

TARDY POLICY

Each nine weeks grading period, every student will be issued four (4) tardy tickets through their homeroom teacher.

- The student's name will be affixed to each ticket.
- Students will present a tardy ticket to their teacher each time they are tardy (up to 5 minutes late)
- When a student does not have a ticket to give, the teacher to whose class they are tardy will submit a referral in FOCUS.

Consequences as follows:

- Tardies 1-4 – tardy ticket taken and destroyed
- Tardy 5 – Discipline Referral – After-school detention
- Tardy 6 – Discipline Referral – Saturday Work detail
- Tardy 7 – Discipline Referral – Parent conference and ISS
- Tardies after 7 – Discipline referral and additional ISS.

Please note:

If a student misplaces his/her tickets, there is an expectation that the student must always be on time.

If a student is more than five (5) minutes late for class, the teacher will submit a referral for "Unauthorized Area".

If a student is more than five (5) minutes late to the first class of the day, the student must check-in at the Attendance Desk. The Attendance Clerk will submit referrals for when the student has exceeded check-ins.