

SEE BID DOCUMENT FOR INSTRUCTIONS ON WHERE TO SEND SAMPLES, PROPER LABELING AND DETAILS.

**SAMPLE NOTIFICATION FORM
SAMPLES FOR RFP/BID#172302**

INSTRUCTIONS:

- 1. Complete form.
- 2. E-mail awatson@escambia.k12.fl.us or fax (850-469-6271) completed form along with Nutrient Content and Specifications to Purchasing Department., copy to Rachel Harrod, email rharrod@escambia.k12.fl.us

- 1. NAME OF ITEM: _____
- 2. ESCAMBIA COUNTY RFP/BID NUMBER: _____
- 3. ITEM NUMBER ON RFP/BID: _____
- 4. PRODUCT CODE NUMBER: _____
- 5. PACK SIZE: NET WEIGHT _____
NUMBER OF PORTIONS PER CASE: _____
PORTION SIZE: _____
- 6. NAME OF PACKER IF OTHER THAN BRAND NAME: _____
- 7. WHAT COUNTRY WAS THIS PRODUCT PACKED IN: _____
- 8. NUTRIENT ANALYSIS/LABEL: Attach to this form
- 9. SPECIFICATIONS: Attach to this form
- 10. EXPECTED DELIVERY DATE TO DISTRICT'S WAREHOUSE: _____
- 11. CONTACT PERSON: _____
- 12. COMPANY NAME: _____
- 13. NAME ON SHIPMENT CONTAINER (If different from above): _____
- 14. PHONE NUMBER: _____ FAX NUMBER: _____
- 15. EMAIL ADDRESS: _____

_____ The above sample has been approved for purchase by the Escambia County School District.

_____ The above sample was not approved for purchased by the Escambia County School District for the following reason(s):

FOOD PRODUCTS SHOULD BE SENT TO: Escambia County School District
Central Warehouse
51 E. Texar Dr.
Pensacola, Florida, 32503
Bid#172302 –Breakfast and Lunch Entrees
**Warehouse Phone Number for Delivery Schedule
or Carrier Ticket: 850-469-5321**

MARK OUTSIDE OF BOX: **Sample Product for Approval**