The ECSD School Choice Middle and High School Career Academy Application window closed December 18, 2015, and the deadline for *out-of-residential zone* students to register for an Academy at their school of choice was Friday, February 12.

Students <u>residing in their schools' residential zones</u> **can** be enrolled in career academy courses through the normal registration process conducted by the schools' counselors.

Student participation in career academies is encouraged for many reasons, *even if the student does not meet the entrance criteria*. By completing a school-based registration form (attached), students will understand that he/she is in an academy with goals and activities that focus on preparing students with workforce skills for college and a career. As members of the career academy, students must maintain performance criteria to remain in the academy the following year.

School counselors may choose to give the School-based Career Academy Application to the student when registering the student, then submit it to the career academy teacher. This gives the counselor the opportunity to explain to the role of a career academy and expectations for performance.

CTE Teachers will; however, oversee the school based registration process during the opening of the 2016-17 school year. All students in career academy courses will complete the appropriate (middle or high) school-based application so the career academy purpose and expectations are again clearly communicated to the students. The application will be retained by the career academy teacher.

Career academy teachers will assume that students enrolled in a career academy class are considered to be enrolled in the career academy by virtue of the fact that the student has been enrolled in the class. Students will then be reported as career academy students in Survey 2 in October 2016.