

**THE ESCAMBIA COUNTY SCHOOL DISTRICT  
PURCHASING DEPARTMENT  
75 NORTH PACE BLVD.  
PENSACOLA, FL 32505**

**INVITATION TO BID (ITB) & BIDDER'S ACKNOWLEDGEMENT**

POSTING DATE:

**February 6, 2017**

PURCHASING CONTACT & TELEPHONE:

**Jim Higgins; 850.469.6183**

**Email: [JHiggins@escambia.k12.fl.us](mailto:JHiggins@escambia.k12.fl.us)**

BID TITLE:

**Exterior Door Replacement**

BID NUMBER:

**#171503**

BID OPENING DATE & TIME:

**Friday, February 17, 2017 at 2:00 PM CST**

**NOTE: BIDS RECEIVED AFTER THE BID OPENING DATE AND TIME WILL NOT BE ACCEPTED.**

The School District of Escambia County (the District), Florida, solicits your company to submit a bid on the above referenced goods or services. All terms, specifications and conditions set forth in this invitation are incorporated into your response. A Bid will not be accepted unless all conditions have been met. All bids must have an authorized signature in the space provided below. All Bids must be sealed and received in the District's Purchasing Office at 75 North Pace Boulevard, Pensacola, Florida, by the "Bid Opening Date & Time" referenced above. All envelopes containing sealed bids must reference the "Bid Title", "Bid Number" and the "Bid Opening Date & Time". The District is not responsible for lost or late delivery of Bids by the U.S. Postal Services or other delivery services used by the Bidder. Bids may not be withdrawn for a period of sixty (60) days after the bid opening unless otherwise specified.

**THE FOLLOWING MUST BE COMPLETED, SIGNED, AND RETURNED AS PART OF YOUR BID. BIDS WILL NOT BE ACCEPTED WITHOUT THIS FORM, WITHOUT AN ORIGINAL SIGNATURE BY AN AUTHORIZED AGENT OF THE BIDDER.**

COMPANY NAME:

MAILING ADDRESS:

CITY, STATE, ZIP

FEDERAL EMPLOYER'S IDENTIFICATION NUMBER (FEIN):

TELEPHONE NUMBER:

(EXT:     )     )

FACSIMILE NUMBER:

EMAIL:

HOW DID YOU FIND OUT ABOUT THIS BID? SCHOOL DISTRICT WEBSITE\_\_\_\_ BIDNET\_\_\_\_ DEMAND STAR\_\_\_\_ PRIME VENDOR\_\_\_\_  
OTHER\_\_\_\_ (PLEASE SPECIFY\_\_\_\_\_)

I CERTIFY THAT THIS BID IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER BIDDER SUBMITTING A BID FOR THE SAME MATERIALS, SUPPLIES, EQUIPMENT OR SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE TO ALL TERMS AND CONDITIONS OF THIS BID AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS BID FOR THE BIDDER.

AUTHORIZED SIGNATURE:

TYPED OR  
PRINTED NAME:

TITLE:

DATE:

## I. INTRODUCTION

The purpose of this solicitation is to contract services to replace exterior doors at twelve (12) locations. Services will include replacement of door, frame, hardware, and other related materials as needed. The Bidder will be responsible for providing labor, equipment, and all materials needed to complete the project. All materials and work shall comply with all local, state, and federal regulations such as the rules of State Requirements for Educational Facilities, the American National Standard for Buildings and Facilities ANSI A117.1, and the American Disabilities Act (Federal Register 28 CFR Part 36, July 26, 1991).

Only Bidders who attended the mandatory pre-bid meeting held on Wednesday, February 1, 2017 will be permitted to participate in this solicitation.

## II. GENERAL TERMS AND CONDITIONS

NOTE: The term "Bidder" or "Vendor" as used within this Invitation To Bid (ITB) refers to the person, company or organization responding to this ITB. The Bidder is responsible for understanding and complying with the terms and conditions herein.

- A. **GENERAL:** Upon a Bid award, the terms and conditions of this Bid or any portion thereof, may upon mutual agreement of the parties be extended for an additional term(s) or for additional quantities (all original terms and conditions will remain in effect). Subject to the mutual consent of the parties, the pricing, terms and conditions of this Bid, for the products or services specified herein, may be extended to other municipal, city or county government agencies, school boards, community or junior colleges, or state universities within the State of Florida.
- B. **BID OPENING AND FORM:** Bid openings will be public on the date and time specified on the Bidder's Acknowledgement form. All Bids received after the time indicated will be rejected as non-responsive and retained by the District. Bids by Email, fax, telegram, or verbally by telephone or in person will not be accepted. The public opening will acknowledge receipt of the bids only, details concerning pricing or the offering will not be announced. All bids submitted shall become public record upon an announcement of a recommended award or thirty (30) days after the opening date whichever occurs first. To protect any confidential information contained in their Bid, companies must invoke the exemptions to disclosure provided by law in response to the ITB, and must identify the data and other material to be protected, and must state the reasons why such exclusion from public disclosure is necessary.
- C. **WARRANTY:** All goods and services furnished by the Bidder, relating to and pursuant to this Bid will be warranted to meet or exceed the Specifications contained herein. In the event of breach, the Bidder will take all necessary action, at Bidder's expense, to correct such breach in the most expeditious manner possible.
- D. **PRICING:** All pricing submitted will include all packaging, handling, shipping charges, and delivery to any point within Escambia County, Florida to a secure area or inside delivery. The School Board is exempt and does not pay Federal Excise and State of Florida Sales taxes.
- E. **TERMS OF PAYMENT / INVOICING:** The normal terms of payment will be Net 30 Days from receipt and acceptance of goods or services and Bidder's invoice. Itemized invoices, each bearing the Purchase Order Number must be mailed on the day of shipment. Invoicing subject to cash discounts will be mailed on the day that they are dated.
- F. **TRANSPORTATION AND TITLE:** (1) Title to the goods will pass to the School District upon receipt and acceptance at the destination indicated herein. Until acceptance, the Bidder retains the sole insurable interest in the goods. (2) The shipper will prepay all transportation charges. The School

District will not accept collect freight charges. (3) No premium carriers will be used for the School District's account without prior written consent of the Director of Purchasing.

- G. PACKING:** All shipments will include an itemized list of each package's content, and reference the School District's Purchase Order Number. No charges will be allowed for cartage or packing unless agreed upon by the School District prior to shipment.
- H. INSPECTIONS AND TESTING:** The School District will have the right to expedite, inspect and test any of the goods or work covered by this Bid. All goods or services are subject to the School District's inspection and approval upon arrival or completion. If rejected, they will be held for disposal at the Bidder's risk. Such inspection, or the waiver thereof, however, will not relieve the Bidder from full responsibility for furnishing goods or work conforming to the requirements of this Bid or the Bid Specifications, and will not prejudice any claim, right, or privilege the School District may have because of the use of defective or unsatisfactory goods or work.
- I. STOP WORK ORDER:** The School District may at any time by written notice to the Bidder stop all or any part of the work for this Bid award. Upon receiving such notice, the Bidder will take all reasonable steps to minimize additional costs during the period of work stoppage. The School District may subsequently either cancel the stop work order resulting in an equitable adjustment in the delivery schedule and/or the price, or terminate the work in accordance with the provisions of the Bid terms and conditions.
- J. INSURANCE AND INDEMNIFICATION:** The Bidder agrees to indemnify and save harmless the School District, its officers, agents and employees from and against any and all claims and liabilities (including expenses) for injury or death of persons or damage to any property which may result, in whole or in part, from any act or omission on the part of the Bidder, its agents, employees, or representatives, or are arising from any Bidder furnished goods or services, except to the extent that such damage is due solely and directly to the negligence of the School District. The Bidder will carry comprehensive general liability insurance, including contractual and product liability coverage, with minimum limits acceptable to the School District. The Bidder will, at the request of the School District, supply certificates evidencing such coverage.
- K. RISK OF LOSS:** The Bidder assumes the following risks: (1) all risks of loss or damage to all goods, work in process, materials and equipment until the delivery thereof as herein provided; (2) all risks of loss or damage to third persons and their property until delivery of all goods as herein provided; (3) all risks of loss or damage to any property received by the Bidder or held by the Bidder or its suppliers for the account of the School District, until such property has been delivered to the School District; (4) all risks of loss or damage to any of the goods or part thereof rejected by the School District, from the time of shipment thereof to Bidder until redelivery thereof to the School District.
- L. LAWS AND REGULATIONS:** Bidders will comply with all applicable Federal, State and Local laws, statutes and ordinances including, but not limited to the rules, regulations and standards of the Occupational Safety and Health Act of 1970, the Federal Contract Work Hours and Safety Standards Act, and the rules and regulations promulgated under these Acts. Bidders agree not to discriminate against any employee or applicant for employment because of race, sex, religion, color, age or national origin.

All agreements as a result of an award hereto and all extensions and modifications thereto and all questions relating to its validity, interpretation, performance or enforcement shall be governed and construed in conformance to the laws of the State of Florida. The parties agree that jurisdiction for the resolution of any legal issues arising out of this contract shall be solely with the Circuit Courts of Escambia County, Florida. The parties hereby waive venue in any other forum.

- M. PUBLIC ENTITY CRIMES:** A Bidder, person, or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida State Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- N. PATENTS AND COPYRIGHTS:** Bidders agree to indemnify and save harmless the School District, its officers, employees, agents, or representatives using the goods specified herein from any loss, damage or injury arising out of a claim or suit at law or equity for actual or alleged infringement of letters of patent or copy write by reason of the buying, selling or using the goods supplied under this bid, and will assume the defense of any and all suits and will pay all costs and expenses thereto.
- O. CONFLICT OF INTEREST:** The award hereunder is subject to the provisions of Chapter 112 Florida Statutes. All Bidders must disclose the name of any company owner, officer, director or agent who is an employee of the School District and/or is an employee of the School District and owns, directly or indirectly, an interest of five percent or more of the company.
- P. TERMINATION: DEFAULT.** The School District may terminate all or any part of a subsequent award by giving notice of default to Bidder, if Bidder: (1) refuses or fails to deliver the goods or services within the time specified; (2) fails to comply with any of the provisions of this Bid or so fails to make progress as to endanger performances, hereunder, or; (3) becomes insolvent or subject to proceedings under any law relating to bankruptcy, insolvency, or relief of debtors. In the event of termination for default, the School District's liability will be limited to the payment for goods and services delivered and accepted as of the date of termination. **CONVENIENCE.** The School District may terminate for its convenience at any time, in whole or in part any subsequent award. In which event of termination for convenience, the School District's sole obligations will be to reimburse Bidder for (1) those goods or services actually shipped/performed and accepted up to the date of termination, and (2) costs incurred by Bidder for unfinished goods, which are specifically manufactured for the School District and which are not standard products of the Bidder, as of the date of termination, and a reasonable profit thereon. In no event is the School District responsible for loss of anticipated profit nor will reimbursement exceed the Bid value.
- Q. DRUG-FREE WORKPLACE:** Whenever two or more Bids are equal with respect to price, quality, and service, a Bid received from a business that certifies that it has implemented a drug-free workplace program as defined by Section 287.087 Florida State Statutes, will be given preference in the award process.
- R. PERFORMANCE:** In an effort to reduce the cost of doing business with the School District, and unless indicated elsewhere, no bid or performance bond is required. However, upon award and subsequent default by Bidder, the School District reserves the right to pursue any or all of the following remedies: (1) to accept the next lowest available bid price or to purchase materials or services on the open market, and to charge the original awardees for the difference in cost via a deduction to any outstanding or future obligations; (2) the Bidder in default will be prohibited from activity for a period of time determined by the severity of the default, but not exceeding two years; (3) any other remedy available to the School District in tort or law.
- S. AUDIT AND INSPECTION:** The District or its representative reserves the right to inspect and/or audit all the Bidder's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the Bidder to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this agreement. Documents/records in any form shall be

open to the District's representative and may include but are not limited to all correspondence, ordering, payment, inspection and receiving records, and contracts or sub-contracts that directly or indirectly pertain to the transactions between the District and the Bidder.

- T. SAMPLES AND BRAND NAMES: BRAND NAMES.** Specifications referencing specific brand names and models are used to reflect the kind and type of quality in materials and workmanship, and the corresponding level of performance the School District expects to receive as a minimum. Bidders offering equivalents or superior products to the brand/model referenced will: (1) reference on the Bid in the space provided the manufacturer's name, brand name, model and/or part number; (2) next to the price Bidder will indicate "ALT" to reflect an alternate offering; (3) where no sample is provided with the bid, Bidders will enclose sufficient technical specification sheets and literature to enable the School District to reach a preliminary evaluation; (4) the School District may request and Bidder agrees to submit a sample or to provide its product on-trial or demonstration, whichever the School District may deem appropriate, at no charge to the District; (5) the School District reserves the right to determine the acceptability of any alternatives offered. **SAMPLES:** Any sample requested by this bid or to be provided at the Bidder's option, should be forwarded under separate cover to the attention of the Purchasing Office of the School District. The package or envelope will reference the "Bid Number", "Bid Title", and "Bid Item Number" and clearly marked "Samples". All samples will be provided free of charge, including transportation charges. Bidders are responsible for notifying and making arrangements for pick up from the School District if a return of samples is expected. All samples of items not involved in any bid protest must be claimed no later than five (5) days after the award of the Bid by the School Board. All unclaimed samples will be disposed of at the discretion of the School District.
- U. EVALUATION CRITERIA:** Primary factors used to decide the award hereunder will be price, quality, availability, and responsiveness. Other factors that may be used in the evaluation of this bid will be: (1) administrative costs incurred by the School District in association with the discharge of any subsequent award; (2) alternative payment terms; (3) Bidder's past performance. The School District reserves the right to evaluate by lot, by partial lot, or by item, and to accept or reject any bid in its entirety or in part, and to waive minor irregularities if the bid is otherwise valid. In the event of a price extension error, the unit price will be accepted as correct. The School District has sole discretion in determining testing and evaluation methods. The School District may consider in conjunction to any award hereunder, those products, services and, prices available to them through contracts from state, federal, and local government agencies or other school districts within the State of Florida.
- V. CLARIFICATIONS AND INTERPRETATIONS:** The District reserves the right to allow for clarification of questionable entries, and for the Bidder to withdraw items with obvious mistakes. Any questions concerning terms, conditions or specifications will be directed to the designated Purchasing Agent referenced on the Bidder's Acknowledgement. Any ambiguities or inconsistencies shall be brought to the attention of the designated Purchasing Agent in writing at least seven (7) workdays prior to the opening date of the Bid. Failure to do so, on the part of the Bidder will constitute an acceptance by the Bidder of consequent decision. An addendum to the ITB shall be issued and posted for those interpretations that may affect the eventual outcome of this bid. It is the Bidder's responsibility to assure the receipt of all addendum issued. No person is authorized to give oral interpretations of, or make oral changes to the Bid. Therefore oral statements given before the bid opening date will not be binding. The District will consider no interpretations binding unless provided for by issuance of an addendum. Addenda will be posted to the District's Purchasing Website address at <http://ecsd-fl.schoolloop.com/purchasing/bids> at least five (5) workdays prior to the opening date. The Bidder shall acknowledge receipt of all addenda by signing and enclosing said addenda with their bid.

- W. BID TABULATIONS, RECOMMENDATIONS, AND PROTEST:** Bid tabulations with award recommendations are posted for seventy-two (72) hours in the Purchasing Office and are also posted to the District's Purchasing Website address at <http://ecsd-fl.schoolloop.com/purchasing/bids>. Bid tabulations, recommendations, or notices will not be automatically mailed. Failure to file a protest within the time prescribed in Section 120.57(3) Florida State Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida State Statutes and School Board Rules.
- X. CONTACT:** All questions for additional information regarding this bid **must be directed to the designated Purchasing Agent noted on page 1**. Prospective Bidders shall not contact any member of the Escambia County School Board, Superintendent, or staff regarding this bid prior to posting of the final tabulation and award recommendation on the website and in the Purchasing Office. Any such contact shall be cause for rejection of your bid.
- Y. BID PREPARATION COSTS:** Neither the District nor its representatives shall be liable for any expenses incurred in connection with the preparation of a response to this bid.
- Z. AGREEMENT FORM:** All subsequent agreements as a result of an award hereunder, shall incorporate all terms, conditions and specifications contained herein, and in response hereto, unless mutually amended in writing.
- AA. ADDITIONAL TERMS AND CONDITIONS:** The District reserves the right to reject offers containing terms and/or conditions contradictory to those requested in this solicitation.

### III. SPECIAL CONDITIONS

These "SPECIAL CONDITIONS" are in addition to or supplement Section II GENERAL TERMS AND CONDITIONS. In the event of a conflict these SPECIAL CONDITIONS shall have precedence.

- A. LICENSE:** Bidder must be licensed and bonded to do business in Escambia County and/or the State of Florida. Bidders must provide a copy of their business license with their response. A performance bond will not be required.
- B. RISK MANAGEMENT PROVISIONS:** Anything in the foregoing Articles to the contrary notwithstanding, each Bidder thereof hereby agrees to:
- 1. HOLD HARMLESS/INDEMNIFICATION AGREEMENT:** Save and hold harmless, pay on behalf of, protect, defend, and indemnify the School Board, (including the Superintendent of Schools, the School District, their officers, agents, employees and volunteers) from and against any demand, claim, suit, loss, expense, or damage which may be asserted against any of them in their official or individual capacities by reason of any alleged damage to property, or injury to, or death of any person arising out of, or in any way related to, any action or inaction of the Bidder (including its sub-contractors, officers, agents, and employees) in the performance or intended performance of this agreement, or the maintenance of any facility, or the operation of any program, which is the subject of, or is related to the performance of this agreement. The obligations of the Bidder pursuant to this paragraph shall not be limited in any way by any limitation in the amount or type of proceeds, damages, compensation, or benefits payable under any policy of insurance or self-insurance maintained by or for the use and benefit of the Bidder.
  - 2. REQUIRED INSURANCE:** Maintain, keep in full force and effect during the term of this agreement and any extensions and renewals thereof, and furnish to the undersigned good and sufficient evidence of general liability

and auto liability insurance in an amount not less than \$1,000,000 with an insurance company rated not lower than "A" by A.M. Best and Company. The School Board shall be named as an additional insured. The policy and evidence of such insurance shall be endorsed so as to provide coverage for all liability hereby contractually assumed by the Bidder and a copy thereof shall be delivered to the undersigned before beginning performance of this agreement. Such insurance shall not be subject to cancellation, non-renewal, reduction in policy limits or other adverse change in coverage, except with forty-five (45) days prior written notice to the School Board, which notice shall be given by U.S. Certified Mail with return receipt requested to the undersigned. No other form of notification shall relieve the insurance company, or its agents, or representatives of responsibility.

If this agreement involves performance by officers, employees, agents or sub-contractors of the Bidder, the Bidder shall also maintain, keep in full force and effect during the term of this agreement and any extensions and renewals thereof, and furnish to the undersigned good and sufficient evidence of Workers' Compensation insurance in the amount required by Florida Statutes Chapter 440, and Employer Legal Liability Insurance in the amount of \$100,000.

- C. BACKGROUND SCREENING REQUIREMENTS:** The successful Bidder(s) will comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, by certifying that the vendor and all of its employees who provide services under this contract have completed the background screening required by the referenced statutes and meet the standards established by the statutes. This certification will be provided to the school in advance of the vendor providing any services on campus while students are present. The vendor(s) will bear the cost of acquiring the background screening required by Section 1012.32, F.S., and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to vendor and its employees. The vendor will follow the procedures for obtaining employee background screening as outlined on the Escambia County School District Website: <http://ecsd-fl.schoolloop.com>. Vendor will provide school a list of its employees who have completed background screening as required by the referenced statutes and meet the statutory requirements. Vendor will update these lists in the event that any employee listed fails to meet the statutory standards or new employees who have completed the background check and meet standards are added. The parties agree that in the event that vendor fails to perform any of the duties described in this paragraph, this will constitute a material breach of the contract entitling school to terminate immediately with no further responsibility to make payment or perform any other duties under this contract. Vendor agrees to indemnify and hold harmless school, its officers and employees from any liability in the form of physical injury, death, or property damage resulting from vendor's failure to comply with the requirements of this paragraph or Sections 1012.32 and 1012.465, Florida Statutes.
- D. COMPLIANCE WITH LAWS:** The Bidder agrees to comply with all applicable laws, statutes, regulations, rulings, or enactments of any governmental authority. The Bidder shall obtain from third parties, including State and local governments, all licenses and permissions necessary for the performance of the work.
- E. GOVERNING LAWS:** This Agreement is to be governed and construed in accordance with the laws of the State of Florida. The parties agree that jurisdiction for the resolution of any legal issues arising out of this Agreement will be solely with the Circuit Courts of Escambia County, Florida. The parties hereby waive venue in any other forum.
- F. CONFLICT OF INTEREST:** The Bidder(s) affirm(s) that, to the best of its knowledge, there exists no actual or potential conflict between the Bidder(s) family, business, or financial interests and its services under this Agreement; and, in event of change in either its private interests or services under this Agreement, the Bidder(s) will raise with the District any questions regarding possible conflict of interest which may arise as a result of such change.

- G. THE BIDDER(S) AS INDEPENDENT CONTRACTOR(S):** The Bidder(s) will have sole control over the manner and means of providing the services performed under this Agreement. The Bidder(s) relationship to the District under this Agreement will be that of an Independent Contractor. The Bidder(s) will not be considered an agent or employee of the District for any purpose.

As an Independent Contractor, the Bidder(s) is/are responsible for all taxes incident to payments for services herein, including without limitation, all state and federal income taxes payroll and other taxes, and Workers' Compensation.

- H. COVENANT AGAINST CONTINGENT FEES:** The Bidder(s) warrants that no person or selling agency has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage, or contingency fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Independent Contractor for purposes of securing business. For breach or violation of this warranty, the District will have the right to terminate this Agreement without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage or contingent fee.

- I. FLORIDA PUBLIC RECORDS LAW AND COMPLIANCE:** BIDDER'S RESPONSIBILITY FOR COMPLIANCE WITH CHAPTER 119, FLORIDA STATUTES. Pursuant to Section 119.0701, F.S., BIDDER agrees to comply with all public records laws, specifically to:

1. Keep and maintain public records required by the District to perform the service.
  - a. The timeframes and classifications for records retention requirements must be in accordance with the General Records Schedule GS1-SL for State and Local Government Agencies and GS7 for Public Schools. (See <http://dos.dos.state.fl.us/libraryarchives/records-management/general-records-schedules/>).
  - b. Records include all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business with the District. Bidder's records under this Agreement include but are not limited to, supplier/subcontractor invoices and contracts, project documents, meeting notes, emails and all other documentation generated during this Agreement.
2. Upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for by law. If a Bidder does not comply with the District's request for records, District shall enforce the provisions in accordance with the award.
3. Ensure that project records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the award term and following completion of the award if the Bidder does not transfer the records to District.
4. Upon completion of the award, transfer, at no cost, to the District all public records in possession of the Bidder or keep and maintain public records required by the District to perform the service. If the Bidder transfers all public records to the District upon completion of the award, the Bidder shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Bidder keeps and maintains public records upon the completion of the award, the Bidder shall meet all applicable requirements for retaining public records. All records kept electronically must be provided to the District, upon

request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

**IF BIDDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE BIDDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AWARD, CONTACT THE SCHOOL DISTRICT OF ESCAMBIA COUNTY, CUSTODIAN OF PUBLIC RECORDS AT (850) 469-6131, [NROSS@ESCAMBIA.K12.FL.US](mailto:NROSS@ESCAMBIA.K12.FL.US), OR 75 NORTH PACE BLVD., PENSACOLA, FL 32505.**

A Bidder who fails to provide the public records to the District within a reasonable time may also be subject to penalties under Section 119.10, Florida Statutes.

**J. EX PARTE COMMUNICATION:**

1. Ex parte communication, whether verbal or written, by any potential Bidders or representatives of any potential Bidders to this solicitation with District personnel involved with or related to this Bid, other than as expressly designated in this document, is strictly prohibited. Violation of this restriction may result in the rejection/disqualification of the Bidders' offer.
2. Ex parte communication whether verbal or written, by any potential Bidders or representative of any potential Bidders to this solicitation with District Board members is also prohibited and will result in the rejection/disqualification of the Bidders' offer.
3. Any current meetings the Bidder has with District staff and administration, or instructional personnel, shall at no time include any conversation regarding the Bid.
4. Questions regarding Bid must be directed to the Purchasing Agent listed on page one within the timeframe provided for clarifications and interpretations in the General Terms and Conditions section (Section II.V.) which can be found on page five (5) of this bid document.

**K. EXAMINATION OF RECORDS:** The Bidder agrees that the District, the Comptroller General of the United States of America and/or the Inspector General of the Federal Sponsoring Agency, and the Auditor General of the State of Florida or their duly authorized representatives shall have access to, and the right to examine, any directly pertinent books, papers, and records of the Bidder involving transactions related to this agreement until the expiration of five (5) years after final payment under this agreement or such longer period as required by law.

**L. RESPONSE TIME FOR SERVICE WARRANTY CALLS:** Awarded Bidder(s) must be able to respond to service calls within a three (3) hour period after receiving a request from the District. The Bidder(s) shall provide warranty service for frame, doors, and hardware for one (1) year upon date of acceptance of invoice by the District.

**M. DISCONTINUED ITEMS:** In the event the manufacturer/supplier replaces the specified products with a new product, the Bidder will notify the Purchasing Agent indicated on page one in writing, and will apprise the District of product replacement options at the Bid price, and/or any cost reduction available for the specified product(s). The District reserves the right to authorize such product replacement and/or cost reduction on any specified product(s).

**N. INVOICING AND PAYMENTS:** Upon completion of a school location, a detailed invoice may be submitted, on a weekly basis, to the District Project Manager. All invoices must reference the purchase order and school name. Invoices will **not** be approved for payment until the location has been inspected and accepted by the District Project Manager.

O. **BID DOCUMENTATION AND REQUIRED ENCLOSURES:** Bids may be subject to disqualification, at the sole discretion of the District, if the Bidder does not comply with the instructions provided herein. Bid submissions **must** be in hardcopy format. Fax and/or email submissions will be considered “**non-responsive**”.

1. **Failure to return the following items WILL result in your bid not being accepted:**

- a. *Invitation to Bid (ITB) & Bidder’s Acknowledgement:* This form, located on page 1 of the bid document, must be completed with an **ORIGINAL, manual** signature (***blue ink preferred***) and returned with the bid.
- b. The entire ITB document (pages 1-18).
- c. *Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions:* This form, located on pages 17 and 18 of the bid document, must be completed with an **ORIGINAL, manual** signature (***blue ink preferred***) and returned with the bid.
- d. A copy of the Bidder’s State of Florida Business License. Licenses must be current. Pending licenses will **NOT** be accepted.

2. **Failure to return the following items MAY result in your bid not being accepted, at the sole discretion of the District:**

- a. *Drug Free Workplace:* This form, located on page 16 of the bid document, while not required, will be a determining factor in award between two bids equal in price, quality, and service. If submitting, the signature must be an **ORIGINAL (*blue ink preferred*)**.
- b. A list of three (3) professional references. By providing contact information for these professional references, the Bidder authorizes the District to contact and obtain opinions of work performed by the Bidder which **may** be used in determining award.

Faxed or emailed documents will **not** be accepted. All bids must be received no later than **2:00 PM CST on Friday, February 17, 2017**. The Bidder is responsible for the timely delivery of the bid to the following address: Escambia County School District, Purchasing Department, **Attention: ITB #171503 – Exterior Door Replacement**, 75 North Pace Blvd., Pensacola, FL 32505.

P. **BID COMMUNICATION AND QUESTIONS:** Due to time constraints, it is recommended the Bidders send questions using a method that can be tracked (email, certified mail, overnight courier, etc.); email is preferred. The deadline for submitting questions concerning this Invitation To Bid (ITB) is **noon (12:00 PM, CST) on Thursday, February 9, 2017**. All changes in the specifications contained within this ITB will be made by Addendum. All Addendums concerning this ITB will be posted to the Purchasing Department’s webpage located at <http://ecsd-fl.schoolloop.com/purchasing/bids>.

It is the sole responsibility of each Bidder to contact the Purchasing Agent responsible for this solicitation or visit the District’s website to determine if any Addendums have been issued in order to obtain said Addendum(s). Any applicable Addendums and/or responses to questions received will be posted to the Purchasing Department’s Current Bid Activity webpage by close of business on **Monday, February 13, 2017**. Current bid activity may be found at the following: <http://ecsd-fl.schoolloop.com/purchasing/bids>.

All inquiries regarding this ITB should be addressed to:

Jim Higgins, Purchasing Agent  
Purchasing Department  
Escambia County School District  
75 N. Pace Blvd.  
Pensacola, FL 32505

Email: [Jhiggins@escambia.k12.fl.us](mailto:Jhiggins@escambia.k12.fl.us)

In order for the Escambia County School District (the District) to ensure fair and equal treatment of all participating Bidders, the above named individual is the District's only designated representative for this ITB. Bidders shall contact this representative for all information regarding this ITB. **Bidders who contact any other District employee regarding this ITB are subject to disqualification from participating in this solicitation.**

**Q. MISCELLANEOUS:**

1. The District will not be liable for any cost incurred in the preparation of bids.
2. The submission of a bid shall be prima facie evidence that the Bidder has full knowledge of the scope, nature, and quality of work to be performed; the detailed requirements of the specifications; and the conditions under which the work is to be performed.
3. The Bidder shall furnish the District such additional information as the District may reasonably require.
4. The District reserves the right to reject any and all bids, and the right, in its sole discretion, to accept the bid it considers most favorable to the District's interests. The District further reserves the right to reject all bids and to seek new bids when such a procedure is reasonable and in the best interest of the District.
5. The District reserves the right to waive any of the conditions or criteria set forth in this Invitation To Bid (ITB).
6. The contract cannot be assigned to a sub-contractor without the prior written approval of the School District of Escambia County.

## **IV. SCOPE OF WORK AND SPECIFICATIONS**

The Bidder will be responsible for all labor, equipment, materials and other supplies as may be required to complete the work. The Bidder shall follow the Escambia County School District (ECSD) Minimum Specifications and Requirements for Steel Doors and Frames. Refer to Attachment A, *Section 08110 – Steel Doors and Frames*, for additional details. The Bidder shall also comply with the Scope of Work and Specifications listed in Section IV of this document (see pages 11 – 13).

The District will be responsible for disconnection/reconnection of the card reader devices. Prior to commencing work, the awarded Bidder(s) shall coordinate with and direct any questions or concerns to the **District's Project Manager, Mr. Eddie Suggs**, at 850-469-5481.

**A. SCOPE OF WORK:**

1. Bidder shall report to the school's main office upon start of work each day.
2. Bidder will be restricted to the immediate area of work. Bidder shall be responsible for maintaining a clean and safe environment. Bidder shall be responsible for the removal of all debris from the work site on a daily basis. District dumpsters will not be used for disposal.

3. Bidder shall be responsible for the proper use and disposal of hazardous materials used during the project. All federal and state laws, rules, and regulations must be observed including but not limited to EPA and OSHA requirements. **If asbestos, lead, and/or other hazardous materials are discovered, Bidder shall immediately stop work and report findings to the District Project Manager.**
4. The School District will not be responsible for any material, equipment, or supplies left at the work site. Bidder shall make provisions to **secure** the building, all equipment, material, and supplies on a daily basis.
5. Bidder will be responsible for all surface preparation needed for door replacement. Bidder shall report damaged surfaces, deemed unacceptable, to the District's Project Manager.
6. Inspections shall be conducted by the District Project Manager or their representative. No work shall proceed from one building, or location, to another until inspection and acceptance of completed work by the District.
7. Bidder shall protect all plants, shrubbery, flowers, and trees from damage.
8. Bidder shall commit to a start and completion date. Unjustified delays and poor workmanship shall be considered as default and grounds for termination of contract.
9. Weekly progress reports will be submitted with each invoice to advise on the progress of the project and report any delays due to inclement weather. Completion dates **will** be adjusted accordingly.
10. Awarded Bidder(s) shall coordinate with Mr. Eddie Suggs, District Project Manager, regarding the retrieval of existing door hardware.
11. If masonry is to be cut, Bidder shall encapsulate door area to reduce spreading dust into the facility.
12. Bidder shall coordinate work schedule with the School Principal and the District Project Manager **prior to** beginning work.

## B. SPECIFICATIONS:

Bidder shall comply with the ECSD Minimum Specifications and Requirements for Supplying Material or Performing Work for the District Doors, Locks, and Other Related Materials and Workmanship and Items 1 – 21 listed below. **\*\* Substitutes for specified hardware materials are NOT allowed \*\***

**Non-compliance with any ECSD Minimum Specifications and Requirements listed in Attachment A and in Section IV.B. (pages 12 – 13) without written authorization from the District shall constitute a default and breach of contract.**

1. All doors to be replaced are marked on fish drawings: **Attachment B.**
2. Any and all mullions used should be the removable type, **unless** specified for keyed removable - Von Duprin KR9954 (Falcon 1/C - 7 pin cylinder)
3. All door closers are to be mounted with parallel arm brackets. (Preference: LCN P4041 EDA)
4. Panic hardware is to be keyed access and A.D.A. approved. Pull Handle and NO THUMB PIECES. (Preference: Von Duprin 98NL-990NL Trim)  
\*To be 630 finish\*
5. No vertical rod hardware to be installed unless approved by District Locksmith Dept. (Preference: Von Duprin 9827NL-990NL Trim)
6. All thresholds should be heavy duty A.D.A. approved, set in a bed of sealant, and full depth of

the door frame.

7. Door stops, drip caps (if not covered by awning), and sweeps should be on all doors.
8. No mortise panic devices.
9. All locks provided are to be Falcon 1/C, 7-pin acceptable.
10. All lock cylinders are to be Falcon 1/C, 7-pin.
11. Bidder to provide temporary construction core.
12. Gauge of metal and galvanize will be tested. (16 ga, A60 coating).
13. All frames to be grouted while in door opening with 1107 Grout.
14. All window glass shall be impact resistant unless otherwise specified.
15. Prior to hanging doors, the bottom stile shall be painted.
16. Bidder shall be responsible for painting doors and frames to match existing color. Bidder shall have mildacide added to paint products.
17. All work must meet Local, State, Federal, and School District building codes.
18. Bidder must use H rated doors with impact resistant glass unless otherwise specified.
19. All doors are to be 3'0 x 7'0 unless otherwise specified.
20. Bidder must repair wall and floor tile if damaged during construction
21. Caulk around door frames with NP1 or Sikaflex caulk.

**The District reserves the right to visit each location and inspect door and hardware materials prior to the commencement of work. The hollow metal supplier shall have been in the business of fabricating hollow metal for a period of not less than five (5) years and shall maintain an office and warehouse within a distance of fifty (50) miles of the School District's central office at the JE Hall Center, 30 East Texar Drive, Pensacola, Florida, 32503, to properly maintain and service the project after completion.**

**Please list the name and location of Bidder's door and hardware supplier and metal fabrication shop below. If additional space is needed, please attach a separate sheet.**

**Name (Door & Hardware Supplier):** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Name (Metal Fabrication Shop):** \_\_\_\_\_

**Location:** \_\_\_\_\_

## V. PRICING

Each location **will** be priced individually so that payment can be made upon final District inspection and approval of the location. Award will be based on low price for each location **or** overall lowest price for all locations. Multiple Bidders may be awarded. **The School District reserves the right to deduct locations or modify the scope of work per location for budgetary purposes. Below, please indicate the estimated start and completion dates, as well as price, per location.**

- |     |   |  |
|-----|---|--|
| 1.) | <b>C.A. Weis Elementary</b><br>Loading Dock Receiving Doors<br>Electrical Room Doors<br>Flammable Storage Room Doors                  | Start Date: _____<br>Completion Date: _____<br>Location Pricing: _____ |
| 2.) | <b>Judy Andrews Center</b><br>Main Building Entrance<br>Mechanical Room 12  | Start Date: _____<br>Completion Date: _____<br>Location Pricing: _____ |
| 3.) | <b>Myrtle Grove Elementary</b><br>Room 5 - Exterior Doors<br>Room 8 - Exterior Doors  | Start Date: _____<br>Completion Date: _____<br>Location Pricing: _____ |
| 4.) | <b>Sherwood Elementary</b><br>Administration Building - Exit E<br>Administration Building - Exit W<br>Cafeteria Building - South Exit | Start Date: _____<br>Completion Date: _____<br>Location Pricing: _____ |
| 5.) | <b>Bellview Middle</b><br>Main Building - Northeast Exit<br>Building 600 - Northwest Exit   | Start Date: _____<br>Completion Date: _____<br>Location Pricing: _____ |
| 6.) | <b>West Florida High</b><br>Room 513<br>Band Room 403 - Front Door  | Start Date: _____<br>Completion Date: _____<br>Location Pricing: _____ |
| 7.) | <b>Ensley Elementary</b><br>Cafeteria - West Exits  | Start Date: _____<br>Completion Date: _____<br>Location Pricing: _____ |

8.) **Washington High**  
Main Building – North Atrium Exit  
Band Room – Exit Door

Start Date: \_\_\_\_\_  
Completion Date: \_\_\_\_\_  
Location Pricing: \_\_\_\_\_

9.) **Workman Middle**  
Band Room – Entrance Door

Start Date: \_\_\_\_\_  
Completion Date: \_\_\_\_\_  
Location Pricing: \_\_\_\_\_

10.) **Holm Elementary**  
Kitchen – Back Door

Start Date: \_\_\_\_\_  
Completion Date: \_\_\_\_\_  
Location Pricing: \_\_\_\_\_

11.) **Tate High**  
Fryman Gym – 2 West Exits

Start Date: \_\_\_\_\_  
Completion Date: \_\_\_\_\_  
Location Pricing: \_\_\_\_\_

12.) **Bratt Elementary**  
Room 9 – Exterior Door

Start Date: \_\_\_\_\_  
Completion Date: \_\_\_\_\_  
Location Pricing: \_\_\_\_\_

**OVERALL TOTAL PRICING (ALL LOCATIONS):** \_\_\_\_\_

**Additional Bidder Information:**

1. Has your company done business with the District before? If so, how many years?

\_\_\_\_\_

2. Please state discount credit for prompt payment, if any, on the line below:

\_\_\_\_\_.

3. Does your company accept Visa-based Purchasing Cards?

Yes \_\_\_\_\_ No \_\_\_\_\_

4. Please provide, at minimum, three (3) professional references with phone numbers and email addresses.

Attach an additional sheet, as necessary.

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

## DRUG FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employees will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Bidder's Signature: \_\_\_\_\_

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## Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

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This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

### Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions," without modification of all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification**

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF APPLICANT	AWARD NUMBER AND/OR PROJECT NAME
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

## SECTION 08110 - STEEL DOORS AND FRAMES

### PART 1 - GENERAL

#### 1.1 SUMMARY

- A. Provide steel doors.
- B. Provide steel door frames and interior view window frames.
- C. All exterior doors and frames shall be hurricane rated with impact glass.

#### 1.2 SUBMITTALS

- A. Submit for approval samples, shop drawings, product data.
- B. Doors, frames, hardware, and steel frame components shall be as shown on shop drawings and schedules and shall be approved by the Architect before fabricating any material; this supplier shall submit complete shop drawings and schedules to the Architect for approval. Submittals are to include, but not limited to, location, size, swings, anchoring details, materials, vision lites and louvers. Architect may request samples or other additional information.

#### 1.3 QUALITY ASSURANCE

- A. Comply with governing codes and regulations. Provide products of acceptable manufacturers which have been in satisfactory use in similar service for three years. Use experienced installers. Deliver, handle, and store materials in accordance with manufacturer's instructions.
- B. Test Reports and Labeling Compliance: Where fire-rated door openings are indicated or required, provide fire-rated door and frame assemblies that comply with N.F.P.A. 80-2000 "*Standards for Fire Doors and Windows*", and have been tested in accordance with ASTM E 152 "*Standard Methods of Fire Tests of Door Assemblies*". Testing shall have been at a facility operated by Underwriters Laboratories or Warnock-Hershey. A label showing compliance shall be attached to each frame and door in a location readily visible to inspecting authorities. Note: Fire-rated doors shall be factory prepared for hardware so that it maintains the fire rating.
- C. Supplier: To the greatest extent possible, obtain all doors and frames from one manufacturer. Hollow metal supplier shall have in his employ a Certified Door Consultant (CDC) or person of equal experience who will be available at

reasonable times to consult with the Architect or Owner regarding the project. The hollow metal supplier shall have been in the business of fabricating hollow metal for a period of not less than five years and shall maintain an office and warehouse within a distance of fifty miles of the School District's central office at the JE Hall center, 30 East Texar drive, Pensacola, Fl., - 32503- to properly maintain and service the project after completion

1.4 MANUFACTURERS:

- A. Specifications apply to steel doors, steel door frames, steel frame components and architectural stick assemblies such as side-lites, borrowed lites, transom frames and window walls as detailed on architectural plans and schedules. Manufacturer shall be one of the following:
1. Steelcraft - Cincinnati, Ohio.
  2. Curries - Mason City, Iowa.
  3. Ceco Door – Milan, Tennessee

1.5 PACKAGING/STORAGE AND HANDLING:

- A. Doors and frames are to be shipped to the jobsite clearly marked in a manner easily correlated to the approved schedules and the architectural plans. Doors are to be provided in manufacturer's original cartons.
- B. Store doors and frames at the jobsite in an area protected from the weather. Do not store frames and doors in the open. Lay doors flat on wooden sills minimum of 4" from floor. Provide a ¼" space between doors to promote air circulation. Do not stack other materials on top of doors. Avoid the use of un-vented plastic or canvas coverings that may create humidity chambers. If door wrapper becomes wet, remove carton immediately.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Materials and Finishes:
1. Doors, frames, and frame components shall be manufactured from hot-dipped galvanized steel, G60 zinc coating conforming to ASTM specification A525.
  2. All doors, frames, and frame components shall be cleaned, phosphatized and finished as standard with one coat of baked-on rust inhibiting prime painted in accordance with the ANSI A224.1 "Test Procedure and

Acceptance Criteria for Prime Painted Steel Surfaces for Steel Doors and Frames."

3. Doors and frame shall be cleaned, phosphatized and finished with a baked-on rust inhibiting primer in compliance with 200-hour salt spray and 500-hour humidity test in accordance with ASTM test method B117 and D1735.

B. Construction of Doors:

1. Doors shall be full flush fabricated from hot-dipped galvanized steel (see *Materials and Finishes* section above), 16-gage for 1 3/4" doors. Doors shall be reinforced, stiffened, sound deadened and insulated with impregnated Kraft honeycomb core completely filling the inside of the doors and laminated to inside faces of both panels. Doors shall have continuous vertical mechanical interlocking joints at lock and hinge edges with visible edge seams. Doors shall have beveled (1/8" in 2") hinge and lock edges. Top and bottom steel reinforcement channels shall be 14-gage and spot welded within the doors. Hinge reinforcements shall be 8-gage for 1 3/4" doors. Lock reinforcements shall be 16-gage and closer reinforcements shall be 14-gage. Galvanized doors shall have galvanized hardware reinforcements. Adequate reinforcements shall be provided for other hardware as required.
2. Provide thermally improved doors with maximum U-value of 0.24 btu/hr/sq.ft./degree F (ASTM C236) for all exterior doors and elsewhere as noted.
3. **Door lite units shall be screw type, not snap in.**
4. Door lites shall not be more than half glass.

C. Construction of Frames:

1. Flush Frames: Flush frames shall be formed from 16-gage galvanized steel (see *Materials and Finishes* section B.6 above). Frames shall have 2" faces. Masonry frames shall typically have a 4" head with a 7'-0" door opening. Frames shall be set-up and arc-welded. Mitered corners shall have reinforcements with 4 integral tabs for secure and easy interlocking of jambs to head. Frames shall be supplied with factory-installed rubber bumpers, three (3) per strike jamb and two (2) per head for pair of doors. Frames for 1 3/4" doors shall have 8-gage steel hinge reinforcements, and frames shall be prepared for 4 1/2" x 4 1/2" standard or heavy weight template hinges. Strike reinforcements shall be 16-gage and prepared for an ANSI-A115.1-2 strike. Metal plaster guards shall be provided for all mortised cutouts. Reinforcements for surface closer shall be 14-gage steel. Galvanized frames shall have galvanized hardware reinforcements. Adequate reinforcements shall be provided for other hardware when required. Frames shall be

furnished with a minimum of six wall anchors and two base anchors of manufacturer's standard design. Welded frames shall have a spreader bar securely welded to bottom of jambs. Spreader bar is for protection of frames during shipment and shall be removed before installing frames. Do not use this bar as an installation aid.

2. When specified, steel panels shall be 1 3/4" thick and made of same construction and materials as doors.
3. Frames for hurricane rated doors shall be 14-gage with heavy duty hinges.

### PART 3 - EXECUTION

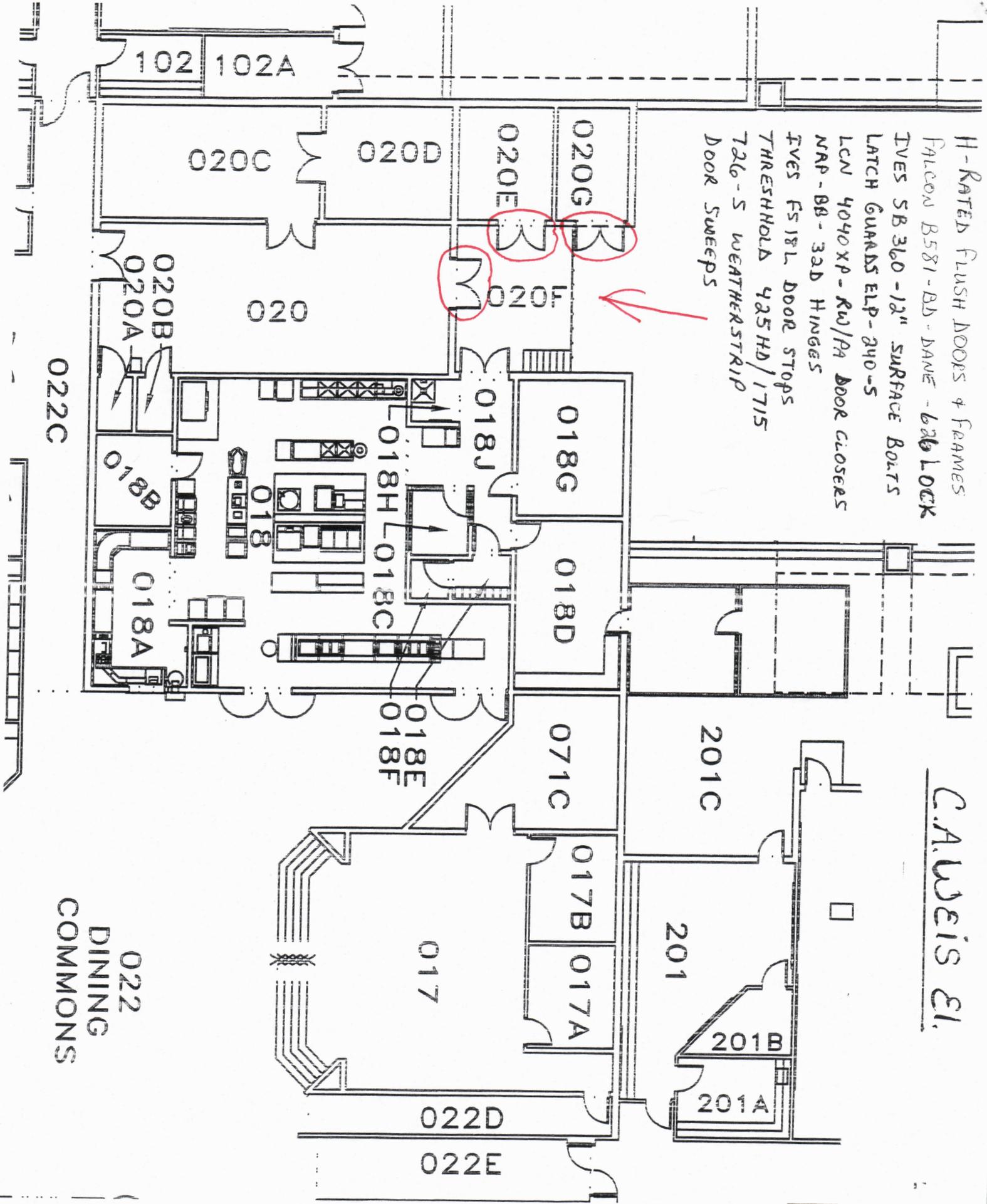
#### 3.1 INSTALLATION

- A. Before installation begins, hollow metal supplier shall attend a pre-installation conference with the Contractor, Installer and Architect to discuss the installation procedure and clarify any questions about the installation.
- B. Door and frames shall be installed in accordance with Door and Hardware Institute publication, "*The Installation of Commercial Doors and Steel Frames*" and manufacturer's instructions.
- C. Fill all frames in masonry walls with grout and caulk top and sides for proper sealing. Door frames shall be set in their designated opening before being filled with grout.
- D. Thresholds on exterior openings shall be embedded in a bed of sealant.
- E. Fabricate work to be rigid, neat and free from seams, defects, dents, warp, buckle, and exposed fasteners. Install doors and frames in compliance with SDI-100, NFPA 80, and requirements of authorities having jurisdiction.
- F. Touch-up damaged coatings and leave ready to receive finishpainting.
- G. When installation is complete, the hollow metal supplier shall visit the jobsite and do a walk-through inspection with the Contractor and Installer. Check frames and doors for proper installation and inform Contractor and Architect of any discrepancies.

END OF SECTION

C.A. Weis El.

H-RATED FLUSH DOORS & FRAMES  
 Falcon B581-BD-DANE - 626 LOCK  
 Ives SB360-12" SURFACE BOLTS  
 LATCH GUARDS ELP-240-S  
 LCN 4040XP-RU/PA DOOR CLOSERS  
 NRP-BB-32D HINGES  
 Ives FS18L DOOR STOPS  
 THRESHOLD 425HD/1715  
 726-S WEATHERSTRIP  
 DOOR SWEEPS



022  
 DINING  
 COMMONS

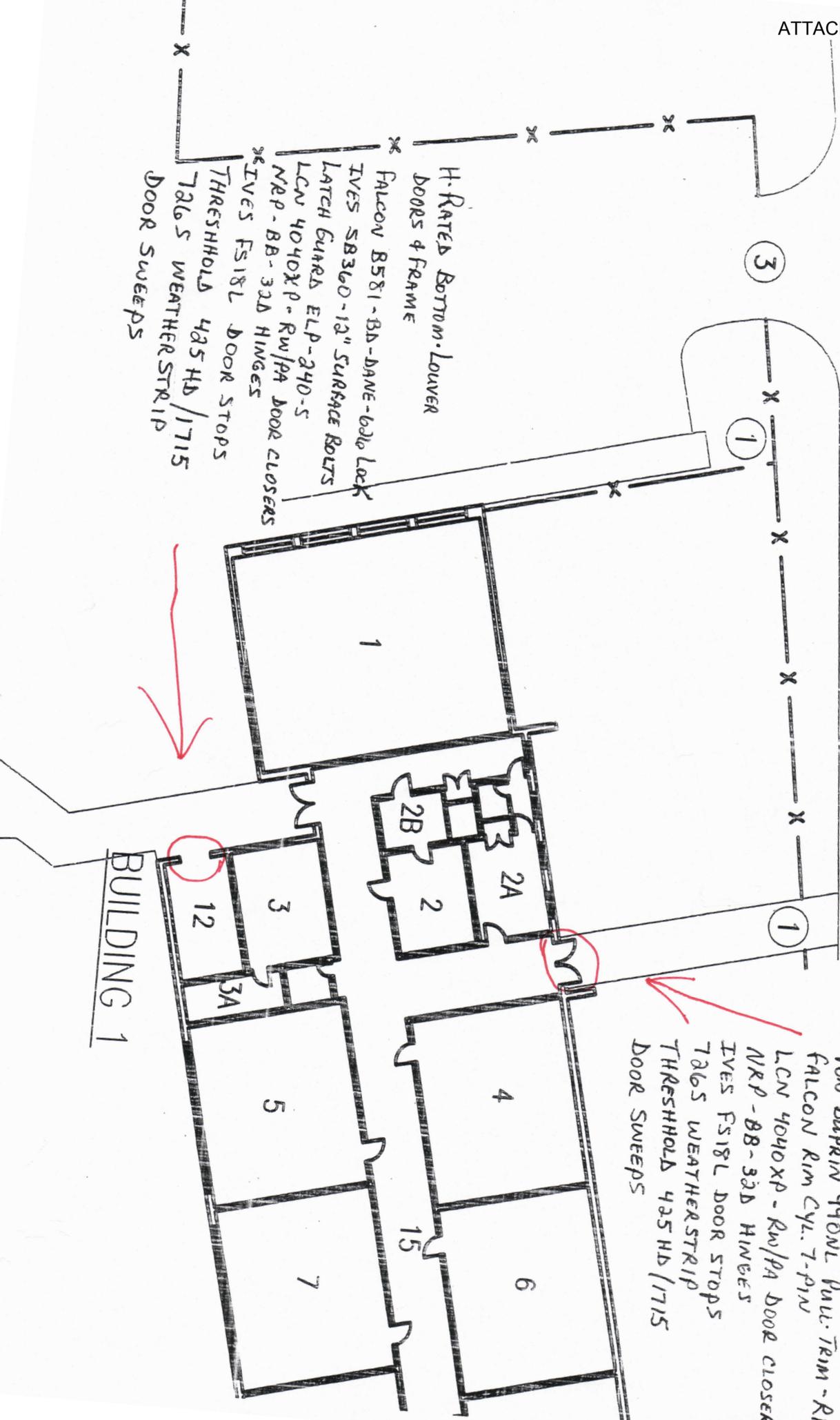
Judy Andrews

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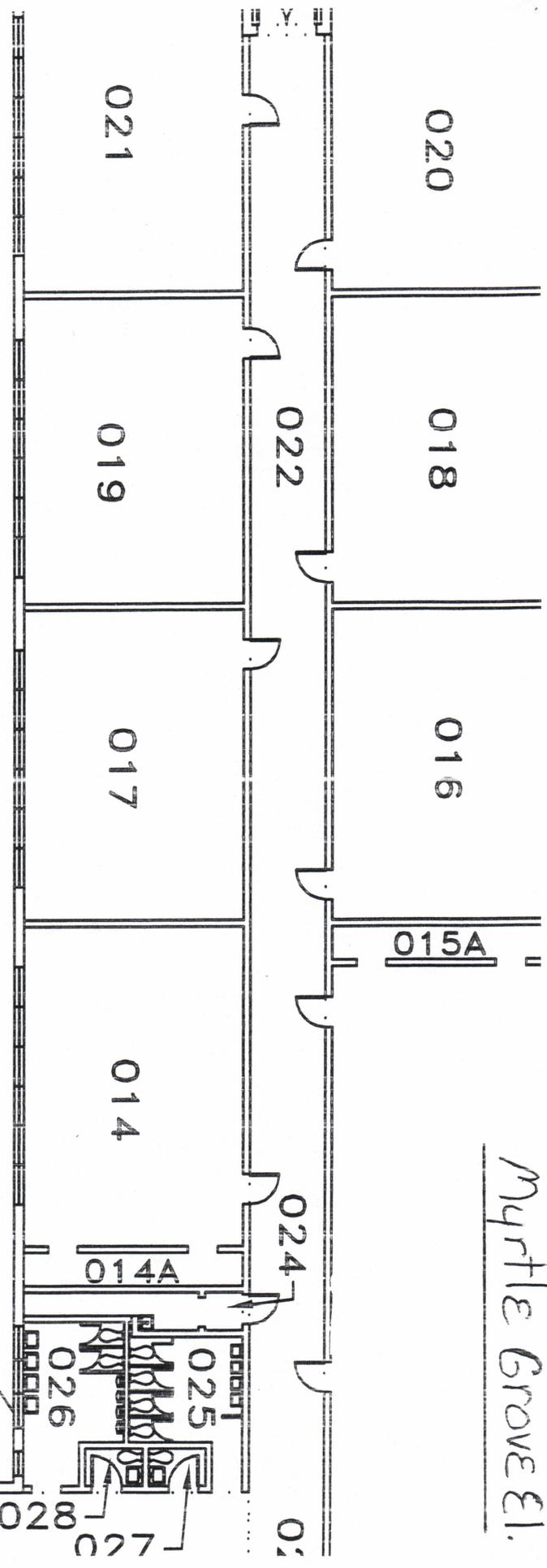
H-RATED HALF-GLASS DOORS & FRAMES  
 YOU DURPIN 98-RIM Panic Devices  
 YOU DURPIN 99ONL Panic Trim - RH  
 FALCON Rim Cyl. 7-PIN  
 LCN 4040XP - RW/PA DOOR CLOSERS  
 NRP - BB - 32D HINGES  
 IVES FS18L DOOR STOPS  
 T&GS WEATHERSTRIP  
 THRESHOLD 425HD/1715  
 DOOR SWEEPS

H-RATED Bottom-Louver  
 DOORS & FRAME  
 FALCON B581-BD-DANE-6310 Lock  
 IVES SB360-12" SURFACE BOLTS  
 LATCH GUARDS ELP-240-S  
 LCN 4040XP - RW/PA DOOR CLOSERS  
 NRP - BB - 32D HINGES  
 IVES FS18L DOOR STOPS  
 THRESHOLD 425HD/1715  
 T&GS WEATHERSTRIP  
 DOOR SWEEPS

BUILDING 1

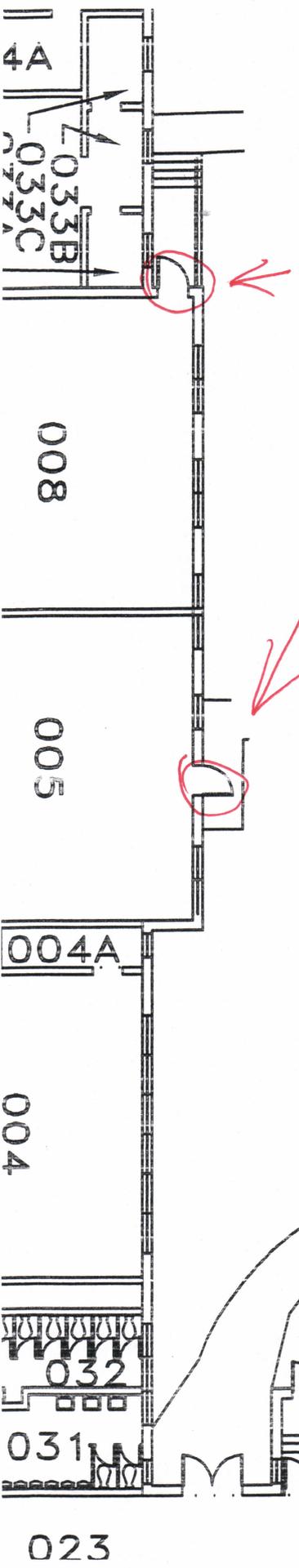


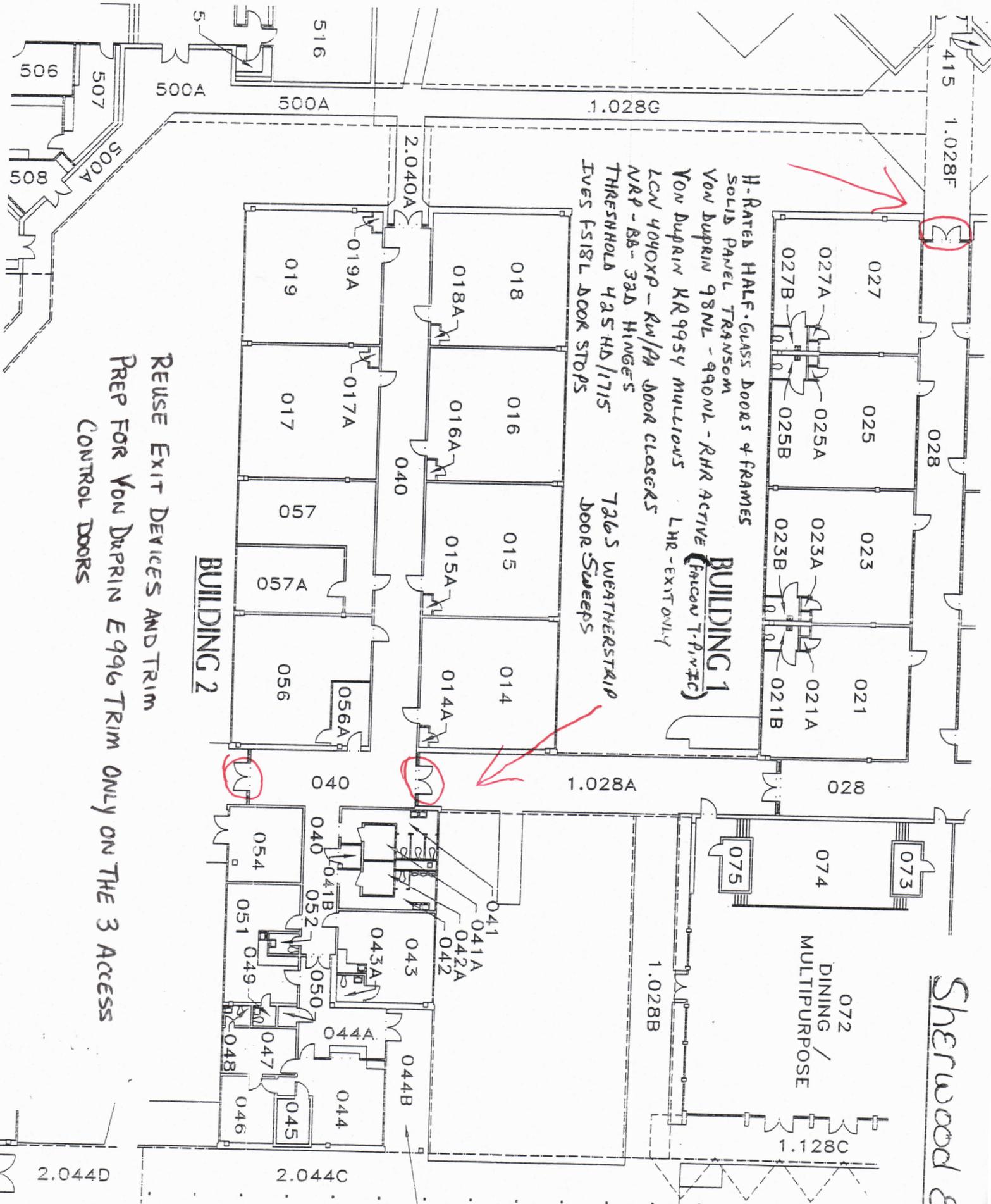
*Myrtille Grove El.*

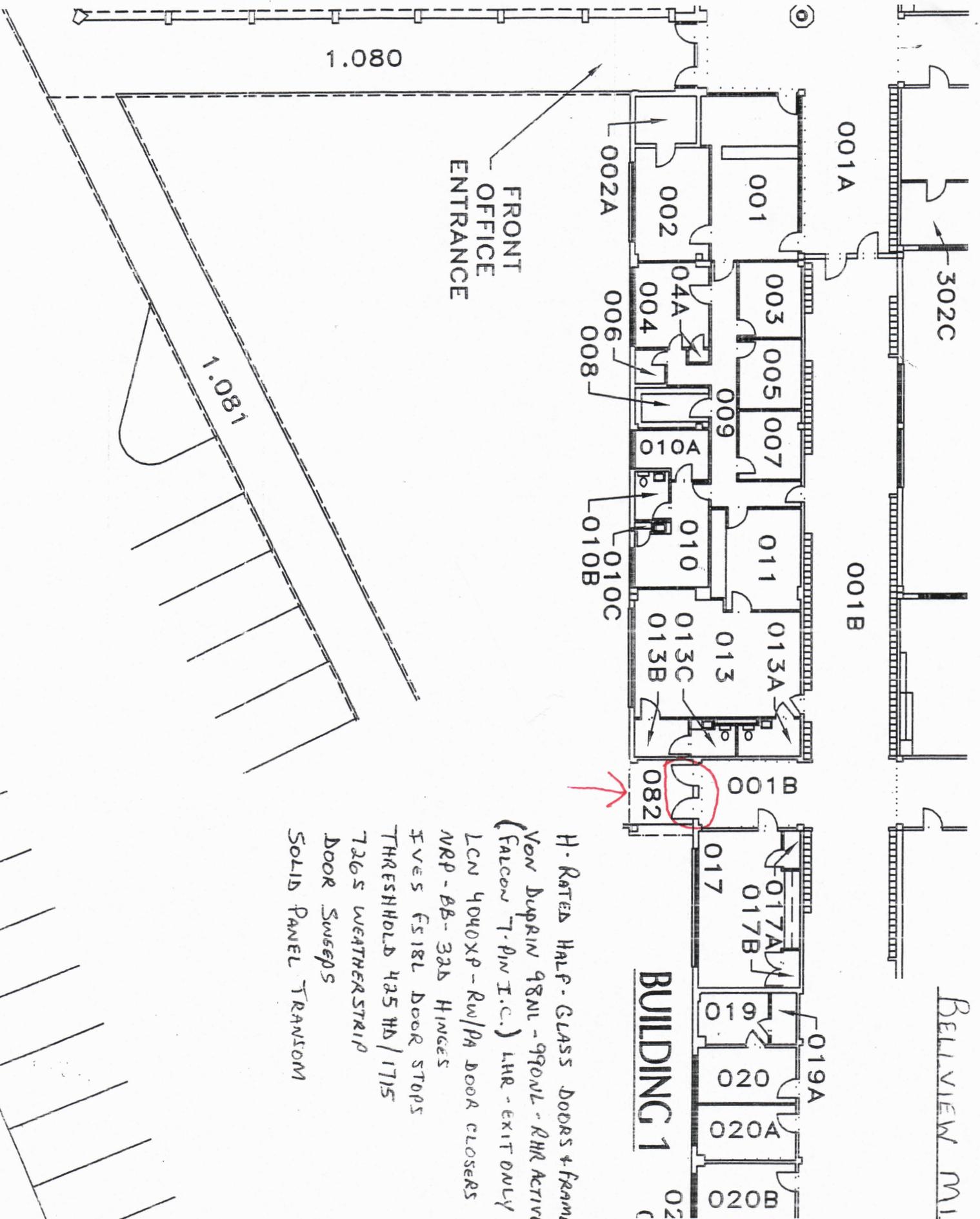


# BUILDING 1

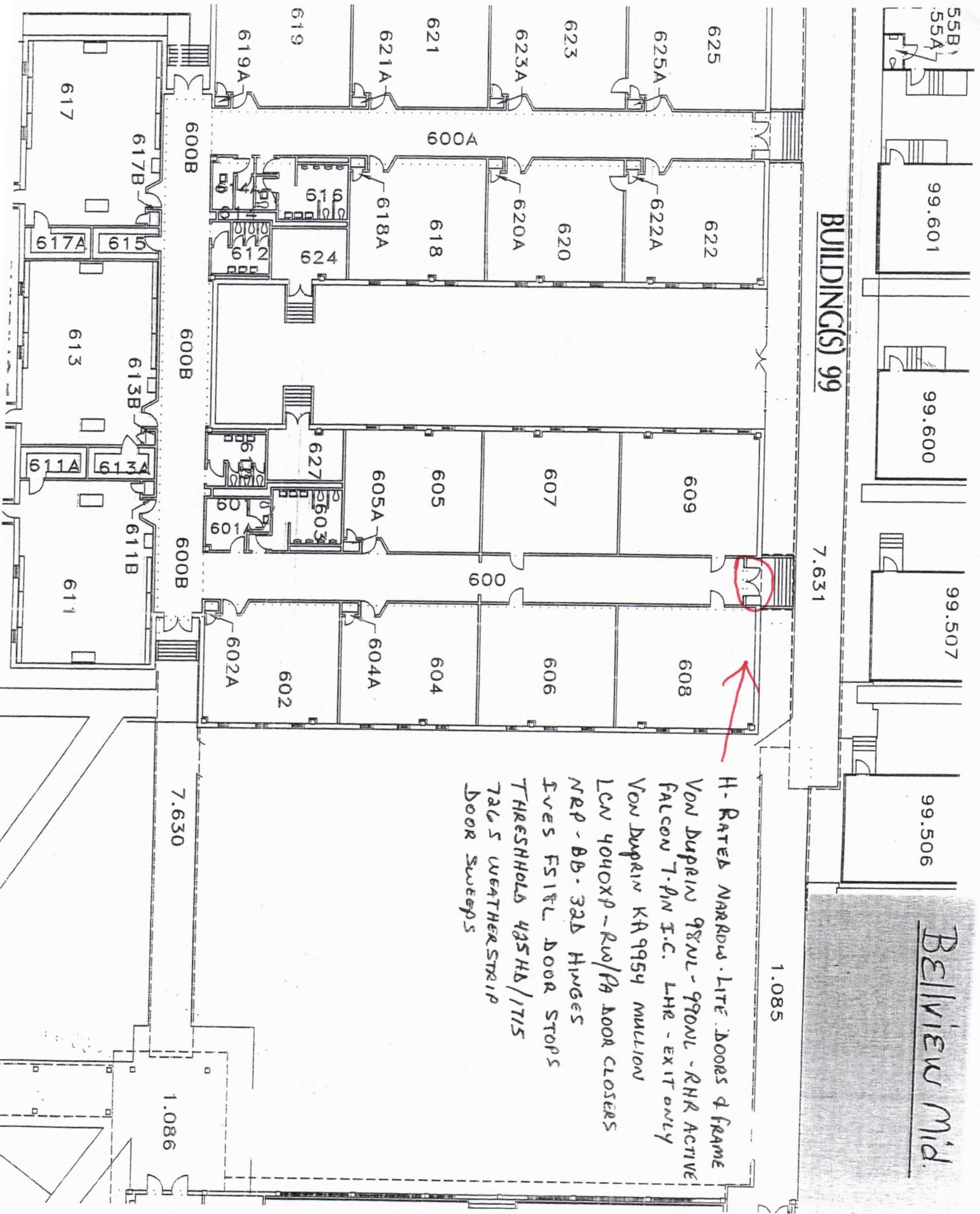
- H-RTED NARROW-LITE DOORS & FRAMES
- FALCON B581-BD - DANE - 6240 Locks
- LCN 4040XP - RW/PA DOOR CLOSERS
- MRP - BB - 32D HINGES
- IVES FS18L DOOR STOPS
- THRESHOLD 485 HD / 17/5
- 2x6 S WEATHERSTRIP
- DOOR SWEEPS
- LATCH GUARDS ELP-240-S





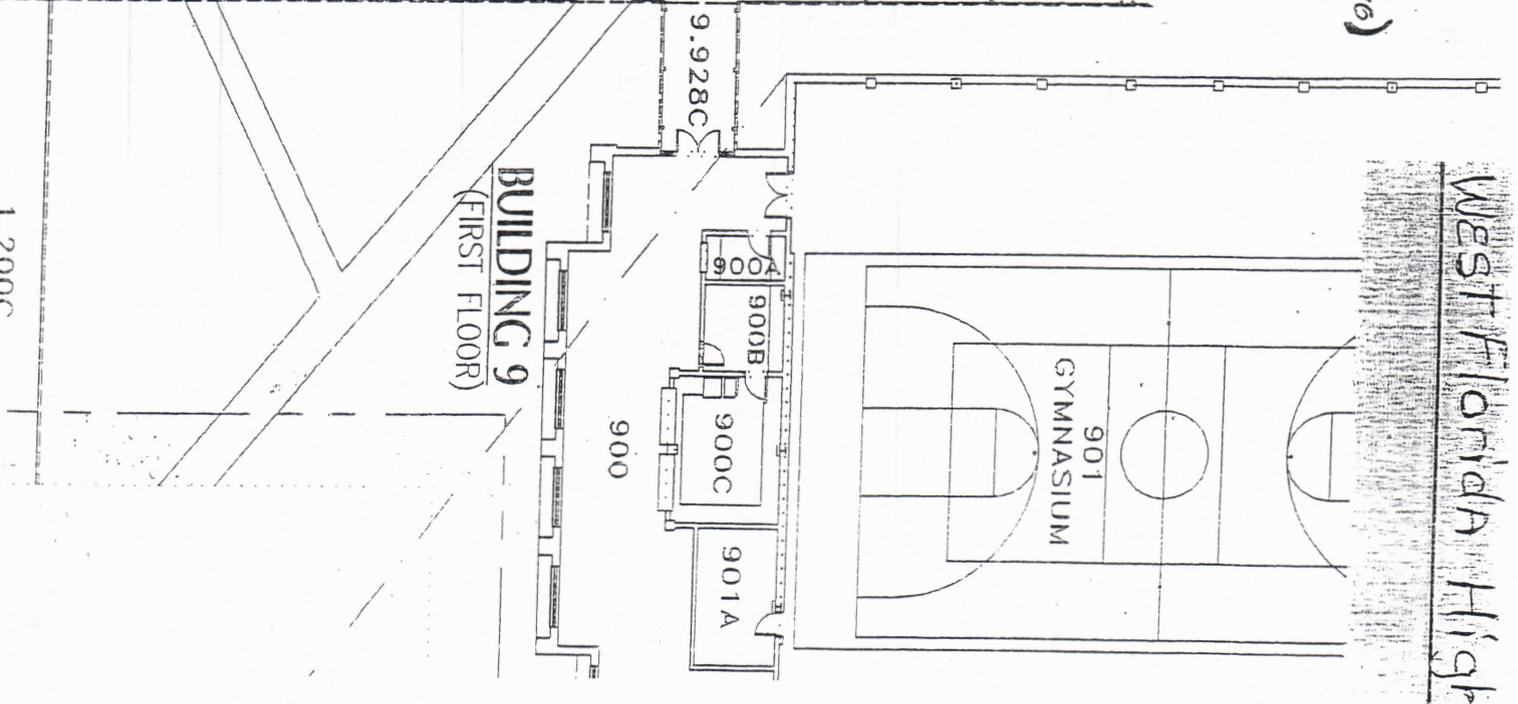
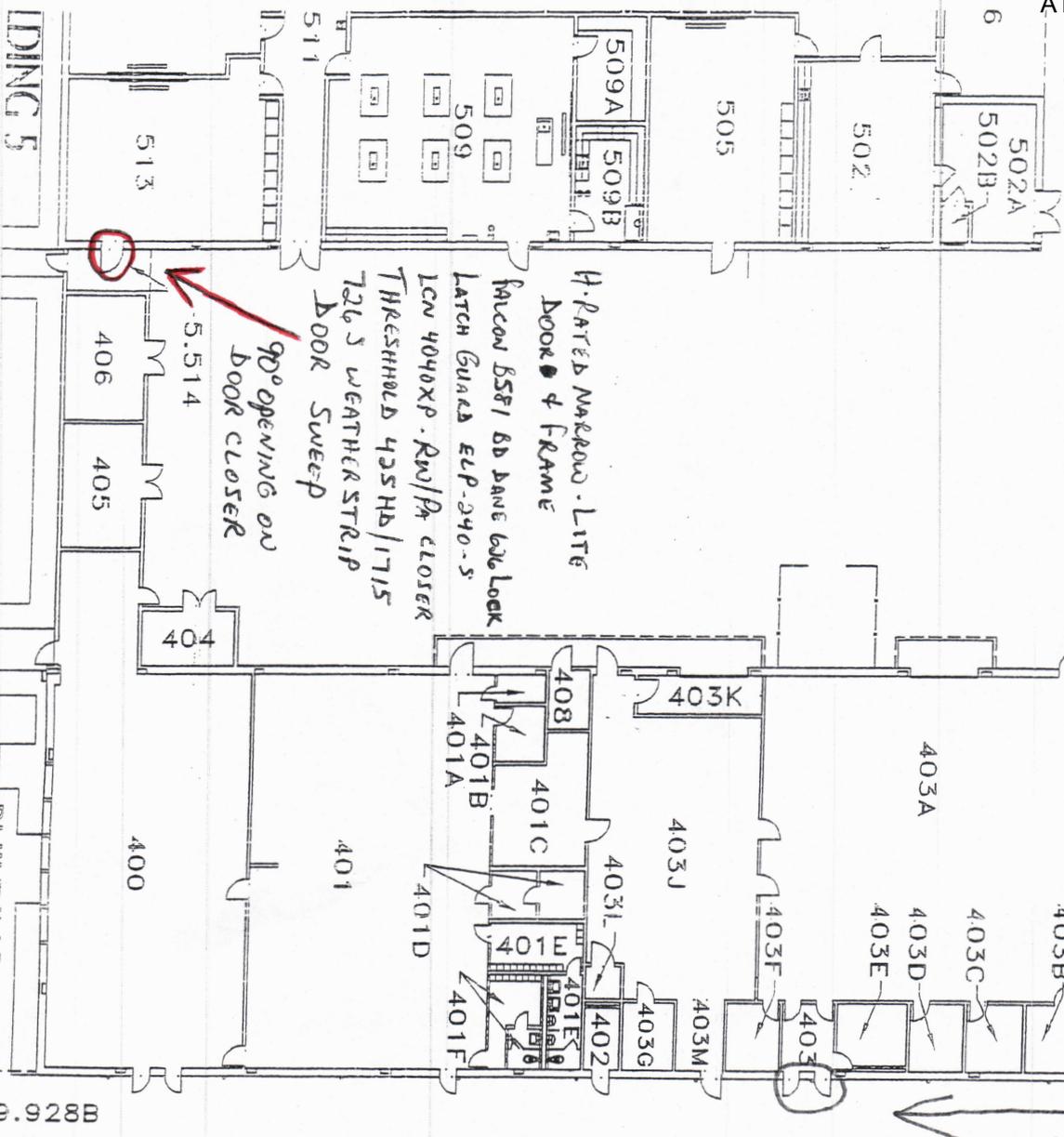


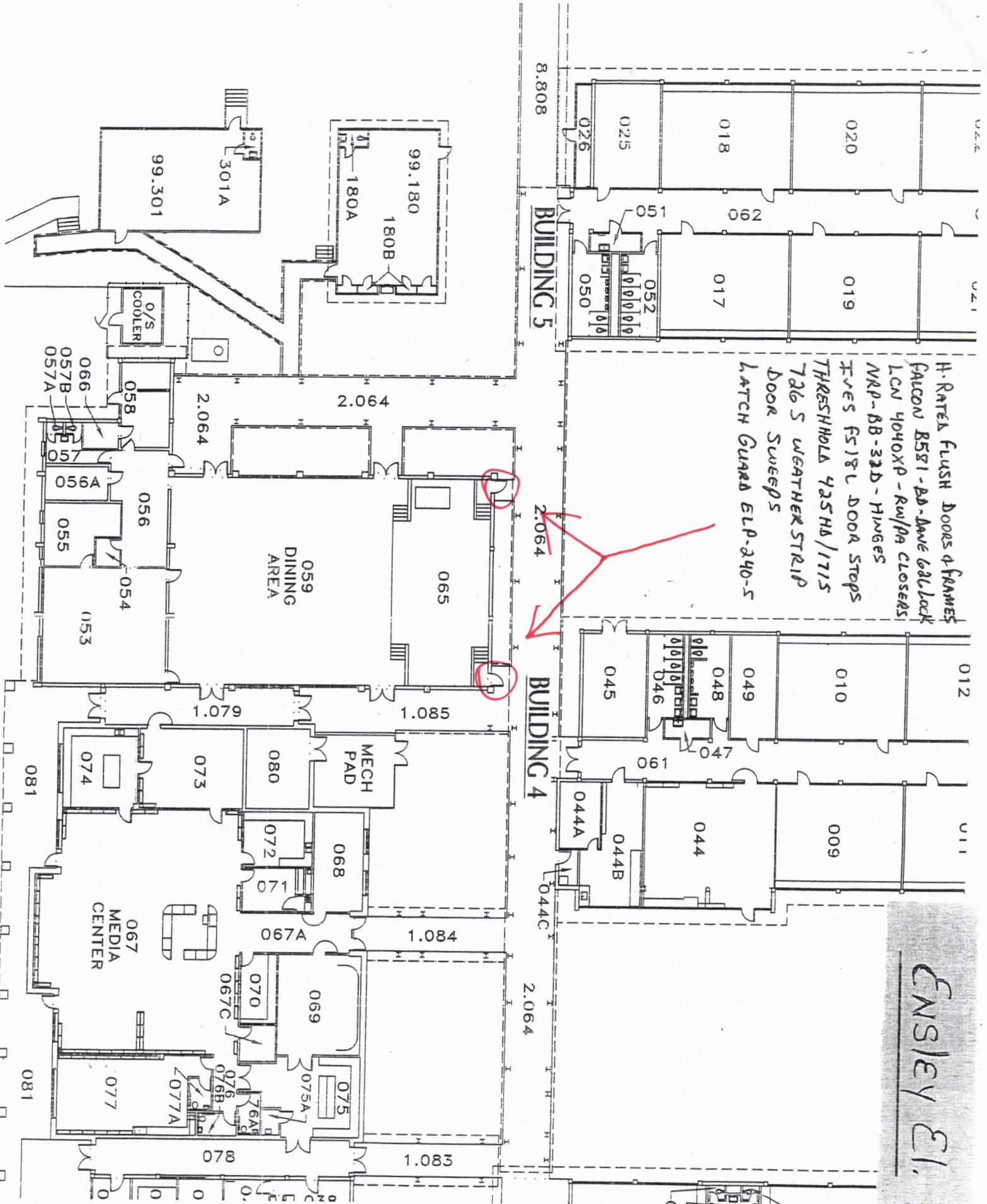
- H-RATED HALF-GLASS DOORS + FRAMES
- VEN DUPRIN 98NL - 99NL - RHR ACTIVE
- (FALCON T-PIN I.C.) LHR - EXIT ONLY
- LCN 4040XP - RW/PA DOOR CLOSERS
- NRP - BB - 32B HINGES
- IVES F518L DOOR STOPS
- THRESHOLD 425 HD / 1715
- 726S WEATHERSTRIP
- DOOR SWEEPS
- SOLID PANEL TRANSOM



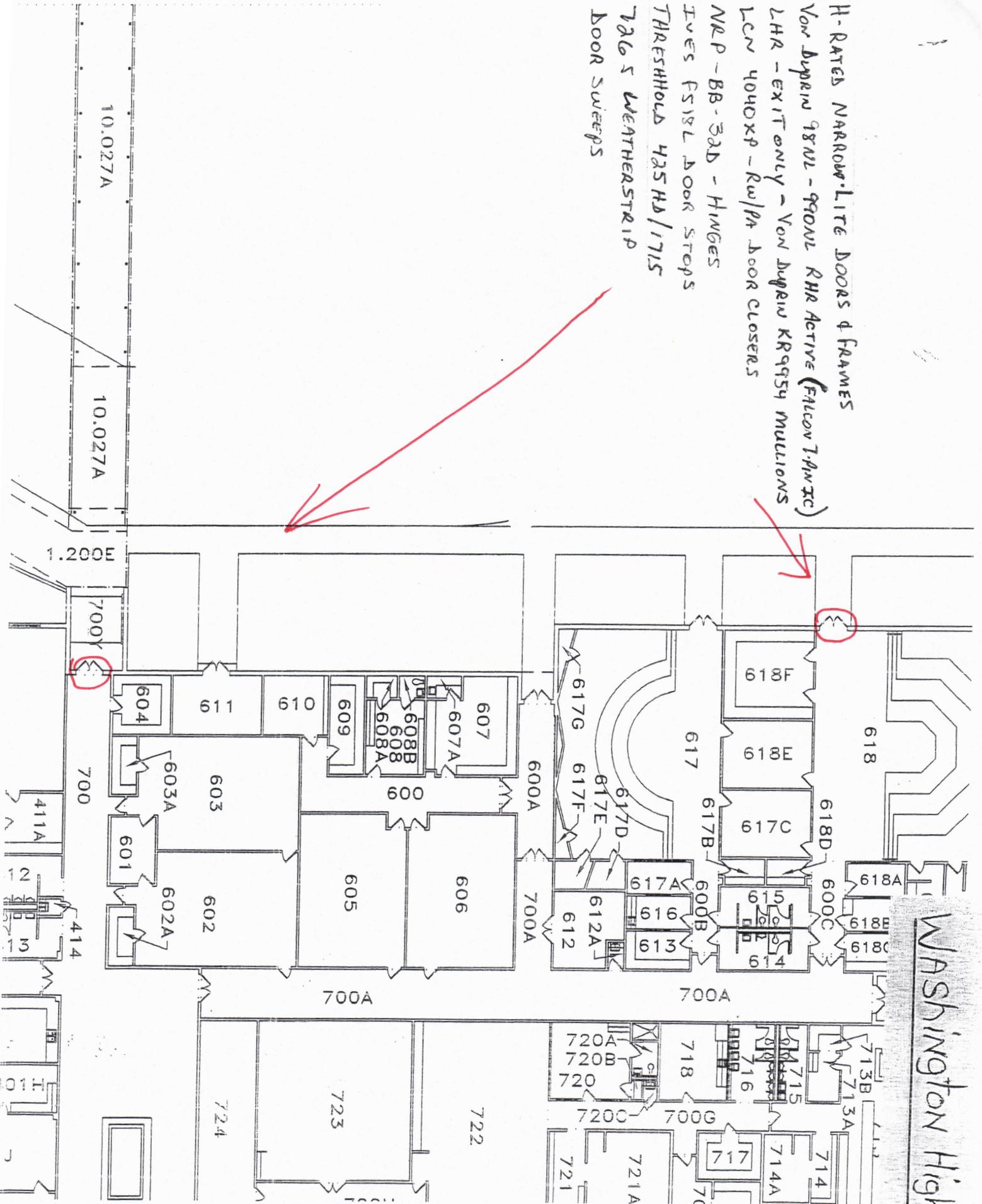
H-RATED NARROW-LITE DOORS & FRAME  
 VON DUREIN 98NL-99NL-RNR ACTIVE  
 FALCON T-PN I.C. LHE - EXIT ONLY  
 VON DUREIN KA9954 MULLION  
 LCN 4040XP-RW/PA DOOR CLOSERS  
 NRP - BB-32B HINGES  
 IVES FS18L DOOR STOPS  
 THRESHHOLD WASHB/1715  
 TALS WEATHERSTRIP  
 DOOR SWEEPS

Bellview Mid.

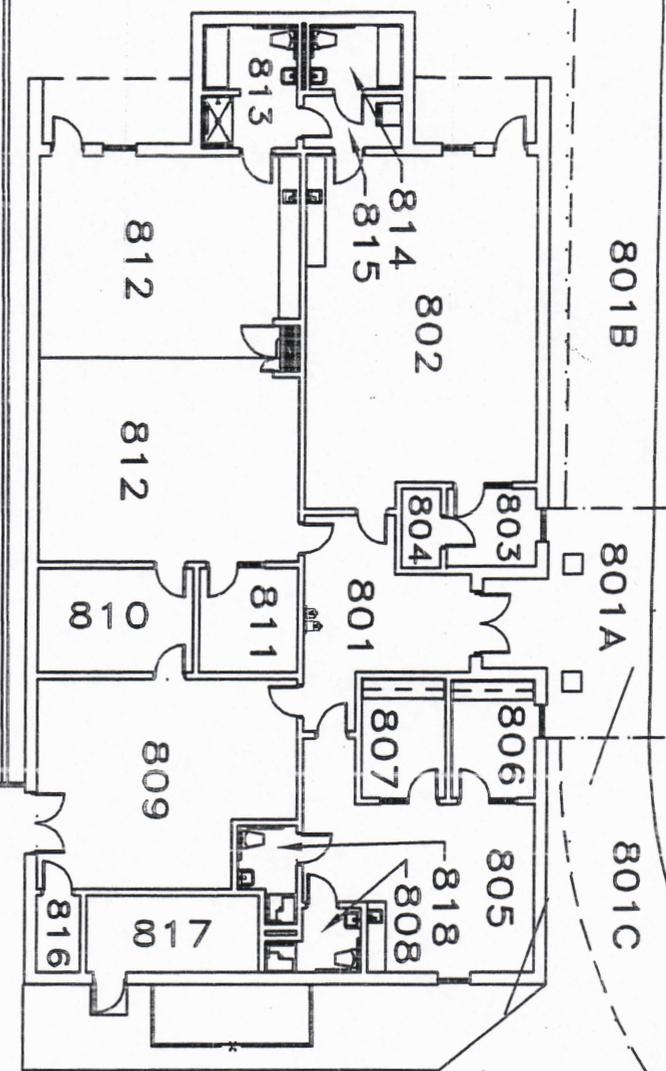




H-RATED NARROW-LITE DOORS & FRAMES  
 Von Duprin 98NL - 990NL RHR Active (Falcon T-MW IC)  
 LHR - EXIT ONLY - Von Duprin KR9954 MULTIONS  
 LCN 4040XP - Rwl/Pn Door Closers  
 NRP - BB-3AD - HINGES  
 IVES FS18L DOOR STEPS  
 THRESHOLD HAS HD/1715  
 726 S WEATHERSTRIP  
 DOOR SWEEPS



Washington High



801B

801A

801C

**BUILDING 8**

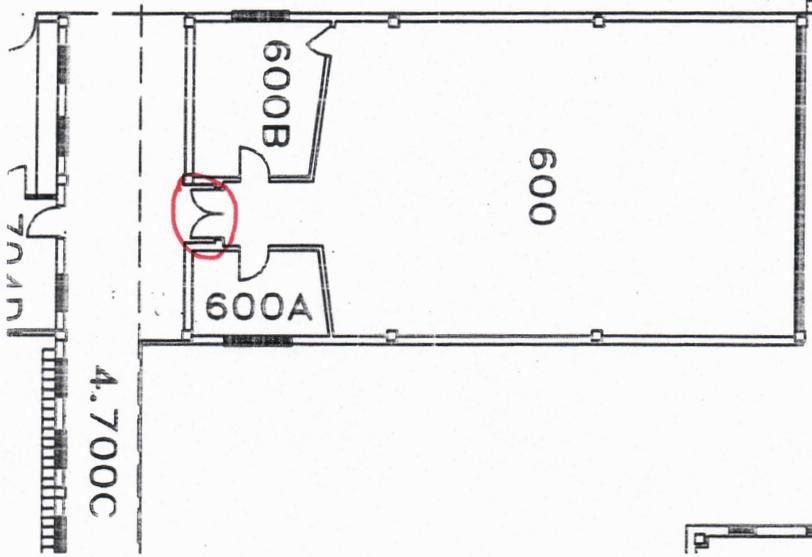
H-RATED NARROW-LITE DOOR & FRAME  
 40" DOOR w/SOLID SIDE PANEL (4 HINGES)  
 Von Duprin 98NL - 990NL (Falcon T-Pin Itc)  
 LCN 4040XP - Rm/Pa DOOR CLOSER  
 NRP - BB - 32B HINGES  
 FIVES FS 18L DOOR STOP  
 THRESHHOLD 425HB/1715  
 726S WEATHERSTRIP  
 DOOR SWEEP

**BUILDING 3**



3.600C

8.801D

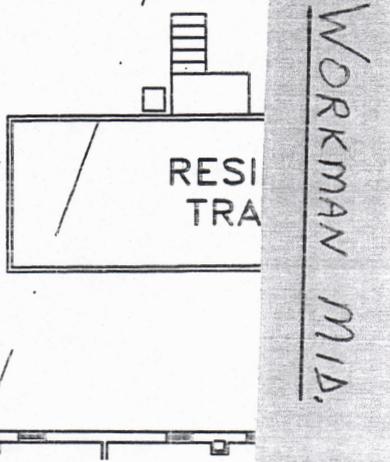


600B

600A

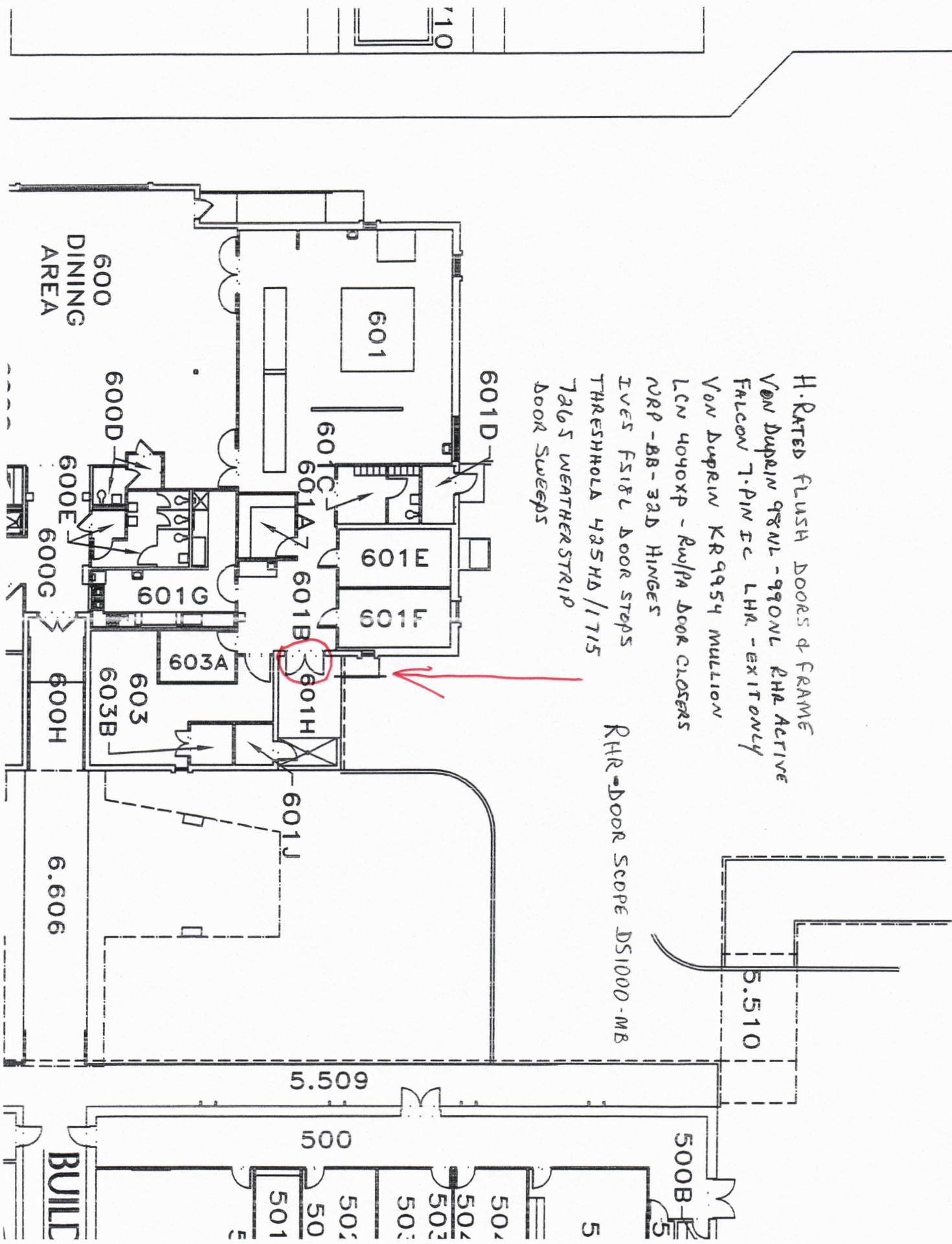
600

4.700C



WORKMAN M/D

RESI  
TRA



H-RATED FLUSH DOORS & FRAME  
 Von Duprin 98NL-990NL RHR Active  
 Falcon T-Pin E.C. LHR - EXIT ONLY  
 Von Duprin KR9954 MULLION  
 LCN 4040XP - RHP/PA DOOR CLOSERS  
 NRP-BB-32D HINGES  
 IVES FS1FL DOOR STEPS  
 THRESHHOLD 425HD/1715  
 7265 WEATHERSTRIP  
 DOOR SWEEPS

RHR-DOOR SCOPE DS1000-MB

5.510

5.509

500

500B-5

5

501

502

503

504

505

506

600  
DINING  
AREA

600D

600E

600G

600H

6.606

601

601D

601C

601A

601B

601H

601J

601E

601F

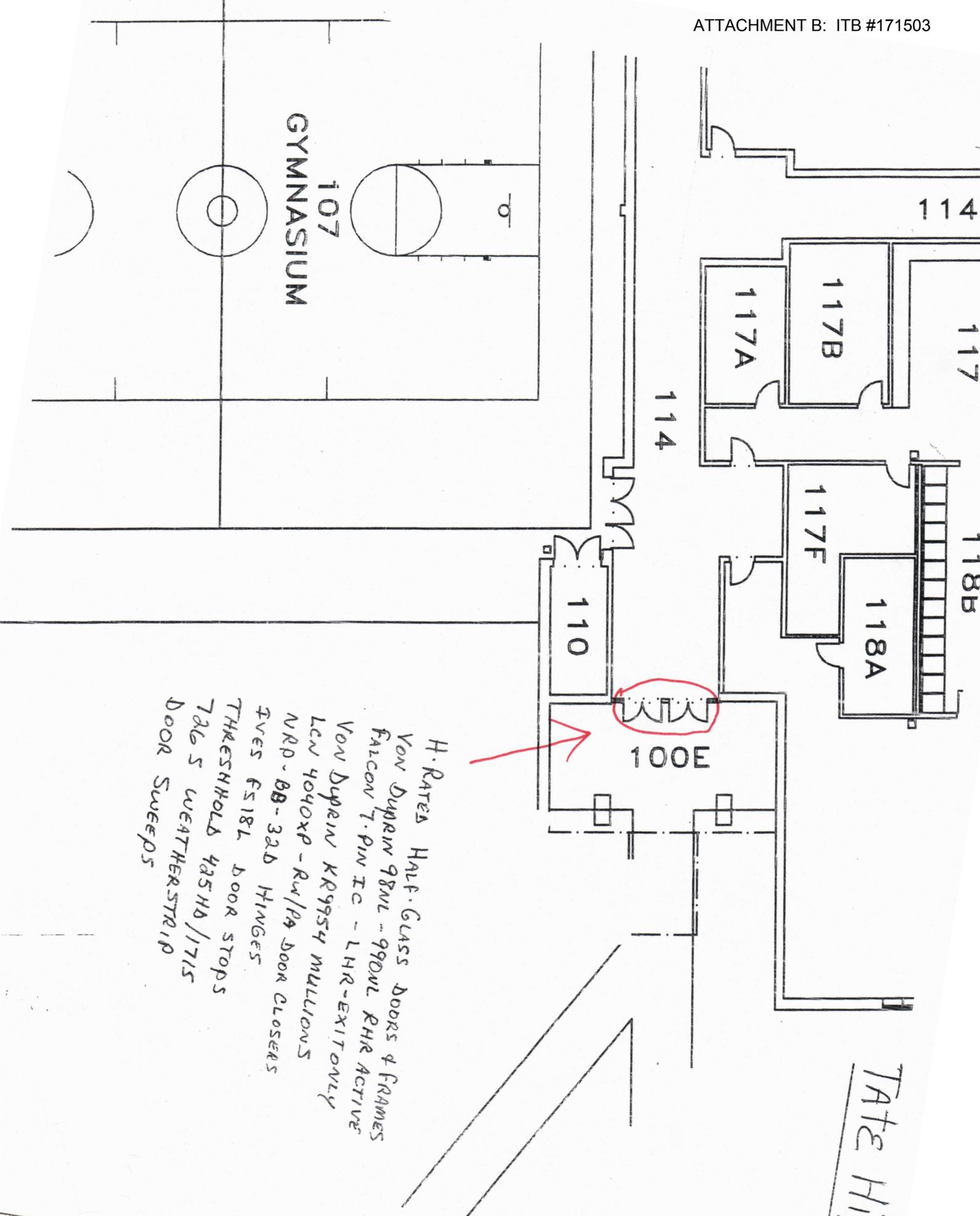
603A

603

603B

BUILT

HOLM ELEM.



H. RATED HALF-GLASS DOORS & FRAMES  
 Von Duprin 98ML - 99DML RHR ACTIVE  
 Falcon T. PIN IC - LHR-EXIT ONLY  
 Von Duprin KR9954 MILLIONS  
 LCN 4040XP - RW/PA DOOR CLOSERS  
 NRP - BB-32B HINGES  
 IVES FS18L DOOR STOPS  
 THRESHHOLD 4A5HD/1715  
 TAGS WEATHERSTRIP  
 DOOR SWEEPS

Tate High

