

ESCAMBIA COUNTY SCHOOL DISTRICT
JUL 1, 2023 – JUNE 30, 2024 SCHOOL CALENDAR/WORK SCHEDULE

revision 05/11/2023

MONDAY, JULY 3, 2023	FIRST DAY OF WORK FOR ALL 12 MONTH EMPLOYEES
TUESDAY, JULY 4, 2023	FOURTH OF JULY HOLIDAY
TUESDAY, JULY 11, 2023	<u>RETURN TO WORK DAY FOR:</u> ADMINISTRATIVE SCHOOL SECRETARY II AND III (ELEMENTARY AND MIDDLE) SCHOOL DATA SPECIALIST I AND II (ELEMENTARY) SCHOOL FINANCE SPECIALIST (MIDDLE) 11 MONTH ADMIN CLERK I
MONDAY, JULY 17, 2023	ALL 11 MONTH INSTRUCTIONAL, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES RETURN TO WORK
FRIDAY, JULY 28, 2023	ADMIN SCHOOL SECRETARY I – GUIDANCE RETURN TO WORK
WEDNESDAY, AUGUST 2, 2023	<u>RETURN TO WORK DAY FOR:</u> ALL 10 MONTH INSTRUCTIONAL AND PROFESSIONAL EMPLOYEES LIBRARY MEDIA CLERK
THURSDAY, AUGUST 3, 2023	ALL FOOD SERVICE MANAGERS RETURN TO WORK
MONDAY, AUGUST 7, 2023	ALL FOOD SERVICE ASSISTANT MANAGERS RETURN TO WORK
WEDNESDAY, AUGUST 9, 2023	ALL FOOD SERVICE ASSISTANTS I AND II RETURN TO WORK
THURSDAY, AUGUST 10, 2023	FIRST DAY OF SCHOOL FOR STUDENTS <u>RETURN TO WORK DAY FOR:</u> ADMINISTRATIVE CLERK – 10 MONTH AUDIOMETRIC TECHNICIAN BEHAVIOR TECHNICIAN CERTIFIED EDUCATIONAL INTERPRETER EARLY CHILDHOOD ASSISTANT EDUCATIONAL INTERPRETER JOB FACILITATOR SCHOOL BUS ASSISTANT SCHOOL BUS OPERATOR TEACHER ASSISTANT
MONDAY, SEPTEMBER 4, 2023	LABOR DAY HOLIDAY
MONDAY, OCTOBER 9, 2023	NON-STUDENT DAY EMPLOYEE PROFESSIONAL DEVELOPMENT DAY (10 AND 11 MONTH ESP EMPLOYEES ARE SCHEDULED TO WORK)
FRIDAY, NOVEMBER 10, 2023	VETERANS DAY HOLIDAY
MONDAY, NOVEMBER 20, 2023 – WEDNESDAY, NOVEMBER 22, 2023	FALL BREAK

- **PAID DAYS OFF FOR 10 AND 11 MONTH ESP EMPLOYEES ARE MONDAY, NOVEMBER 20, 2023 THROUGH WEDNESDAY, NOVEMBER 22, 2023.**
- **ALL 12 MONTH EMPLOYEES ARE SCHEDULED TO WORK OR THEY MAY TAKE APPROVED LEAVE.**
- **11 MONTH PROFESSIONAL AND ADMINISTRATIVE DO NOT WORK.**
- **10 AND 11 MONTH INSTRUCTIONAL AND 10 MONTH PROFESSIONAL DO NOT WORK.**

THURSDAY, NOVEMBER 23, 2023 - FRIDAY NOVEMBER 24, 2023	THANKSGIVING HOLIDAY
WEDNESDAY, DECEMBER 20, 2023	LAST DAY FOR STUDENTS (BEFORE CHRISTMAS BREAK – HALF DAY) LAST WORK DAY FOR ALL EMPLOYEES (BEFORE CHRISTMAS BREAK)
THURSDAY, DECEMBER 21, 2023 – WEDNESDAY, JANUARY 3, 2024	CHRISTMAS BREAK – ALL EMPLOYEES (INCLUDES CHRISTMAS HOLIDAYS, DECEMBER 22, 2023, DECEMBER 25, 2023; NEW YEAR'S HOLIDAYS, DECEMBER 29, 2023, JANUARY 1, 2024)
THURSDAY, JANUARY 4, 2024	NON-STUDENT DAY (TEACHER PLANNING) 10 AND 11 MONTH ESP EMPLOYEES PAID DAY OFF ALL OTHER EMPLOYEES RETURN TO WORK
FRIDAY, JANUARY 5, 2024	NON-STUDENT DAY (TEACHER PLANNING) 10 AND 11 MONTH ESP EMPLOYEES UNPAID DAY OFF
MONDAY, JANUARY 8, 2024	FIRST DAY OF SCHOOL FOR STUDENTS AFTER CHRISTMAS BREAK 10 AND 11 MONTH ESP EMPLOYEES RETURN TO WORK
MONDAY, JANUARY 15, 2024	MARTIN LUTHER KING JR. HOLIDAY
MONDAY, FEBRUARY 19, 2024	NON-STUDENT DAY EMPLOYEE PROFESSIONAL DEVELOPMENT DAY 10 AND 11 MONTH ESP EMPLOYEES ARE SCHEDULED TO WORK
MONDAY, MARCH 25, 2024- THURSDAY, MARCH 28, 2024	SPRING BREAK
FRIDAY, MARCH 29, 2024	SPRING BREAK HOLIDAY FOR ALL EMPLOYEES

10 AND 11 MONTH ESP EMPLOYEES SPRING BREAK PAID DAYS OFF:

10 AND 11 MONTH ESP EMPLOYEES SPRING BREAK PAID DAYS OFF (PDO):

- LESS THAN 6 YEARS OF CONTINUOUS EMPLOYMENT (7/1/2018 - 6/30/2024): 0 DAYS AT SPRING BREAK ARE PDO. MUST USE EITHER PAID LEAVE OR UNPAID LEAVE FOR 4 DAYS.
- 6 YEARS OF CONTINUOUS EMPLOYMENT TO LESS THAN 11 YEARS OF CONTINUOUS EMPLOYMENT (7/1/2013 - 6/30/2018): 2 DAYS AT SPRING BREAK ARE PDO, MUST USE EITHER PAID LEAVE OR UNPAID LEAVE FOR 2 DAYS.
- 11 YEARS OF CONTINUOUS EMPLOYMENT OR LONGER (6/30/2013 OR PRIOR): 4 DAYS AT SPRING BREAK ARE PDO.

12 MONTH EMPLOYEES, 11 MONTH PROFESSIONAL & ADMINISTRATIVE EMPLOYEES SPRING BREAK SCHEDULE:

ALL 12 MONTH EMPLOYEES ARE SCHEDULED TO WORK DURING SPRING BREAK OR THEY MAY TAKE APPROVED LEAVE. ALL 11 MONTH PROFESSIONAL AND ADMINISTRATIVE DO NOT WORK.

10 & 11 MONTH INSTRUCTIONAL & 10 MONTH PROFESSIONAL EMPLOYEES:

10 AND 11 MONTH INSTRUCTIONAL AND 10 MONTH PROFESSIONAL EMPLOYEES DO NOT WORK DURING SPRING BREAK

WEDNESDAY, MAY 22, 2024

LAST DAY OF SCHOOL FOR STUDENTS (HALF DAY)

LAST WORK DAY FOR:

ADMINISTRATIVE CLERK II – 10 MONTH
AUDIOMETRIC TECHNICIAN
BEHAVIOR TECHNICIAN
CERTIFIED EDUCATIONAL INTERPRETER
EARLY CHILDHOOD ASSISTANT
EDUCATIONAL INTERPRETER
JOB FACILITATOR
SCHOOL BUS ASSISTANT
SCHOOL BUS OPERATOR
TEACHER ASSISTANT

THURSDAY, MAY 23, 2024

10 MONTH TEACHER POST-PLANNING DAY

LAST WORK DAY FOR:

FOOD SERVICE ASSISTANT MANAGERS
FOOD SERVICE ASSISTANTS I AND II

FRIDAY, MAY 24, 2024

10 MONTH TEACHER POST-PLANNING DAY

LAST WORK DAY FOR:

10 MONTH INSTRUCTIONAL AND PROFESSIONAL EMPLOYEES
LIBRARY MEDIA CLERKS
FOOD SERVICE MANAGERS

MONDAY, MAY 27, 2024

MEMORIAL DAY – HOLIDAY

WEDNESDAY, MAY 29, 2024

LAST WORK DAY FOR:

ADMINISTRATIVE SCHOOL SECRETARY I – GUIDANCE

THURSDAY, JUNE 6, 2024

LAST WORK DAY FOR:

11 MONTH INSTRUCTIONAL EMPLOYEES

FRIDAY, JUNE 7, 2024

LAST WORK DAY FOR:

ADMINISTRATIVE SCHOOL SECRETARY II AND III (ELEMENTARY AND MIDDLE)
SCHOOL DATA SPECIALIST I AND II (ELEMENTARY)
SCHOOL FINANCE SPECIALIST (MIDDLE)
11 MONTH ADMIN CLERK I

THURSDAY, JUNE 20, 2024

LAST WORK DAY FOR:

ALL 11 MONTH ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES

FRIDAY, JUNE 28, 2024

LAST WORK DAY FOR:

ALL 12 MONTH EMPLOYEES