

>Go to "FLVS.net"

If you have already created a login account, select the login tab at the top right of the page. To recover forgotten login information, call 1-800-374-1430.

If you **have not** taken a virtual school course or **have not** created a login account...

>Click on **Sign Up**, then click **FLVS Flex, Grades 6-12**

>Click on **NEW STUDENTS START HERE**

>Click on **I LIVE IN FLORIDA**, then select Escambia County and Public/Charter School

>Click **CONTINUE**

>Select the course you want to take. **Do NOT select the Credit Recovery option before speaking with a counselor.**

> Step #1: Click on the segment (semester) of the course you will be taking. If it applies to your course, check the "I understand" box.

**\*Remember, in order to meet the online course requirement for graduation, you must complete ALL segments (semesters) that will make a full course. For example: Personal Fitness is a one-segment (semester) course; therefore, completing ALL of it requires one segment only. Art History and Criticism is a two-segment (semester) course; therefore, to meet the requirement, you must complete both segments (semesters).**

> Step # 2: Click on calendar to select your preferred start date.

>Step #3: Choose the virtual school you would like to take... Select **ESCAMBIA VIRTUAL ACADEMY**

Note: For All Advanced Placement (AP) and World (Foreign) Language courses select Florida Virtual School.

>Click **CONTINUE**

>Complete questions 3-5. **\*Note: You do not need a referral code from your counselor\***

>Click **CONTINUE**

>Finally, click on **CREATE YOUR ACCOUNT**

**Enter all information**

**Be sure to write down the username and password you created. Counselors do not have this information.**

**Your DISTRICT ID is your 6-digit student number.**

**Your STATE ID is your social Security # followed by an "X" (This is only required if Florida Virtual School was selected).**

**YOU ONLY HAVE TO COMPLETE SECTIONS THAT HAVE A RED ASTRICK.**

**Provide contact information that is reliable!!**

>Submit

**Your counselor will approve the course soon after you have submitted your request.**