

| <u>BATCH CODE</u> | <u>IF YOU ARE PURCHASING</u> | <u>Director of Procurement and Business Services</u> | <u>PHONE</u> |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|---------------------|
| AW | AGREEMENTS FOR STUDENT HEALTH (NURSES, EXAMS, SHOTS, DENTAL CARE) AUDITING SERVICES/FINANCIAL ADVISORS DIPLOMAS - AW (23-24) / TH (24-25) PROCUREMENT CARD PROGRAM ADMINISTRATOR REAL ESTATE SERVICES RISK MANAGEMENT/HR (INSURANCE, CONSULTANTS, HEALTH CLINIC) | Allison Watson AWatson@ecsdfl.us | (850) 469-6120 |
| TH | <u>IF YOU ARE PURCHASING</u> WASTE DISPOSAL/RECYCLING SERVICES TO INCLUDE ELECTRONICS FACILITIES PLANNING BUILDING/GROUNDS MAINTENANCE CUSTODIAL SERVICES AND SUPPLIES CONTRACTED CUSTODIAL SERVICES PROTECTION SERVICES HVAC EQUIPMENT AND SUPPLIES MECHANICAL SHOP EQUIPMENT PLUMBING AND FIXTURES/SUPPLIES FIRE ALARM SYSTEMS / EQUIPMENT ONLINE AUCTIONS ATHLETICS DEPARTMENT (CONTRACTS AND EQUIPMENT) RECONDITIONING, EQUIPMENT, SUPPLIES, FURNITURE FOR GYMS ADVERTISING (TV, RADIO, BILLBOARDS) AGREEMENTS FOR ESE DEPT. (SPEECH LANGUAGE PATHOLOGISTS, OCCUPATIONAL THERAPISTS) PROCUREMENT CARD SUPERVISOR SKYWARD PERSONNEL UPDATES AND MAINTENANCE FURNITURE (PE, HEALTHCARE, AND ESE) AMMUNITION/FIRING RANGE EQUIPMENT PROFESSIONAL SERVICES AGREEMENTS (ATHLETICS DEPARTMENT) | <u>Senior Procurement Specialist</u> Tamara Harden tharden1@ecsdfl.us | (850) 469-6205 |

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| KTM | INFORMATION TECHNOLOGY SOFTWARE AGREEMENTS PROCUREMENT CARD PROGRAM SUPERVISOR DIGITAL TEXTBOOKS DRUG TESTING-HR FRAUD HOTLINE - GARY MARSH FURNITURE (IT) HR - FINGERPRINT CONTRACT SKYWARD PERSONNEL UPDATES AND MAINTENANCE CHARTER SCHOOLS (*) PROFESSIONAL SERVICES AGREEMENTS (TITLE I, ESE, AND ALT ED) (*) |

| <u>Senior Procurement Specialist</u> | <u>PHONE</u> |
|------------------------------------------------------------------------------------------|----------------|
| Kayla Thompson-May kthompsonmay@ecsdfi.us | (850) 469-6204 |

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| SC | APPLE PURCHASES DELL PURCHASES PRINTERS, PERIPHERALS, ELECTRONIC DEVICES COPIERS INFINITY BEST BUY MORSECOM TECH ADVANCED COMPUTERS E-RATE BEVERAGE VENDING (NON FOOD SERVICE) PRINTING/MAILING SERVICES (PITNEY BOWES) (*) TEXTBOOKS - DUAL ENROLLMENT (WAREHOUSE) (*) TEXTBOOKS (WAREHOUSE - ADOPTED MATERIALS) (*) AVIATION PURCHASES-PLANES, EQUIPMENT, BIDS, ETC (*) HOME ECONOMICS EQUIPMENT (APPLIANCES - STOVES, REFRIGERATORS ETC.) (*) EQUIPMENT TO SUPPORT GEORGE STONE/WORK FORCE ED (*) TEEN PARENT DAY CARES (*) |

| <u>Procurement Specialist</u> | <u>PHONE</u> |
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| Stephen Castleberry scastleberry@ecsdfi.us | (850) 469-6207 |

BATCH CODE

IF YOU ARE PURCHASING

SM

AGRICULTURAL EQUIPMENT
 AMAZON
 ART EQUIPMENT, PAPER AND SUPPLIES
 BAND UNIFORMS AND BAND INSTRUMENTS
 BOOKS, PUBLICATIONS (NON-ADOPTED MATERIALS)
 CHARTER BUS SERVICES
 CLASSROOM SUPPLIES, OFFICE SUPPLIES AND PAPER
 CLOTHING, APPAREL, UNIFORMS
 ESE STUDENT TRANSPORTATION (CONTRACTED OUT)
 FUEL
 FURNITURE (EXCEPT RELATED TO IT, PE, HEALTHCARE, AND ESE)
 INSTRUCTIONAL CLASSROOM SUPPLIES
 LIBRARY PERIODICALS (EBSCO) SUBSCRIPTIONS
 MUSICAL INSTRUMENTS AND MUSIC ROOM EQUIPMENT
 OFFICE SUPPLIES
 PROFESSIONAL SERVICES AGREEMENTS (SCHOOLS, PROF. LEARNING, HALL CENTER DEPARTMENTS EXCEPT ESE/ALT ED/WORKFORCE ED) (*)
 SCIENCE CLASSROOM EQUIPMENT/SUPPLIES
 STAGE CURTAINS AND NON-TECHNOLOGY EQUIPMENT
 TEMPORARY EMPLOYEES (*)
 TRANSPORTATION SUPPLIES, PARTS AND EQUIPMENT
 TRAVEL AGENCY SERVICES
 VEHICLES AND SCHOOL BUSES
 FIRST AID SUPPLIES AND EQUIPMENT (*)

Procurement Specialist

Stacey Marshall
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PHONE

(850) 469-6208

BATCH CODE

IF YOU ARE PURCHASING

KS

FOOD SERVICES

Procurement Specialist

Kanisha Simmons
ksimmons3@ecsdfl.us

PHONE

(850) 469-6210

BATCH CODE

IF YOU ARE PURCHASING

MPO

MAINTENANCE PRE-AUTHORIZED PURCHASE ORDER

FOR USE BY MAINTENANCE ONLY

BATCH CODE

FPO

IF YOU ARE PURCHASING

FACILITIES PRE-AUTHORIZED PURCHASE ORDER

FOR USE BY FACILITIES ONLY

BATCH CODE

TPO

IF YOU ARE PURCHASING

TRANSPORTATION PRE-AUTHORIZED PURCHASE ORDER

FOR USE BY TRANSPORTATION ONLY