurement Specialist  
Procurement Department  
Escambia County School District  
75 N. Pace Blvd.  
Pensacola, FL 32505  
Email: [ksimmons3@ecsdfi.us](mailto:ksimmons3@ecsdfi.us)

For the Escambia County School District (ECSD) to ensure equal treatment of all participating vendors, the above-named individual is ECSD's only designated representative for this bid. Vendors are expected to utilize this representative for **ALL** Information regarding this bid. **Vendors who contact any other District employee regarding the subject of this bid are subject to disqualification from participating in this solicitation.**

## II. GENERAL TERMS AND CONDITIONS

NOTE: The term "Contractor, Bidder, Vendor, or Respondent" as used within this Invitation To Bid (ITB) refers to the person, company or organization responding to this ITB. The Bidder is responsible for understanding and complying with the terms and conditions herein.

- A. **GENERAL:** Upon a Bid award, the terms and conditions of this Bid or any portion thereof, may upon mutual agreement of the parties be extended for an additional term(s) or for additional quantities (all original terms and conditions will remain in effect). Subject to the mutual consent of the parties, the pricing, terms and conditions of this Bid, for the products or services specified herein, may be extended to other municipal, city or county government agencies, school boards, community or junior colleges, or state universities within the State of Florida.
- B. **BID OPENING AND FORM:** Bid openings will be public on the date and time specified on the Bidder's Acknowledgement form. All Bids received after the time indicated will be rejected as non-responsive and retained by the District. Bids by Email, fax, telegram, or verbally by telephone or in person will not be accepted. The public opening will acknowledge receipt of the bids only; details concerning pricing or the offering will not be announced. All bids submitted shall become public record upon an announcement of a recommended award or thirty (30) days after the opening date whichever occurs first. To protect any confidential information contained in their Bid, companies must invoke the exemptions to disclosure provided by law in response to the ITB, and must identify the data and other material to be protected, and must state the reasons why such exclusion from public disclosure is necessary.
- C. **WARRANTY:** All goods and services furnished by the Bidder, relating to and pursuant to this Bid will be warranted to meet or exceed the Specifications contained herein. In the event of breach, the Bidder will take all necessary action, at Bidder's expense, to correct such breach in the most expeditious manner possible.
- D. **PRICING:** All pricing submitted will include all packaging, handling, shipping charges, and delivery to any point within Escambia County, Florida to a secure area or inside delivery. The School Board is exempt and does not pay Federal Excise and State of Florida Sales taxes.
- E. **TERMS OF PAYMENT / INVOICING:** The normal terms of payment will be Net 30 Days from receipt

and acceptance of goods or services and Bidder's invoice. Itemized invoices, each bearing the Purchase Order Number must be mailed on the day of shipment. Invoicing subject to cash discounts will be mailed on the day that they are dated.

- F. **TRANSPORTATION AND TITLE:** (1) Title to the goods will pass to the School District upon receipt and acceptance at the destination indicated herein. Until acceptance, the Bidder retains the sole insurable interest in the goods. (2) The shipper will prepay all transportation charges. The School District will not accept collect freight charges. (3) No premium carriers will be used for the School District's account without prior written consent of the Director of Purchasing.
- G. **PACKING:** All shipments will include an itemized list of each package's content, and reference the School District's Purchase Order Number. No charges will be allowed for cartage or packing unless agreed upon by the School District prior to shipment.
- H. **INSPECTIONS AND TESTING:** The School District will have the right to expedite, inspect and test any of the goods or work covered by this Bid. All goods or services are subject to the School District's inspection and approval upon arrival or completion. If rejected, they will be held for disposal at the Bidder's risk. Such inspection, or the waiver thereof, however, will not relieve the Bidder from full responsibility for furnishing goods or work conforming to the requirements of this Bid or the Bid Specifications, and will not prejudice any claim, right, or privilege the School District may have because of the use of defective or unsatisfactory goods or work.
- I. **STOP WORK ORDER:** The School District may at any time by written notice to the Bidder stop all or any part of the work for this Bid award. Upon receiving such notice, the Bidder will take all reasonable steps to minimize additional costs during the period of work stoppage. The School District may subsequently either cancel the stop work order resulting in an equitable adjustment in the delivery schedule and/or the price, or terminate the work in accordance with the provisions of the Bid terms and conditions.
- J. **INSURANCE AND INDEMNIFICATION:** The Bidder agrees to indemnify and save harmless the School District, its officers, agents and employees from and against any and all claims and liabilities (including expenses) for injury or death of persons or damage to any property which may result, in whole or in part, from any act or omission on the part of the Bidder, its agents, employees, or representatives, or are arising from any Bidder furnished goods or services, except to the extent that such damage is due solely and directly to the negligence of the School District. The Bidder will carry comprehensive general liability insurance, including contractual and product liability coverage, with minimum limits acceptable to the School District. The Bidder will, at the request of the School District, supply certificates evidencing such coverage.
- K. **RISK OF LOSS:** The Bidder assumes the following risks: (1) all risks of loss or damage to all goods, work in process, materials and equipment until the delivery thereof as herein provided; (2) all risks of loss or damage to third persons and their property until delivery of all goods as herein provided; (3) all risks of loss or damage to any property received by the Bidder or held by the Bidder or its suppliers for the account of the School District, until such property has been delivered to the School District; (4) all risks of loss or damage to any of the goods or part thereof rejected by the School District, from the time of shipment thereof to Bidder until redelivery thereof to the School District.
- L. **LAWS AND REGULATIONS:** Bidders will comply with all applicable Federal, State and Local laws, statutes and ordinances including, but not limited to the rules, regulations and standards of the Occupational Safety and Health Act of 1970, the Federal Contract Work Hours and Safety Standards Act, and the rules and regulations promulgated under these Acts. Bidders agree not to discriminate

against any employee or applicant for employment because of race, sex, religion, color, age or national origin. All agreements as a result of an award hereto and all extensions and modifications thereto and all questions relating to its validity, interpretation, performance or enforcement shall be governed and construed in conformance to the laws of the State of Florida. The parties agree that jurisdiction for the resolution of any legal issues arising out of this Agreement shall be solely with the Circuit Courts of Escambia County, Florida. The parties hereby waive venue in any other forum.

- M. **PUBLIC ENTITY CRIMES:** A Bidder, person, or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida State Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- N. **PATENTS:** Bidders agree to indemnify and save harmless the School District, its officers, employees, agents, or representatives using the goods specified herein from any loss, damage or injury arising out of a claim or suit at law or equity for actual or alleged infringement of letters of patent by reason of the buying, selling or using the goods supplied under this Bid, and will assume the defense of any and all suits and will pay all costs and expenses thereto.
- O. **CONFLICT OF INTEREST:** The award hereunder is subject to the provisions of Chapter 112 Florida Statutes. All Bidders must disclose the name of any company owner, officer, director or agent who is an employee of the School District and/or is an employee of the School District and owns, directly or indirectly, an interest of five percent or more of the company.
- P. **TERMINATION: DEFAULT:** The School District may terminate all or any part of a subsequent award by giving notice of default to Bidder, if Bidder: (1) refuses or fails to deliver the goods or services within the time specified; (2) fails to comply with any of the provisions of this Bid or so fails to make progress as to endanger performances, hereunder, or; (3) becomes insolvent or subject to proceedings under any law relating to bankruptcy, insolvency, or relief of debtors. In the event of termination for default, the School District's liability will be limited to the payment for goods and services delivered and accepted as of the date of termination. **CONVENIENCE.** The School District may terminate for its convenience at any time, in whole or in part any subsequent award. In which event of termination for convenience, the School District's sole obligations will be to reimburse Bidder for (1) those goods or services actually shipped/performed and accepted up to the date of termination, and (2) costs incurred by Bidder for unfinished goods, which are specifically manufactured for the School District and which are not standard products of the Bidder, as of the date of termination, and a reasonable profit thereon. In no event is the School District responsible for loss of anticipated profit nor will reimbursement exceed the Bid value.
- Q. **DRUG-FREE WORKPLACE:** Whenever two or more Bids are equal with respect to price, quality, and service, a Bid received from a business that certifies that it has implemented a drug-free workplace program as defined by Section 287.087 Florida Statutes, will be given preference in the award process.
- R. **PERFORMANCE:** In an effort to reduce the cost of doing business with the School District, and unless indicated elsewhere, no Bid or performance bond is required. However, upon award and subsequent default by Bidder, the School District reserves the right to pursue any or all of the following remedies: (1) to accept the next lowest available Bid price or to purchase materials or services on the open market, and to charge the original awardees for the difference in cost via a deduction to any outstanding or future obligations; (2) the Bidder in default will be prohibited from activity for a period of time

determined by the severity of the default, but not exceeding two years; (3) any other remedy available to the School District in tort or law.

- S. **AUDIT AND INSPECTION:** The District or its representative reserves the right to inspect and/or audit all the Bidder's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the Bidder to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this agreement. Documents/records in any form shall be open to the District's representative and may include but are not limited to all correspondence, ordering, payment, inspection and receiving records, and contracts or sub-contracts that directly or indirectly pertain to the transactions between the District and the Bidder.
- T. **SAMPLES AND BRAND NAMES: BRAND NAMES.** Specifications referencing specific brand names and models are used to reflect the kind and type of quality in materials and workmanship, and the corresponding level of performance the School District expects to receive as a minimum. Bidders offering equivalents or superior products to the brand/model referenced will: (1) reference on the bid in the space provided the manufacturer's name, brand name, model and/or part number; (2) next to the price Bidder will indicate "ALT" to reflect an alternate offering; (3) where no sample is provided with the Bid, Bidders will enclose sufficient technical specification sheets and literature to enable the School District to reach a preliminary evaluation; (4) the School District may request and Bidder agrees to submit a sample or to provide its product on-trial or demonstration, whichever the School District may deem appropriate, at no charge to the District; (5) the School District reserves the right to determine the acceptability of any alternatives offered. **SAMPLES.** Any sample requested by this Bid or to be provided at the Bidder's option, should be forwarded under separate cover to the attention of the Escambia County School District Central Warehouse. The package or envelope will reference the Bid Number, Bid Title, and Bid Item Number and clearly marked "Samples". All samples will be provided free of charge, including transportation charges. Bidders are responsible for notifying and making arrangements for pick up from the School District if a return of samples is expected. All samples unclaimed for thirty (30) days will be disposed of at the discretion of the School District.
- U. **EVALUATION CRITERIA:** Primary factors used to decide the award hereunder will be price, quality, availability, and responsiveness. Other factors that may be used in the evaluation of this bid will be: (1) administrative costs incurred by the School District in association with the discharge of any subsequent award; (2) alternative payment terms; (3) Bidder's past performance. The School District reserves the right to evaluate by lot, by partial lot, or by item, and to accept or reject any proposal in its entirety or in part, and to waive minor irregularities if the proposal is otherwise valid. In the event of a price extension error, the unit price will be accepted as correct. The School District has sole discretion in determining testing and evaluation methods. The School District may consider in conjunction to any award hereunder, those products, services and, prices available to them through contracts from state, federal, and local government agencies or other school districts within the State of Florida.
- V. **CLARIFICATIONS AND INTERPRETATIONS:** The School District reserves the right to allow for clarification of questionable entries, and for the Bidder to withdraw items with obvious mistakes. Any questions concerning terms, conditions or specifications will be directed to the designated Purchasing Agent referenced on the Bid Acknowledgement. Any ambiguities or inconsistencies shall be brought to the attention of the designated Purchasing Agent in writing at least seven workdays prior to the opening date of the proposals. Failure to do so, on the part of the bidder will constitute an acceptance by the bidder of consequent decision. An addendum to the Bid shall be issued and posted for those interpretations that may affect the eventual outcome of this Bid. It is the bidder's responsibility to assure the receipt of all addendum issued. No person is authorized to give oral interpretations of, or make oral changes to the bid. Therefore, oral statements given before the Bid opening date will not be binding. The School District will consider no interpretations binding unless provided for by issuance of an addendum. Addenda will be posted to the School District's Purchasing website address at: <http://escambiaschools.org/Page/1048> at least five workdays prior to the opening date. The bidder shall acknowledge receipt of all addenda by signing and enclosing said addenda with their bid.

- W. **BID TABULATIONS, RECOMMENDATIONS, AND PROTEST:** Bid tabulations with award recommendations are posted for 72 hours in the Purchasing Office and are also posted to the School District's Purchasing website address at: <http://escambiaschools.org/Page/1048>. Failure to file a protest within the time prescribed in Section 120.57(3) Florida State Statutes or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida State Statutes. Bid tabulations, recommendations, or notices will not be automatically mailed.
- X. **CONTACT:** All questions for additional information regarding this bid **must be directed to the designated Purchasing Agent noted on page one.** Prospective bidders shall not contact any member of the Escambia County School Board, Superintendent, or staff regarding this bid prior to posting of the final tabulation and award recommendation on the website and in the Purchasing Office. Any such contact shall be cause for rejection of your bid.
- Y. **BID PREPARATION COSTS:** Neither the School District nor its representatives shall be liable for any expenses incurred in connection with the preparation of a response to this bid.
- Z. **AGREEMENT FORM:** All subsequent agreements as a result of an award hereunder, shall incorporate all terms, conditions and specifications contained herein, and in response hereto, unless mutually amended in writing.
- AA. **MODIFICATIONS:** Changes to specifications, terms, and conditions must be in writing and by mutual consent of both parties and School Board approval, if needed.
- III. **SPECIAL CONDITIONS** These "SPECIAL CONDITIONS" are in addition to or supplement Section II GENERAL TERMS AND CONDITIONS. In the event of a conflict these SPECIAL CONDITIONS shall have precedence.
- A. **EX PARTE COMMUNICATIONS:** Ex parte communication, whether verbal or written, by any potential Bidders or representative of any potential Bidders to this solicitation with District personnel involved with or related to this bid, other than as expressly designated in this document, is strictly prohibited. Violation of this restriction may result in the rejection/disqualification of the Bidders' offer. Ex parte communication (whether verbal or written) by any potential Bidders or representative of any potential Bidders to this solicitation with District Board members is also prohibited and will result in the disqualification of the Bidders.  
**Any current vendor meetings with District staff and administration, or instructional personnel shall at no time include any conversation regarding the bid.**
- B. **DOCUMENTATION AND REQUIRED ENCLOSURES:** All documents listed below must be returned in their entirety. **Failure to return all pages of this solicitation or any of the items listed below may result in your proposal not being accepted.**
1. **The entire bid document shall be returned (pages 1 – 65).** The signature on the first page must be an original signature – no fax or email documents will be accepted. In the event that the Bidder makes an error on entering any information and enters a correction, the change(s) must be initialed. Any bid submitted with strike over or white out corrections that are not initialed will be rejected as non-responsive.
  2. **Return your original bid and one (1) copy.** The copy should be a photocopy of your original bid and there should be no differences in the bid document or attached enclosures. Any difference or failure to include bid attachments in both sets may cause your bid to be rejected. **Please mark copy "COPY." Bid documents may be printed double-sided with left margin, book-style binding.**
  3. Product specification sheets or certifications must be attached if requested for an item in the

Specifications and Pricing Section and/or if offering alternate items. If documents were sent with sample products, they should also be attached with your bid document.

4. **DRUG FREE WORKPLACE:** While it is not required, this form will be a determining factor in evaluating an award between two (2) offers equal in price, quality, and service. Refer to Attachment A.
5. **DEPARTMENT OF AGRICULTURE, CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION:** This form (Attachment B) must be signed and returned with your bid. Failure to return this form will result in your Bid not being accepted.
6. **REFERENCE RELEASE FORM (NO. P-002):** If not currently doing business with the Escambia County School District (ECSD), three (3) commercial clients or other School Districts similar to ECSD must be submitted. Refer to Attachment C.
7. **USDA CERTIFICATE OF INDEPENDENT PRICE DETERMINATION:** This form (Attachment D) must be signed and returned with your bid. Failure to return this form will result in your Bid not being accepted.
8. **NON-COLLUSION AFFIDAVIT:** This form (Attachment E) must be signed and returned with your bid.
9. Copy of Bidder's current business license.
10. **RESPONDER'S RECALL POLICY:** A one-page summary of each Bidder's recall policy and procedures with vendor contact information.
11. **ESCAMBIA SCHOOL DISTRICT PUBLIC RECORDS ADDENDUM:** This form (Attachment F) must be initialed and returned with your bid.
12. **VENDOR CERTIFICATE REGARDING SCRUTINIZED COMPANIES LIST:** This form (Attachment G) must be initialed and returned with your bid.
13. **VENDOR CERTIFICATE REGARDING E-VERIFY:** This form (Attachment H) must be signed and returned with your bid.
14. **USDA CIVIL RIGHTS STATEMENT:** By submitting a Bid, Vendor agrees to comply this form (Attachment I). It must be returned with your Bid response. Failure to return this form may result in your Bid not being accepted.
15. **PURCHASES/BUY AMERICAN:** By submitting a Bid, Vendor agrees to comply with this form (Attachment J). It must be returned with your Bid. Failure to return this form may result in your Bid not being accepted.
16. **CERTIFICATION REGARDING LOBBYING:** By submitting a Bid, Vendor agrees to comply with this form (Attachment K). It must be returned with your Bid. Failure to return this form may result in your Bid not being accepted.
17. **DISCLOSURE OF LOBBYING ACTIVITIES:** By submitting a Bid, Vendor agrees that they have read this form (Attachment L). If it is not applicable, the vendor must indicate by marking N/A on the form and return it with your Bid. Failure to return this form may result in your Bid not being accepted.
18. **CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS (GRANTS) ALTERNATIVE I:** By submitting a Bid, Vendor agrees to comply with this form (Attachment M). It must be returned with your Bid. Failure to return this form may result in your Bid not being accepted.



C. **JESSICA LUNSFORD ACT:** Vendor will comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, by certifying that the vendor and all of its employees who provide services while students are present under this contract have completed the background screening required by the referenced statutes and meet the standards established by the statutes. This certification will be provided to the school in advance of the vendor providing any services on campus while students are present. **The vendor will bear the cost of acquiring the background screening required by Section 1012.32, F.S.,** and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to vendor and its employees. The vendor will follow the procedures for obtaining employee background screening as outlined on the Escambia County School District Website: <http://ecsd-fl.schoolloop.com>. Vendor will provide the District a list of its employees who have completed background screening as required by the referenced statutes and meet the statutory requirements. Vendor will update the list in the event that any employee listed fails to meet the statutory standards or new employees who have completed the background check and meet standards are added. The parties agree that in the event that vendor fails to perform any of the duties described in this paragraph, this will constitute a material breach of the contract entitling school to terminate immediately with no further responsibility to make payment or perform any other duties under this contract. Vendor agrees to indemnify and hold harmless school, its officers and employees from any liability in the form of physical injury, death, or property damage resulting from vendor's failure to comply with the requirements of this paragraph or Sections 1012.32 and 1012.465, Florida Statutes.

**\*\*For Direct Shipments To The Central Warehouse, Background Screening Requirements Do Not Apply.\*\***

D. **DISCONTINUED/SUBSTITUTE ITEMS:** In the event the producer/supplier replaces the specified products with a new product, the awarded Bidder will notify the Purchasing Agent indicated on page one (1) in writing, and will apprise the District of product replacement options at the bid price, and/or any cost reduction available for the specified product(s). The Bidder shall obtain written authorization from the District for product replacement and/or cost reduction on any specified product(s).product(s).

E. **BID QUANTITIES: Quantities and delivery dates indicated in this bid are estimates based on prior usage.** Actual purchases may vary from item to item and the School District cannot guarantee that items will be purchased exactly as indicated. The District reserves the right to increase or decrease all estimated quantities during the term of this contract or delete any item or items as it deems appropriate without affecting the bid pricing or the terms and conditions of the bid.

F. **TERM OF AGREEMENT:** The term of this agreement will be for the period beginning March 1, 2024, through February 28, 2025, upon mutual consent of both parties and School Board approval. The one (1) year renewal option shall begin on March 1, 2025, through February 28, 2026, contingent upon mutual consent of both parties and School Board approval.

G. **EVALUATION CRITERIA:** Bids shall be evaluated by a committee to determine which Bidder best meets the needs of the School District. The School District reserves the right to evaluate by lot, by partial lot, or by item. Award will be made using either or both of the following criteria:

Line Item by Low Price: Award for each line item will go to the vendor with the lowest price when the low price is for a product on the approved products list or where an alternate product is bid, was tested and approved by the District upon receipt of sample as detailed in this solicitation. The District reserves the right to reject any bid with a minimum shipment requirement; therefore, low bid with minimum shipment requirements will only receive the award if the minimum shipment quantity is accepted by the District. Products approved prior to posting of this bid are listed in the Specifications and Pricing Section (Section VII) for each item.

Award by Lot: Aggregate low price for all line items in a similar, compatible lot may be awarded to one (1) Bidder. For example, spices would be one (1) lot.

H. **ALTERNATE BID:** The District shall have sole discretion in accepting or rejecting any alternate product offered.

- I. **ALTERNATE PRODUCTS:** The District pre-approves products in student taste tests prior to bid evaluation (see paragraph U). Offering any product not listed as approved in this document is an alternate bid. Bidders may offer an equivalent product in lieu of the items approved. An alternate product will only be accepted if a sample is provided to the District in the time and manner stated within this document. The District shall have sole discretion in accepting or rejecting a vendor's alternate product. If approved, the alternate product bid for that item will be added to the approved product list and will be accepted for potential award for this and future solicitations. For larger and/ or more expensive items, vendors may send detailed specifications, including but not limited to, photos or drawings and the full manufacturer's warranty in place of the sample, providing a request is made in writing to the Purchasing Agent list on Page one (1) of this document.
- J. **ADDITIONAL TERMS AND CONDITIONS:** The School District reserves the right to reject offers containing terms and/or conditions contradictory to those requested in this solicitation.
- K. **ADDITIONAL FEDERAL REQUIREMENTS:** While not provided as separate certifications in this bid, by signing this bid, the signatory attests to the applicable certification provisions listed below:
1. Title VI of Civil Rights Act of 1964, as amended, USDA regulations implementing Title IX of the Education Amendments, Section 504 of the Rehabilitation Act of 1973, Age Discrimination Act of 1975, 7 C.F.R. Parts 15, 15a and 15b, and FNS Instruction 113-1, Civil Rights Compliance and Enforcement-Nutrition Programs and Activities, and any additions or amendments.
  2. The Clean Air Act (42 U.S.C. § 7401 *et seq.*), the Clean Water Act (33 U.S.C. § 1311–1330, § 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 C.F.R. § 1.1 *et seq.*).
  3. Certification Regarding Lobbying pursuant to 31 U.S.C. 1352 (Appendix A: 7 C.F.R. Part 3018).
  4. Disclosure of Lobbying Activities pursuant to 31 U.S.C. 1352 (Appendix A: 7 C.F.R. Part 3018).
  5. Energy Policy and Conservation Act (Pub. L. 94–163, 89 Stat. 871).
  6. Contract Work Hours and Safety Standards Act (29 C.F.R. Part 5).
  7. Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375 and Department of Labor Regulation (41 C.F.R. Chapter 60).
  8. Copeland “Anti-Kickback” Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 C.F.R. Part 3).
  9. Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 C.F.R. Part 5). The vendor is subject to the provisions of Section 2209d of Title 7 of the United States Code due to the use of federal funds for the food service program. All announcements and other materials publicizing this program must include statements as to the amount and proportion of federal funding involved.
  10. Rights to Inventions Made Under a Contract or Agreement (2 CFR 200.325 Appendix II (F)).
  11. Procurement of Recovered Materials [2 CFR 200.322], EPA (40 CFR Part 247).
  12. Breach of Contract [2 CFR Appendix II to Part 200 (b)].
  13. Byrd Anti-Lobbying [2 CFR 200.326 Appendix II (J)].

Minority/Disabled Service Veteran Suppliers are encouraged to register with the Florida Department of

Management Services Office of Supplier Diversity at: <https://osd.dms.myflorida.com>

For Small, Minority/Disabled Service Veteran and Women-owned businesses, this solicitation is also posted with the FL state OSD (Office of Supplier Diversity). We encourage all suppliers to register with the Florida Department of Management Services Office of Supplier Diversity at: <https://osd.dms.myflorida.com>

- L. **BUY AMERICAN ACT:** Except in those instances where certain food items are not commercially available from production within the United States, no food items covered by this solicitation are to be imported, imported and repacked, or imported and labeled with an American Processor or Distributor's label. Food products should be 100% domestically grown and processed.
- M. **INSPECTIONS:** All products delivered shall conform in all respects to applicable standards promulgated under the Federal Food, Drug and Cosmetic Act, and the Meat Inspection Act and the Poultry Products Inspection in effect at the time of delivery. No product that contains any artificial coloring agent, such as #2 red dye, is to be offered on this bid. The School District of Escambia County shall be permitted to inspect the processor's inventory of USDA donated commodity products or the School District's bulk or processed meat items that he has on hand at any time.
- N. **GRADES FOR FOOD:** Grades for foodstuffs are based on standards established by the U.S. Department of Agriculture, Agricultural Marketing Service and items supplied must be of grade indicated for the item.
- O. **IRRADIATION PROCESS:** Do not bid any food items preserved by the use of an irradiation process.
- P. **SPECIFICATIONS:** Bids must be submitted in strict accordance with the specifications contained herein; if vendor is submitting a bid not conforming to specifications, please indicate this in the pricing section. Complete information and product specifications must be included with the bid.
- Q. **FEDERAL FOOD, DRUG AND COSMETIC ACT, THE MEAT INSPECTION ACT, AND THE POULTRY PRODUCTS INSPECTION ACT:** All products delivered shall conform in all respects to applicable standards promulgated under the Federal Food, Drug and Cosmetic Act, the Meat Inspection Act, and the Poultry Products Inspection Act in effect at the time of delivery.
- R. **INCOMPLETE BID INFORMATION:** Failure to submit complete information on an item may prevent consideration of your bid for that item.
- S. **WHOLE GRAIN RICH (IF APPLICABLE):** Where the term “**whole-grain rich**” appears in the specifications for any of the products listed below, whole-grain rich means the product must contain at least 51% whole grain flour.
- T. **DISTRICT TASTE TEST:** A diverse group of students representing the entire student population at one or more schools will be used to test new food products. Regarding their participation in the taste test, the group of students will be informed of the importance of their decisions in the District menu development. The students will participate in a blind taste test and are given a score sheet to rate each item as acceptable or unacceptable. The test results are tallied and each item is given an approved or unapproved status based on a substantial majority vote. If an item will be used exclusively for a la carte sales, there is an additional question on the score sheet which asks if a student would pay a specified amount for the product. In some instances, new products are tested on the reimbursable meal line and approval is based on verbal student feedback and/or sales.
- U. **SAMPLE REQUIREMENTS:** Samples are required under the circumstances listed below.
  - 1. The products offered have not been previously approved by the District.
  - 2. The District may request samples of products for review that have been approved and purchased previously for the following reasons:
    - a. School Cafeteria Managers indicate there has been a decrease in product quality.

- b. Manufacturing firm or process has changed since product was last tested by the District.
- c. More than five (5) years has elapsed since product was last tested.
- d. The Food Services Department wishes to test for any reason.

#### IV. PRODUCT IDENTIFICATION, PACKAGING, AND LABELING REQUIREMENTS

- A. **ALTERNATE PACKAGING:** Mindful of the variance in the kind and size of container and number of units in a shipping case commercially available, no vendor is prevented from offering on different kinds and sizes of containers and/or number of units in a shipping case.
  - 1. Any alternate packaging offered must be substantially equivalent and listed as an alternate bid.
  - 2. Changes in packaging and packing offered by the bidder must be clearly indicated in their bid and will be given consideration to the extent deemed consistent with the best interests of the schools.
- B. **EXTERIOR LABELING:** The net product content will be displayed on the exterior of all shipping containers of all products delivered.
- C. **LOT IDENTIFICATION:** All lots shall bear the correct commercial label that conforms to the brand being bid.
- D. **BRAND/TRADE NAME:** Vendor shall indicate in their bid the brand or trade name by which the product offered is identified.
- E. **BRAND/PACKER IDENTIFICATION:** In the event of an award, deliveries must be identified by the brand or trade name of the packer as submitted by the vendor in his bid, unless otherwise specifically approved and authorized.
- F. **SHIPPING CONTAINERS OVER 25 UP TO 50 POUNDS: The marking of shipping containers packed to more than twenty-five (25) pounds and shall not exceed maximum net weight of fifty (50) pounds as follows:**
  - 1. All marking materials must be flat, water-fast, non-smearing (readable on fiber) and provide a definite contrast upon the surface of the container. The markings may be legibly stenciled, mechanically printed and/or applied with the use of mechanically printed label(s) on the container in lettering and numbers not less than .375 inch (3/8 inch or 9.5mm) high. When using labels they shall be applied to prevent their removal in intact form.
  - 2. The markings shall be located in the following sequence on one end of the container:
    - a. Upper left hand area. The true name of the product, Institutional Meat Purchasing Specifications (IMPS), and the product item description number.
    - b. Lower left hand area. The applicable grade or selection (U.S. Prime, U.S. Choice, etc.), and Purchase Order (P.O.) Number.
    - c. Lower right hand area. The net weight of product (the numerical entry may be applied with a felt-tip pen, crayon, or pencil).

#### V. ORDER PLACEMENT AND DELIVERY PROCEDURES

- A. **ORDERING PROCEDURES:** No direct ordering of items by individual cafeterias is permitted. All orders for the items in this bid will be issued to the vendor from the Purchasing Office of the School District of Escambia County. **This also applies to any additions, deletions, or other alterations to existing orders.**
- B. **SHIPPING/RECEIVING REQUIREMENTS:**
  - 1. **ALL MERCHANDISE OF FIFTY (50) CASE LOTS OR MORE WILL COME PALLETIZED ON 48" X 40" GROCERY PALLETS. MAXIMUM HEIGHT 68" FROM BOTTOM OF PALLET TO TOP OF STACK.**

Products requiring stacking over 68” high for shipping purposes must have an additional slip sheet placed at the 68” level to facilitate down stacking and storage of product being delivered to Warehouse. Frozen or refrigerated products that require shipping at a height over 68” high cannot exceed 84” which is the height of the receiving dock doors. Shipments of product stacked over 84” will not fit into the Warehouse facility.

2. All shipments/deliveries must be received and signed for by the Warehouse Manager or his designee. Delivery appointments must be made at least twenty-four (24) hours in advance by contacting District Warehouse personnel at (850) 469-5321 / (850) 469-5623 or by email to: [whse-receiving@ecsdfl.us](mailto:whse-receiving@ecsdfl.us).

Delivery times are as follows:

Monday-Friday: 7:30 a.m. – 2:30 p.m. Central Standard Time

Delivery must be made directly to the School District’s Warehouse located at 51 East Texar Drive, Pensacola, Florida 32503 as designated on the purchase orders.

3. All shelf-stable goods delivered to the ECSD Warehouse must, at a minimum, have a shelf life of six (6) months. The Best Buy Dates must be clearly marked on the side of the boxes or pallets.

**NOTE: IF THE ABOVE DELIVERY REQUIREMENTS ARE NOT FOLLOWED AT DELIVERY, SHIPMENTS CAN BE REFUSED AND THE DISTRICT WILL NOT BE LIABLE FOR ANY ADDITIONAL CHARGES, INCLUDING BUT NOT LIMITED TO SHIPPING OR RESTOCKING FEES.**

- C. **DESTINATION INSPECTION:** Final acceptance of all products will be by the consignee at the point of delivery. Consignee shall reject:

1. Products that are not identified with the appropriate “USDA Accepted as Specified” stamp.
2. Products that are appropriately identified with that stamp but which have other obvious, major deviations from specification requirements. Products certified by the USDA but which, in the opinion of the consignee, have deviations from the specification requirements which do not materially affect the usability of the product, may be tentatively accepted subject to verification of such deviations by local USDA meat grading personnel. All deviations from the specifications noted at the point of delivery must be reported promptly to local USDA meat grading personnel who are instructed to investigate all such reports without a delay.

- D. **CONDITION OF PRODUCT AT TIME OF DELIVERY:** Contractors shall assure that refrigerated trucks are used to protect products during transport and that these trucks comply with all ServSafe/Haccp (Hazard Analysis Critical Control Points) regulations. At destinations, all products shall be in compliance with applicable specifications and will be reexamined by the consignee for cleanliness and soundness.

- E. **DELIVERY EQUIPMENT (FROZEN FOOD):** The successful vendor and/or his delivering carrier shall utilize properly insulated, mechanically cooled, thermostatically controlled equipment. The proper temperature of 35 to 38F degrees will be maintained for cooler (non-frozen) products and 0 (zero) F degree or below for frozen food items. **This shall be evident upon its arrival at the District Warehouse. All frozen food items must arrive in a hard frozen state.**

- F. **PRODUCT RECEIVED IN CONDITION THAT WOULD RENDER IT UNFIT FOR HUMAN CONSUMPTION:** All products delivered shall have been processed and packed in accordance with good commercial practices. Any food product offered for delivery that has, in the expert opinion of the District Warehouse manager, the Food Services Staff, the local Health Department, of USDA Health Inspector, been for any reason rendered unfit for human consumption shall be refused and returned to the shipper at the shipper’s expense or otherwise disposed of at the direction and expense of said shipper. Any frozen product that has thawed and/or shows signs of thawing and re-freezing would fall in the above category.

## VI. INVOICES, STATEMENTS AND PAYMENT

Invoices for the purchases of food and all non-food supplies made for the District's Food Service Program will be paid by the Food Service Accounting Office. In order to facilitate the handling of these invoices, all vendors must adhere to the following instructions since delivery of product to the Central Warehouse may be made several ways, invoicing should be handled as follows:

- A. **DELIVERIES MADE BY VENDOR'S OWN CONVEYANCE:** When deliveries are made via the bidder's own conveyance, delivery receipts or packing slips should accompany the merchandise to the warehouse. An original and two (2) copies will be provided the Warehouse Manager (or his authorized representative) who will sign all copies if the shipment is complete and in good order. The Warehouse Manager will retain the original and one (1) copy and provide the vendor with a signed third copy. Should there be any discrepancy, damaged goods, incorrect product, shortages, etc., the vendor's driver will contact his company for permission to correct the delivery receipt or packing slip on the spot, and all discrepancies shall be noted on delivery receipt or packing slip.
- B. **DELIVERIES MADE VIA COMMON CARRIER OR TRUCK:** When the deliveries are made via common carrier or truck, delivery receipts or packing slips must accompany or precede the actual delivery of product to the Warehouse Manager via the U.S. Mail. In case any product is received with in transit damage, the Warehouse Manager will have an exception made on the common carrier freight bill and/or delivery receipt regarding the extent of damaged product and forward you a copy of said freight bill or delivery receipt so you may file claim, including refusal of delivery on damaged goods. Our Food Service Accounting Dept. will deduct from your invoice, for all shortages, damaged items, etc.
- C. **INVOICE SUBMISSION:** All invoices and copies of delivery receipts and statements are to be are to be mailed to:

School District of Escambia County  
Food Service Accounting - Rm 211  
75 N. Pace Blvd.  
Pensacola, FL 32505

Awarded Bidders may contact Accounts Payable at (850) 469-6188 or 469-6192 for written approval to use a different method of invoice submission.

- D. **INVOICE/PACKING LIST NOTATIONS:** All invoices, packing lists, and relevant documentation should reference the appropriate purchase order and the seven-digit School District item identification number shown in the detail specifications.

## VII. SPECIFICATIONS AND PRICING

PLEASE NOTE: Each item has space to indicate portion or container (can/box/package/case) size and the number of portions or containers per case. If the number of containers per case is one (1), then state one (1) in the appropriate box. This information must be filled out even if packaging exactly matches the specifications. **See Section III, Special Conditions, Item L for policy on imported products.** Any minimum shipment requirement must be noted in the comments section for every item requiring minimum shipments. The District reserves the right to reject your offer of any and all items that have a minimum shipment requirement. If you do not list a minimum shipment requirement on this bid and you are awarded that item, the District will not honor minimum ship quantities when orders are placed.

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
1	150	cs	<p>APPLE SLICES, CANNED (0501140):  U.S. Grade A, canned apple slices packed in water without added sugar or artificial sweeteners. To be used for baking or stewing. Packed 6/#10 cans per case.</p> <p><u>Approved Brand(s) or Approved Alternate:</u>  Harvest #066  Knouse/Speas Farms #FFSLR0600SPF01</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ] No</p> <p>Trans Fat _____ grams</p> <p>_____</p> <p>Brand/Packed By _____</p> <p>Product/Brand # _____</p> <p>State Pack Size _____</p> <p>Packages Per Case _____</p> <p>Ti and Hi Pallet Case Count _____</p> <p>Comments:</p>			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
2	5200	cs	<p>APPLESAUCE CUPS (0501030):  U.S. Grade A, fancy applesauce, individually packaged in a minimum 4.5 oz. cup. Product must be fat - free, shelf stable, with an aluminum peel - top. Packed 96 cups per case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  National Food Group:  Plain #A3500 Cinnamon #A1415  Peach #ASNPE004.5NFGFS  Musselman's/Knouse:  Plain #11840  Cherry #18101  Cinnamon #18102  Peach #18105 Peterson Farms:  Plain #10001 Unsweetened  Cinnamon #10002  Strawberry #10004  Mixed Berry #10020  Strawberry Banana, Unsweetened #10015 Peach #10017  Mott's: D36  Natural #10065615  Summer Strawberry #10065614 TreeTop:  Plain #104878 Unsweetened Cherry Central:  Plain #9116 Unsweetened</p> <p>Please list all available flavors:  1. _____  2. _____  3. _____  4. _____  5. _____</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			



ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
3	1200	cs	<p>APPLESAUCE, CANNED (0501030):  U.S. Grade A, fancy applesauce, canned. Product must be fat - free, shelf stable. Must be unsweetened or reduced sugar, plain apple flavored. Packed 6/#10 cans/case.</p> <p><u>Approved Brand(s) or Approved Alternate:</u>  Alpine Orchards #43600-00383  Musselman's #3732312533  Monarch #160061  National Food Group #ASN010NFGA  Our House/Highland Wholesale #OHAPS610</p> <p>Please list all available flavors:  1. _____  2. _____  3. _____  4. _____  5. _____</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____  Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
4	9000	cs	<p>FRUIT CUP (050110X):  Diced fruit in 100% juice or water, shelf stable. Fruit cup should consist of either pineapples, pears, apples, peaches, mandarin oranges, or other fruit varieties. At least two (2) different fruit cup varieties must be available for bid award. Fruit cup should not contain any artificial sweeteners or syrups. Packed in 4.5 oz. plastic containers. Each 4.5 oz container should provide ½ cup of fruit per Child Nutrition Program. Packed 48 - 72 cups per case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  National Food Group/Zee-Zee's:  Diced Peach Cup #1740 Diced Pear Cup #1780  Mandarin Orange #605376  Pineapple Tidbits #607059  Nu-Health Fruit:  Apple #NH4548AP  Mandarin Orange #NH4548MO  Pineapple #NH4548PP  Peach #NH4548PE  Pear #NH4548PR</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <p><b>Estimate based on 72 cups per case.</b></p> <hr/> Brand/Packed By _____  Product/Brand # _____  State Pack Size _____  Packages Per Case _____  Ti and Hi Pallet Case Count _____  Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
5	2200	cs	<p>MANDARIN ORANGES, CANNED (0501080):  U.S. Grade A, fancy, mandarin orange slices packed fresh in light syrup or fruit juice, no preservatives. Packed 6/#10 cans/case. Domestic preferred.</p> <p>State where your product is grown:</p> <hr/> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Dole #4222  Lolita #767301131481  National Food Group/Mitsui #604975  Nemco #767301140872  Port Royal/Robbins Sales #19211-55015  Roland #64046  Sysco International #3548385  Tsitalia/Specialty Foods of Alabama #312  Madison #90646</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> <p>Brand/Packed By</p> <p>Product/Brand #</p> <p>State Pack Size</p> <p>Packages Per Case</p> <p>Ti and Hi Pallet Case Count</p> <p>Comments</p>			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
6	5000	cs	<p>MIXED FRUIT CUPS (0501102):  Mixed fruit in 100% juice or water. Fruit mixture should consist of pears, peaches, etc. Should not contain any artificial sweeteners or syrups. Fruit should be packaged in individual 4 oz. cups. Shelf stable. Packed 36 - 72 cups per case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  National Food Group/Zee Zee's #1765  Del Monte #2005446</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <p><b>Estimate based on 72 cups per case.</b></p> <hr/> Brand/Packed By _____  Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____  Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
7	1200	cs	<p>MIXED FRUIT, CANNED (0501100):  Peach, pear, grape and other fruits, diced. Packed in light syrup or fruit juice with no sugar added. Packed 6/#10 cans/case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Del Monte #2001690  Del Monte #2004733  Our House #OHMFLS610  Sysco #4212940</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
8	2000	cs	<p>PEACHES, DICED 6/#10 (0501150):  U.S. Grade B, choice, yellow freestone or yellow cling peaches, diced. Packed in light syrup or fruit juice with no sugar added. MDW 66 oz. Packed 6/#10 cans/case.  State MDW product bid: _____ oz.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Del Monte #2001683  Del Monte #2002349  Port Royal Premium #19211-28046</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
9	2500	cs	<p>PEARS, DICED, CANNED (0501160):  U.S. Grade B, choice, diced Bartlett pears packed in light syrup or fruit juice with no sugar added.  Packed 6/#10 cans/case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Seneca #F003710092606</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams.</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
10	2200	cs	<p>PINEAPPLE TIDBITS, CANNED (0501170):  U.S. Grade A, fancy pineapple tidbits in natural juices.  Preference will be given to domestically grown product.  Packed 6/#10 cans/case.  State where your product is grown:</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Dole #100-38900-00553-2  Our House #OHPINT610  MFI Empress label only by MITSUI Foods Port Royal  Premium #19211-38422  Roland #64406  Tsitalia/Specialty Foods of Alabama #317</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			



ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
11	2000	cs	<p>RAISINS, UNFLAVORED (0509161):  Raisins, U.S. Grade B or better seedless raisins with no added sweetener. Raisins should be no larger than two (2) crown (3/8 inch) and should contain no stems or cap stems. Product should be free from poorly developed, damaged, sugared, moldy, fermented, or decayed berries. It should also be free of insect infestation, dirt, foreign material, decay, grit, sand, shattered or damaged berries. Raisins should be individually packaged 1.3-1.5 oz. (1/4 cup fruit serving), equaling 1/2 cup fruit requirement as specified by the Child Nutrition Program. Packed 144/case.</p> <p><u>Accepted Brand(s) or Approved Alternate:</u>  National Food Group/Zee Zee's #615787</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____  Product/Brand # _____  State Pack Size _____  Packages Per Case _____  Ti and Hi Pallet Case Count _____  Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
12	500	cs	<p>BROCCOLI, FROZEN (0514040):  U.S. Grade A, fancy, frozen, broccoli cuts. 1" in length, shall not contain less than 35%, by weight, of head material, with no less than 6%, not more than 20%, by weight, of leaf material. Packed 20-30 lbs./case.</p> <p><u>Approved Brand(s) or Approved Alternate:</u>  Flav-R-Pak by Norpak #10455  Frost Sweet # 049901038</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <p><b>Estimate based on 30 lbs./case.</b></p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
13	500	cs	<p>BROCCOLI FLORETS, FROZEN (New Item, No ID #):  U.S. Grade A, fancy, frozen, broccoli Florets. 1" in length. Packed 20-30 lbs./case.</p> <p><u>No Approved Brand(s) or Approved Alternate:</u>  Samples Required</p> <p>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <p><b>Estimate based on 30 lbs./case.</b></p> <p>Brand/Packed By _____</p> <p>Product/Brand # _____</p> <p>State Pack _____</p> <p>Packages Per Case _____</p> <p>Ti and Hi _____</p> <p>Comments:</p>			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
14	600	cs	<p>CARROTS, FROZEN (0514100):  U.S. Grade A, fancy, frozen, sliced carrots. Medium size range 7/8" to 1" diameter. Packed in a sealed, plastic inner liner. Packed 20-30 lbs./case.</p> <p><u>Approved Brand(s) or Approved Alternate:</u>  Asian Food Solutions/Green Dragon  D66#CSS-MEDM-0020  Flav-R-Pak by Norpak #11851  Paris Food Corp. #41435</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <p><b>Estimate based on 20 lbs./case.</b></p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack _____ Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
15	500	cs	<p>PEAS, GREEN, FROZEN (NEW ITEM)  U.S. Grade A fancy, fresh frozen, green peas. Packed in a sealed, plastic, inner liner. Packed 20-30 lbs./case.</p> <p><u>Approved Brand(s) or Accepted Alternate:</u>  Simple Goodness/Simplot #10071179189251</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____grams</p> <p><b>Estimate based on 30 lbs./case</b></p> <hr/> <p>Brand/Packed By _____</p> <p>Product/Brand # _____</p> <p>Pack Size _____</p> <p>Packages Per Case _____</p> <p>Ti and Hi Pallet Case Count _____</p> <p>Comments:</p>			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
16	2100	cs	<p>CORN, FROZEN (0514120):  U.S. Grade A, fancy, golden corn. Corn should be fresh frozen. Packed in a sealed, plastic inner liner. Packed 20-30 lbs./case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Asian Food Solutions/ Green Dragon #CCU- CUTO-0020  Fineline/Paris #41510  Frost Sweet #013901079  Simple Goodness Corn #187158 Sysco Classic #SUPC3533486</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ] No</p> <p>Trans Fat _____ grams</p> <p><b>Estimate based on 30 lbs./case.</b></p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
17	500	cs	<p>GARBONZO BEANS (0502130):  U.S. Grade A, canned garbanzo beans. Beans should have a mild nut-like taste and buttery texture. Sodium should not exceed 150 mg per ½ cup serving. Packed 6/#10 cans/case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Bush's #01701</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
18	1800	cs	<p>GREEN BEANS, CANNED (0502020):  U.S. Grade A fancy, round type green beans, cut 1- 1/2” maximum length, #2 and/or #3 sieve. MDW 58 to 63 oz. Sodium should not exceed 140 mg per ½ cup serving. Packed 6/#10 cans/case.</p> <p>State MDW product bid: _____ oz.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Churchfield #191302  Furmano's #F10914  Highland Wholesale #PBGB610 McCall Farms #11072  National Food Group #603459 Our House #OHGB610  Sysco #4182952</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			



ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
19	700	cs	<p>LIMA BEANS, GREEN, FROZEN (0514291):  U.S. Grade A, fancy, fresh frozen, baby lima beans.  Packed in a sealed, plastic, inner liner. Packed 20-30 lbs./case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Sysco #3907201  Frost Sweet #013901012  Sysco Classic #74865-65732</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <p><b>Estimate based on 30 lbs./case.</b></p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
20	500	cs	<p>TURNIP GREENS, FROZEN (0514140):  U.S. Grade A, frozen, chopped turnip greens. Turnip greens shall be evenly and cleanly chopped into pieces approximately 1/2" by 1/2" and shall consist substantially of the leaf with or without adjoining portion of the stem. Greens shall have good characteristic flavor and odor and will be free from objectionable flavors and odors. They will be frozen in such a manner as to produce an Individual Quick Frozen (IQF) finished product free from clumps and excessive frost and ice. Packed 12/3 lbs., 6/5 lbs./case, or 18 lbs./case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Asian Food Solutions #GTU-WHOL-0123  Frost Sweet #180901678  McCall Farms/Margaret Holmes #1203TGFF Pictsweet #519-411-026 (18 lbs/case)</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <p><b>Estimate based on 18 lbs./case.</b></p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
21	1000	cs	<p>VEGETARIAN BEANS, CANNED (0502011):  U.S. Grade A, beans prepared from dry, mature, white beans such as pea beans or small white beans and with a packing medium or sauce consisting of water, tomato products, and any other safe and suitable ingredients. Sodium should not exceed 200 mg per ½ cup serving. Packed 6/#10 cans/case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Furmano's #41188-04734-0  Furmano's Bella Vista #41188-84137-5</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
22	300	cs	<p>KIDNEY BEANS, CANNED (0502050)  U.S. Grade A canned, dried red kidney beans that are low in sodium. Available in 6/#10 cans/case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Bush's Best Low Sodium #01745</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
23	400	cs	<p>PINTO BEANS, CANNED (0502041) Grade A canned, dried pinto beans that are low-sodium. Available in 6/#10 cans/case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u> Bush's Best Low Sodium #01819</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> <p>Brand/Packed By _____</p> <p>Product/Brand # _____</p> <p>State Pack Size _____</p> <p>Packages Per Case _____</p> <p>Ti and Hi Pallet Case Count _____</p> <p>Comments:</p>			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
24	500	cs	<p>BLACK BEANS, CANNED (0502070):            Black beans, cooked and seasoned with a rich dark color. Beans should have a mild sweet taste.</p> <p>Packed 6/#10 cans/case.</p> <p><u>Approved Brand(s) or Approved Alternate:</u>            Our House/Allens #32213</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> <p>Brand/Packed By _____</p> <p>Product/Brand # _____</p> <p>State Pack Size _____</p> <p>Packages Per Case _____</p> <p>Ti and Hi Pallet Case Count _____</p> <p>Comments:</p>			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
25	350	cs	<p>REFRIED BEANS (0502060):  U.S. Grade 2, dehydrated, whole pinto beans, made with corn oil. Ingredients should include pinto beans and salt. Sodium should not exceed 140 mg per ½ cup serving. May not contain lard. Packed 6 (26.25 oz) bags/case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Santiago/Basic American Foods #10302</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
26	1000	cs	<p>CHILI W/BEANS, CANNED (0512060):  Canned chili with beans to be used as an ingredient in recipes or served over hot dogs or potatoes. Chili should contain beans, beef, chili powder, tomatoes, sugar, salt, and other spices for flavoring. Chili should not contain more than 1200 mg. sodium per one (1) cup serving. A low sodium variety is preferred. Packed 6/#10 cans/case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Libby/Conagra #39000-03125</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			



ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
27	3500	cs	<p>DELI ROAST POTATOES (0514350):  Chopped, roasted redskin potatoes seasoned with rosemary and garlic, frozen. Must provide ½ cup vegetable per serving according to the Child Nutrition Program. Sodium should not exceed 150 mg per ½ cup serving. Approximately 113/2.25 oz. servings per case. Four (4) pack per case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  McCain #MCF04851</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <p><b>Estimate based on 16 lbs./case.</b></p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
28	900	cs	<p>POTATOES, INSTANT, FLAVORED (0502291):  Grade A, fancy, Idaho Russet potatoes, low sodium.  Dehydrated, flake, instant, produced from white potatoes. Must be seasoned to result in a loaded baked potato flavor. Must be produced in a USDA inspected and approved Idaho plant. Sodium should not exceed 200 mg per ½ cup serving. Packed 12/31 oz./case.</p> <p>Bag yield (1/2 cup servings): _____</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Basic American Foods #10799  Idahoan #2970000348</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
29	300	cs	<p>SWEET POTATOES, CANNED (0502280):  U.S. Grade A, cut, moist, orange variety, sweet potatoes packed in light syrup. MDW 72 oz. Sodium should not exceed 25 mg per ½ cup serving. Packed 6/#10 cans/case.</p> <p>State MDW product bid: _____ oz.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Sysco Classic #2049L603060315  Sysco Classic #4114625</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
30	4000	cs	<p>YELLOW ROASTED POTATOES (0514430):  Whole, roasted baby yellow potatoes seasoned with garlic and black pepper, frozen. Must provide ½ cup vegetable per serving according to the Child Nutrition Program. Sodium should not exceed 160 mg per ½ cup serving. Packed 6/2.5# bags per case. Approximately 80/3 oz servings per case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Simplot/Roastworks #000488</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <p><b>Estimate based on 15 lbs./case.</b></p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
31	150	cs	<p>TOMATO PASTE, CANNED (0502370):  U.S. Grade A or U.S. fancy tomato paste. 24 to 26% (prefer 26%) or more natural tomato soluble solids. Packed 6/#10 cans/case.</p> <p>YOU MUST STATE % OF TOMATO SOLIDS IN PRODUCT YOU ARE BIDDING: _____ %</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Hunts #2700038835  Heinz #573100  Red Gold #RPKUA99</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
32	150	cs	<p>TOMATO SAUCE, CANNED (0502380):  U.S. Grade A or U.S. fancy tomato sauce, low sodium. Must have a good color, good consistency, practically free from defects. Must possess a good flavor, a good finish and score not less than 85 points on the USDA Grading Chart. Sodium should not exceed 150 mg per 2.4 oz. serving. Packed 6/#10 cans/case.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Red Gold #RPKMA9E  Red Gold #VINHM99  Hunts/Basic American Foods #27000-42205</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
33	200	cs	<p>TOMATOES, CANNED (0502360):  U.S. Grade B or U.S. Extra Standard tomatoes.  MDW of no less than 58% of can capacity,  substantially of whole or almost whole and/or large  pieces of tomato, with a grade score of 80 points  minimum. Packed 6/#10 cans/case.</p> <p>State MDW product bid: _____ oz.</p> <p><u>Approved Brand(s) Below or Accepted Alternate:</u>  Heinz/Mama Linda #507100  Hunts #38015  Red Gold #RPKAA99</p> <p><b>Please indicate below if your product contains High  Fructose Corn Syrup and/or the amount of Trans  Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> Brand/Packed By _____ Product/Brand # _____ State Pack Size _____ Packages Per Case _____ Ti and Hi Pallet Case Count _____ Comments:			

ITEM	QTY	UNIT	DESCRIPTION	PORTION PRICE:	UNIT PRICE	EXTENDED PRICE:
34	200	cs	<p>DICED TOMATOES, CANNED (NEW ITEM NO ID)            No salt added, made from mature red vine ripened tomatoes, which are peeled, diced to 3/4" and packed in tomato juice. Sodium not to exceed 15 mg per 1/2 cup. Packed 6/#10 cans/case.</p> <p>Approved Brand(s) Below or Accepted Alternate:            Red Gold #REDBQ9B</p> <p><b>Please indicate below if your product contains High Fructose Corn Syrup and/or the amount of Trans Fats per serving when applicable:</b></p> <p>High Fructose Corn Syrup [ ] Yes [ ]</p> <p>No Trans Fat _____ grams</p> <hr/> <p>Brand/Packed By _____</p> <p>Product/Brand # _____</p> <p>State Pack Size _____</p> <p>Packages Per Case _____</p> <p>Ti and Hi Pallet Case Count _____</p> <p>Comments:</p>			



**DRUG FREE WORKPLACE**

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a RFP received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under the RFP a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under, the employees will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Vendor's Signature \_\_\_\_\_

AD-1048

OMB No. 0505-0027  
 Expiration Date: 09/30/2025



**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions**

The following statement is made, in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995; an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal/civil fraud, privacy, and other statutes may be applicable to the information provided.

*(Read instructions 011 page 11 before completing certification.)*

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

in accordance with Federal anti-discrimination law and U.S. Department of Agriculture (USDA) civil rights regulations and policies the USDA, its agencies, offices, and employees, and first-tier contractors participating in or administering USDA programs are prohibited from discriminating based on race, color, sex, gender, expression, sexual orientation, disability, age, marital status, family/parental status, income derived from a previous assistance program, political beliefs, or reprisal or retaliation on prior civil rights activity, in any program or activity conducted by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form (FD-2827, found online at [www.usda.gov](http://www.usda.gov)) and at any USDA office or write a letter addressed to USDA and provide the letter to all of the USDA information requesters. In the form, request a copy of the complaint form (CA-11-866) 6329992. Submit your completed form or letter to USDA by (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, S400 Independence Avenue SW, Washington, DC 20250-9410. (2) fax: (202) 697-7442; or (3) email: [usda-discrimination@usda.gov](mailto:usda-discrimination@usda.gov)

USDA is an equal opportunity provider, employer, and lender.


*Instructions for Certification*

- 111 By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions,
- CJ The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into, If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment
- rn The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances,
- (41 The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (51 The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- 161 The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- 171 A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- 181 Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (91 Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

FORM P-002  
Reference Release Form

\_\_\_\_\_ (Name/ Title) \_\_\_\_\_ (Name of Company)  
 give the Escambia County School District, Florida authorization to check our company's previous performance,  
 Authorizing Signature: \_\_\_\_\_

REFERENCE	
COMPANY NAME _____	
COMPANY ADDRESS: _____	
CONTACT PERSON:	_____
PHONE NUMBER:	FAX NUMBER:
CONTACT'S EMAIL ADDRESS: _____	

REFERENCE	
COMPANY NAME :	
COMPANY ADDRESS:	
CONTACT PERSON :	_____
PHONE NUMBER:	FAX NUMBER:
CONTACTS EM  IL ADDRESS: _____	

**J**

REFERENCE	
COMPANY NAME: _____	
COMPANY ADDRESS:	
CONTACT PERSON:	
PHONE NUMBER: _____	FAX NUMBER: _____

USDA CERTIFICATE OF INDEPENDENT PRICE DETERMINATION

- (A) By submission of this offer, the offerer certifies and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:
  - (1) The prices in this offer have been arrived at independently, without consultation, communication, agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offerer or with any competitor;
  - (2) Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offerer and will not knowingly be disclosed by the offerer prior to opening in the case of an advertised procurement, or prior to award in the case of negotiated procurement, directly or indirectly to any other offerer or to any competitor;
  - (3) No attempt has been made or will be made by the offerer to induce any person or firm to submit or not to submit an offer for the purpose of restricting competition.
  
- (B) Each person signing this offer certifies that:
  - (1) He or she is the person in the offerer's organization responsible within that organization for the decision as to the prices being offered herein and that he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above; or
  - (2) He or she is not the person in the offerer's organization responsible within that organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate, in any action contrary to (A)(1) through (A)(3) above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above.

\_\_\_\_\_  
Signature of Vendo(s) Authozned Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

In accepting this offer, the National School Lunch Program Sponsor certifies that the Sponsor's officers, employees or agents have not taken any action, which may have jeopardized the independence of the Vendor's offer to which this document is attached and referred to above.

\_\_\_\_\_  
Signature of Authorized Sponsor Representative

\_\_\_\_\_  
Date

NON-COLLUSION AFFIDAVIT

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

\_\_\_\_\_ being first duly sworn, deposes and says that

RESPONDER is the

\_\_\_\_\_  
(Owner, Partner, Officer, Representative or Agent)

RESPONDER is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal:

Such Proposal is genuine and is not a collusive or sham Proposal;

Neither the said RESPONDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other RESPONDER, firm or person to submit a collusive or sham Proposal in connection with the Contract for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any RESPONDER, firm, or person to fix the price or prices in the attached Proposal or any other RESPONDER, or to fix any overhead, profit, or cost element of the Proposal Price or the Proposal Price of any other RESPONDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any per son interested in the proposed Contract:

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the RESPONDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

By \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public (Signature)

My Commission Expires  
\_\_\_\_\_

ESC-\1BIA SCHOOL DISTRICT Pt:BUC RECORDS ADDENDI'\1 (ATTACHMENT F )

CONTRACTORS RESPONSIBILITY FOR COMPLIANCE WITH CHAPER 119. FLORIDA STATUTES. Section 119.0701 (1)(a). F.S. defines a "contractor" as "an individual, partnership, corporation, or business entity that enters into a contract for services with a public agency and is acting on behalf of the public agency as provided under s. 119.011 (2)." To the extent CONTRACTOR fits within the foregoing definition, pursuant to Section 119.0701, F.S. CONTRACTOR agrees to comply with all public records laws, specifically to:

A. Keep and maintain public records required by the School Board to perform the service.

1. The timeframes and classifications for records retention requirements must be in accordance with the General Records Schedule GS1-SL for State and Local Government Agencies and GS7 for Public Schools. (See <http://dcs.nv.florida.com/iii:ira rv-a;:;:vesirecords-managerr.ent!c:ereal-r2:orjs-sche J\.: !es>)

2. Records include all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business with the School Board. Contractor's records under this Agreement include but are not limited to supplier/subcontractor invoices and contracts, project documents, meeting notes, emails and all other documentation generated during this Agreement.

B. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for by law. If a Contractor does not comply with the School Board's request for records, School Board shall enforce the provisions in accordance with the contract.

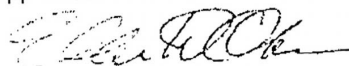
C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to School Board.

D. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the Contractor or keep and maintain public records required by the School Board to perform the service. If the Contractor transfers all public records to the School Board upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon the completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records kept electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the SCHOOL BOARD

**IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE SCHOOL BOARD OF ESCAMBIA COUNTY, CUSTODIAN OF PUBLIC RECORDS AT (850)469-6131, SPAYNE2@ECSDFL.US, OR 75 NORTH PACE BLVD., PENSACOLA, FL 32505.**

A Contractor who fails to provide the public records to the School Board within a reasonable time may also be subject to penalties under Section 119.10, Florida Statutes

Approved:



Ellen D. Odom, General Counsel  
Escambia County, School Board  
75 N. Pace Blvd., Pensacola, FL 32505  
05/17/12

Initials of Each Signatory:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Florida Statutes  
287.135

**VENDOR CERTIFICATION REGARDING  
SCRUTINIZED COMPANIES LISTS**

Company Name:	
Vendor FEIN:	
Vendor's Authorized Representative Name and Title:	
Address:	
City:	
State:	
ZIP:	
Phone Number:	
Email Address:	

*Section 287.135, Florida Statutes, prohibits agencies from contracting with companies for goods or services of \$1, 000,000 or more, that are on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector Lists which are created pursuant to s. 215.473, F.S., or the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725, F.S., or companies that are engaged in a boycott of Israel. This provision becomes inoperative on the date that federal law ceases to authorize states to adopt and enforce such contracting prohibitions.*

*As the person authorized to sign on behalf of Respondent, I hereby certify that the company identified above in the section entitled "Company Name" is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I further certify that the company is not engaged in a boycott of Israel. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.*

Certified By:	
who is authorized to sign on behalf of the above referenced company.	
Print Name and Title:	



**State of Florida  
Vendor Certification Regarding E-Verify**

Respondent Vendor Name: _____
Vendor FEIN: _____
Vendor's Authorized Representative Name and Title: _____
Address _____
City _____ State: _____ ZIP _____
Phone Number: _____
Email Address: _____

Contractor hereby certifies compliance with the following:

Pursuant to § 448.095(2) Florida Statutes (2020) Contractor shall register with and use the E-Verify system operated by the United States Department of Homeland Security to verify the work authorization status of all new employees hired by Contractor prior to entering into a Contract involving labor or providing goods or services to the Escambia County School District (ECSD) or Escambia County School Board (ECSB). ECSD or ECSB may request or require evidence of registration with E-Verify. Contractor shall also include in any related subcontracts a requirement that subcontractors performing labor or providing goods or services for ECSD or ECSB on its behalf, register with and use the E-Verify system to verify the work authorization status of all new employees hired by the subcontractor while performing labor or providing goods or services for ECSD or ECSB. Additionally, Contractor shall include in any related subcontracts a requirement that subcontractors performing labor or providing goods or services for ECSD or ECSB on its behalf provide Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with any unauthorized alien as defined in 8

U.S.C. § 1324a(h)(3). Contractor shall maintain a copy of such affidavit for the duration of its contract with ECSD or ECSB and will furnish a copy of such affidavit as may be required or requested. Further, it is understood and accepted that a Contract may be terminated for failure to comply with the requirements of § 448.095 Florida Statutes and the Contractor shall be ineligible for award for a period of at least one (1) year.

Certified By: _____ AUTHORIZED SIGNATURE
Print Name and Title: _____
Date: _____

## ATTACHMENT I

### The Civil Rights Statement required by USDA

The Vendor hereby agrees that it will comply with:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq);
- ii. Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq);
- iii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);
- iv. Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq);
- v. Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
- vi. Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency." (August 11, 2000);
- vii. All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.),
- viii. Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42 and 50.3);
- ix. Food and Nutrition Service (FNS) directives and guidelines to the effect that no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement.
- x. The USDA non-discrimination statement that in accordance with Federal civil rights law and US Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

**PURCHASES /BUY AMERICAN**

- a. The VENDOR shall retain title of all purchased food and nonfood items.
- b. The VENDOR shall purchase, to the maximum extent practical, domestic commodities or products which are either an agricultural commodity produced in the United States or a food product processed in the United States substantially using agricultural commodities produced in the United States.
- c. The VENDOR shall not substitute commercially-purchased foods for USDA ground beef, ground pork, and processed end products received.
- d. The VENDOR may substitute commercially-purchased foods for all other USDA Foods received. All commercially-purchased food substitutes must be of the same generic identity as the USDA Foods received, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA.
- e. The SFA shall ensure commercially-purchased foods used in place of USDA Foods received are of the same generic identity as the USDA Foods received, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA.
- f. The VENDOR shall certify the percentage of U.S. content in the products supplied to the SFA.
- g. The SFA reserves the right to review VENDOR purchase records to ensure compliance with the *Buy American* provision in 7 C.F.R. Part 250.
- h. The VENDOR shall provide Nutrition Facts labels and any other documentation requested by the SFA to ensure compliance with U.S. content requirements.
- i. The VENDOR must request approval for exceptions to Buy American Provision from SFA prior to delivery. Requests should include documentation such as cost or availability data. SFA must document when exception is approved, including all Buy American Provision requirements as stated in 7 CFR Part 210.21 (d) /and FNS Policy Memo SP 38-2017. The following must be documented for each approval:
  - i. Consideration made for the use of domestic alternative foods before approving an exception.
  - ii. The use of a non-domestic food exception when competition reveals the cost of domestic is significantly higher than non-domestic food.
  - iii. The use of a non-domestic alternative food due to the domestic food not produced or manufactured in sufficient and reasonable available quantities of a satisfactory quality.

**CERTIFICATION REGARDING LOBBYING**

**CERTIFICATION FOR CONTRACTS, GRANTS, AND COOPERATIVE AGREEMENTS**

*The undersigned certifies, to the best of his or her knowledge and belief, that:*

1. *No Federal appropriated-funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract. the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.*

2. *If any funds other than Federal-appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.*

3. *The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.*

*This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.*

By \_\_\_\_\_ Date: \_\_\_\_\_  
*Signature of Official (Executive Director) Authorized to Sign Application*

By \_\_\_\_\_ Date: \_\_\_\_\_  
*Signature of Official (Chief Financial Officer) Authorized to Sign Application*

For: \_\_\_\_\_  
*Name of Grantee (Sponsor Name)*

\_\_\_\_\_  
*Title of Grant Program (NSLP or SFSP)*

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity, is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "subawardee," then enter the full name, address, city, state, and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations to Bid (1TB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001"
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state, and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
(b) Enter the full names of the individual(s) performing services and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form; print his/her name, title, and telephone number.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The OMB Control Number for this information collection is 0341-0046. Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, reviewing and collecting the data, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (10348-0046), Washington, DC 20503.

**DISCLOSURE OF LOBBYING ACTIVITIES**

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure.)

<p><b>1. Type of Federal Action:</b>                  _____ a. contract                  _____ b. grant                  _____ c. cooperative agreement                  _____ d. loan                  _____ e. loan guarantee                  _____ f. loan insurance</p>	<p><b>2. Status of Federal Action:</b>                  _____ a. bid/offer/application                  _____ b. initial award                  _____ c. post-award</p>	<p><b>3. Report Type:</b>                  _____ a. initial filing                  _____ b. material change</p> <p><b>For Material Change Only:</b>                  Year _____ Quarter _____                  Date of last report _____</p>
<p><b>4. Name and Address of Reporting Entity:</b>                  _____ Prime      _____ Subawardee                  Tier _____, <i>if known:</i></p> <p><b>Congressional District, if known:</b></p>	<p><b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b></p> <p><b>Congressional District, if known:</b></p>	
<p><b>6. Federal Department/Agency:</b></p>	<p><b>7. Federal Program Name/Description:</b></p> <p>CFDA Number, <i>if applicable:</i> _____</p>	
<p><b>8. Federal Action Number, if known:</b></p>	<p><b>9. Award Amount, if known:</b></p> <p>\$ _____</p>	
<p><b>10. a. Name and Address of Lobbying Registrant</b>  <i>(if individual, last name, first name, MI):</i></p>	<p><b>b. Individuals Performing Services</b>  <i>(including address if different from No. 10a)</i>  <i>(last name, first name, MI):</i></p>	
<p>11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>	<p>Signature: _____</p> <p>Print Name: _____</p> <p>Title: _____</p> <p>Telephone No.: _____ Date: _____</p>	
<p style="text-align: right;">Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)</p>		

This form is available electronically.

04-18 Control No. 0505-0027

Expiration Date: 04/30/2022



**Certification Regarding Drug-Free Workplace Requirements (Grants)  
Alternative I- For Grantees Other Than Individuals**

AD-1 049

*The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing §§ 5151-5160 of the Drug-Free Workplace Act of 1998 (Pub. L. 105-690, Title V, Subtitle D, 41 U.S.C. § 8101 et seq.) and 2 C.F.R. Parts 182 and 421. The regulations were amended and published on June 15, 2009, in 74 Fed. Reg. 28150-28154 and on December 8, 2011, in 76 Fed. Reg. 76610-76611. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.*

*According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.*

**(Read instructions on page three before completing certification.)**

- A. The grantee certifies that it will or will continue to provide a drug-free workplace by:
1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  2. Establishing an ongoing drug-free awareness program to inform employees:
    - a. The dangers of drug abuse in the workplace;
    - b. The grantee's policy of maintaining a drug-free workplace;
    - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
    - d. The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace.
  3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A. 1.
  4. Notifying the employee in the statement required by paragraph A. 1 that, as a condition of employment under the grant, the employee will -
    - a. Abide by the terms of the statement; and
    - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
  5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph A. 4.b. from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
  6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph A. 4.b. with respect to any employee who is so convicted -
    - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
    - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

Instructions for Certification

- (1) By signing and submitting this form, the grantee is providing the certification, set out on pages one and two in accordance with these instructions.
- (2) The certification set out on pages one and two is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- (3) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- (4) Workplace identifications must include the actual address of buildings (or parts of buildings or other sites) where work under the grant takes place. Categorical descriptions may be used (e.g., all facilities of a mass transit authority or State highway department while in operation. State employees in each local unemployment office, performers in concert halls or radio studios).
- (5) If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s). If previously identified the workplaces in question, see paragraph (3) above.
- (6) Definitions of terms in the Procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
- "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act, 21 U.S.C. § 812, and as further defined by: 1 C.F.R. § 1308.11-1308.15.
  - "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes.
  - "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.
  - "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all direct charge employees (ii) all indirect charge employees unless their impact or involvement is insignificant to the performance of the grant and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include (a) workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement, consultants or independent contractors not on the grantee's payroll, or employees of subrecipients or subcontractors in covered workplaces).