

Jim Allen Elementary Library Advisory Council Meeting Minutes

Date: April 29, 2024

Time: 2:15 pm

Place: Library

Members present: Lacey Blackmon, Shannon Cross, Melissa Parker, Linda Smith, Sara Wallace, Jacey Taylor, Jennifer Jordan, Jolynn Jackson

Members not in attendance: Marsha Ryland

1. We discussed the lists of titles to be ordered for student circulation. The agenda and list were provided to all members prior to the meeting. It was noted that the description for Future Hero had the incorrect description on the attached flyer (title and author were correct). The link is now updated and has been shared with all committee members and they were given an opportunity to re-review the book. No other concerns were noted by email or during the meeting.
 - a. 2024-2025 SSYRA books
 - i. [K-2](#)
 - ii. [3-5](#)
 - b. [Follett Order](#)- After July 1, 2024
2. We discussed the list of titles to be added for student circulation. The agenda and list were provided to all members prior to the meeting. No concerns were noted during the meeting or by email.
 - a. [Donated Titles](#)
3. Note questions and concerns
 - a. Lacey Blackmon will send out a feedback form to the faculty this week, seeking input for next year's library program.
 - b. We discussed the new plan for library incentives for the 24-25 school year.
 - c. We discussed ideas for new Kindergarten books to order.

Date: February 22, 2024

Time: 2:15 pm

Place: Library

Members present: Lacey Blackmon, Melissa Parker, Shannon Cross, Jacey Taylor, Linda Smith, Jennifer Jordan

Members not in attendance: Marsha Ryland, Jolynn Jackson, Sara Wallace

1. Discussed list of titles to be ordered for student circulation- The agenda and list were provided to all members prior to the meeting. No concerns were noted during the meeting or by email.

- a. [Follett order](#)
2. Discussed list of other titles to be added for student circulation. The agenda and list were provided to all members prior to the meeting. No concerns were noted during the meeting or by email.
 - a. [Other Titles to Approve](#)
3. Presented update on the library for 2024 (Fiction section now organized by genre, weeding progress, Sunshine State brag tags)
4. Discussed ideas for the media specialist and library program for the 2024-2025 school year.
 - a. Members of the committee will go back to their grade levels and discuss.
5. Discussed Mess Hall book- Donated for student circulation- No concerns were noted.
6. Noted questions and concerns
 - a. 2024-2025 Book Fair- Sept. 2024
7. Adjourn

Date: November 16, 2023

Time: 2:15 pm

Place: Library

Members present: Lacey Blackmon, Melissa Parker, Jacey Taylor, Linda Smith, Sara Wallace, Jennifer Jordan, Shannon Cross

Members not in attendance: Jolynn Jackson, Marsha Ryland

1. Discussed list of titles to be ordered for student circulation- No concerns noted by present or absent members (Titles were provided, prior to the meeting, for review.)
 - a. [Follett order](#)
 - b. [Title to be ordered when funds are available](#)
2. Discussed input on future title selections
 - a. Book suggestion box
 - b. Engaging readers
 - c. Gingerbread books/Jan Brett
3. Discussed book fair progress
4. Note questions and concerns

Date: October 12, 2023

Time: 2:15 pm

Place: Library

Members present: Lacey Blackmon, Melissa Parker, Sara Wallace, Jolynn Jackson, Jennifer Jordan, Jacey Taylor

Members not in attendance: Marsha Ryland, Linda Smith, Shannon Cross

1. Discussed Grant for Excellence
 - a. Awarded \$6,000
 - b. Goals- Order high-interest non-fiction, graphic novels, popular sets

2. Reviewed list of titles to be ordered for student circulation- Lists were previewed ahead of time by members- No concerns noted by members present or not in attendance (Titles were provided, prior to the meeting, for review.)
 - a. [Follett order](#)
 - b. [Donated Books](#)

*Chloe and Cookie, Megan and Mischief, Penny and Prince and Sophie and Sparkle will not be included on this order due to budgeting. They may be ordered in the future.

3. Discuss the Library Mission and Vision- Committed gave suggestions and edits

4. Discussed Scholastic Book Fair- November 13-17

5. No concerns or questions noted

6. Adjourn

Date: September 5, 2023

Time: 2:15 pm

Place: Library

Members present: Lacey Blackmon, Melissa Parker, Jacey Taylor, Jennifer Jordan, Sara Wallace, Kristen Smith, Shannon Cross

Members not in attendance: Jolynn Jackson, Linda Smith, Marsha Ryland

Topics

1. Reviewed [list of titles](#) to be added to the library for student circulation- No concerns were noted. (Titles were provided, prior to the meeting, for review.)

2. Discuss Grant for Excellence
 - a. New library books
 - b. We need volunteers to help write grant

- c. Due Sept. 18
- 3. Update on school library book approval process and classroom library approval process
- 4. Adjourn

Date: May 4, 2023

Time: 2:15 pm

Place: Library

Members present: Brian Hackett, Melissa Parker, Jacey Taylor, Jennifer Jordan, Bobbie Wilson, Sara Wallace, Kristen Smith

Members not in attendance: Shannon Cross, Lacey Blackmon, JoLynn Jackson, Linda Smith

Email scross@ecsdfi.us by May 3, 2023 comments or concerns if unable to attend the meeting.

Topics

- 1. Review the list of titles to be ordered
 - a. [Sunshine State Readers 2023-2024](#)
 - b. [Reviews of Sunshine State Readers](#)
 - c. [Link to Follett order](#)
- 2. Discuss the Jim Allen Library Mission and Vision
 - a. Postponed until a later date
- 3. Sunshine Reader Celebration
- 4. Note concerns and decisions

Adjourn

Date: March 23, 2023

Time: 2:15 pm

Place: Library

Members Present: Jennifer Jordan, JoLynn Jackson, Sara Wallace, Jacey Taylor, Linda Smith, Shannon Cross, Bobbie Wilson, Kristen Smith

Members not in attendance: Brian Hackett, Lacey Blackmon

- 1. Approve books from Follett
 - a.
- 2. Adjourn

Topics

1. Classroom Library Book Scanning
 - a. Jim Allen completed before Spring Break! Thank you!
 - b. Next steps - Libib book list will be collated with Destiny lists throughout the district. We will either accept, deny, or investigate books.
 - c. Timeline - preferred completion before summer
2. Review list of titles to be distributed to students for Summer Reading
 - a. [Link to books](#) - look at the tab that says "K-5 End of Year"
 - b. All books approved by council members as selected with no concerns.
3. Discuss the Jim Allen library Mission and Vision
 - a. Sample mission and vision shared from the ESCD.
 - b. Council members prefer that the JAE mission and vision statements be clear and concise, and easily understood by students and families.
4. Scholastic Book Fair - April 21 - 28, 2023
 - a. Family night on April 2, 2023 along with Pensacola MESS Hall event
5. Sunshine Book voting - April 19, 2023
 - a. For students in grades 3-5 who have read at least 3 Sunshine State books.
 - b. Possible voting program for students in grades K-2
6. Sunshine Reader Celebration
 - a. Need to order supplies and rewards for students
7. Note concerns and decisions - All books for Summer Reading approved
8. Schedule next meeting - May 2023

Adjourn

Date: January 25, 2023

Time: 2:15 pm

Place: Library

Members Present: Shannon Cross, Melissa Parker, JoLynn Jackson, Jennifer Jordan, Jacey Taylor, Sara Wallace, Linda Smith, Bobbie Wilson

Members not in attendance: Brian Hackett, Kristen Smith, Lacey Blackmon

Topics

1. Review [List of titles](#) to be added to the library for student circulation
 - a. First Book Marketplace donations from Pi Beta Phi
 - i. The books donated by the sorority were discussed and approved.*
 - ii. The sorority members volunteered on January 24, 2023, assisting with labeling the books and preparing them for shelving.*
 - iii. Other donated books will be shelved in the reading resource room in sets to be used for small group instruction*

- iv. **Several class sets of the Harry Potter drama**
- b. Final approval for independent donations - **All books were approved.**
 - i. *Spy School by Stuart Gibbs*
 - ii. *The Hike by Alison Farrell*
 - iii. *The Napping House (2 copies) by Audrey Wood*
 - iv. *The Full Moon at the Napping House by Audrey Wood*
 - v. *Dogs and their People by BarkPost*
 - vi. *The Dogist by Elias Friedman*
 - vii. *Harlow & Indiana and Reese by Brittini and Jeff Vega*
 - viii. *Life is Good! By Trixie Koontz*
 - ix. *Adventures of the Wiener dog Extraordinaire Crusoe by Ryan Beauchesne*
 - x. *Ask Anna by Dean Koontz*
 - xi. *An Egg Is Quiet by Dianna Hutts Aston and Sylvia Long*
- 2. Watch/review Library Collection information from Florida Department of Education
 - a. **Council members viewed the video independently. A discussion was held regarding the implications for school and library books**
 - b. [Video](#)
 - c. Ramifications of the new laws and requirements
- 3. Note concerns and decisions
 - a. **Council members were invited to scan classroom books with Libib. They will be given first opportunity to participate.**
- 4. Other business (book fairs, literacy events, volunteer opportunities, etc.)
 - a. **Discussed the need for the circulation desk computer to be hooked to a printer**
 - b. **Discussion of proposed book fair this spring**
 - i. **Council Members will volunteer to assist**
 - ii. **Books arrive on Thursday for set up. Friday books are previewed by classes. Sales Monday morning through Friday at 11:00. Parent night on Tuesday from 3:00 - 6:00**
 - iii. **Schedule volunteers to assist**
 - c. **Discussion of Sunshine Book Party**
 - i. **Need prizes**
 - ii. **Run list of who can participate**
 - iii. **Encourage students to read the three books required**
 - iv. **Recruit volunteers**
- 5. **Schedule next meeting - March 29, 2023**

Adjourn

Date: November 15, 2022

Time: 2:15 pm

Place: media center

Members Present: Shannon Cross, Melissa Parker, JoLynn Jackson, Jennifer Jordan, Jacey Taylor, Sara Wallace, Lacey Blackmon, Kristen Smith, Linda Smith

Members not in attendance: Brian Hackett, Bobbie Wilson

1. Review [List of titles](#) to be added to the library for student circulation (donations and/or purchases) - members have no objections. Principal, Shannon Cross, approves the purchase of all books on the list. Purchasing to be delegated to the school secretary through Melissa Parker
2. Review recently acquired titles -
 - a. Suggestion to move one book to restricted list due to possible controversial material - Too Bright to See - Kyle Lukoff
 - b. Council members agree to move title to restricted shelf. Melissa Parker will move title, Shannon Cross will mark as restricted.
3. Note concerns and decisions
 - a. Some titles on shelves need to be weeded
 - b. Two older books marked as restricted due to language
 - i. Oliver Button is a Sissy - DePaola
 - ii. Rock Star Superstar - Nelson
4. Other business (book fairs, literacy events, volunteer opportunities, etc.)
 - a. Book Fair postponed
5. Schedule next meeting - January 2023
6. Adjourn

Date: October 5, 2022

Time: 2:15 pm

Place: media center

Members Present: Shannon Cross, Melissa Parker, JoLynn Jackson, Jennifer Jordan, Jacey Taylor, Sara Wallace, Lacey Blackmon, Kristen Smith, Linda Smith

Members not in attendance: Brian Hackett, Bobbie Wilson

Special Guest: Michelle White

Topics

1. Introduction of council members
2. Purpose of the Library Advisory Council
 - a. Opportunity for community input
 - b. When new titles are added for student circulation
3. Review collection development policy
 - a. Libraries are Windows, Mirrors, and Sliding Glass doors
4. Review where to find professional reviews
 - a. Find reviews on Titlewave.com, through Follet

5. [List](#) of titles to be added to the library for student circulation (donations and/or purchases)
6. Note concerns and decisions
7. Other business (book fairs, literacy events, volunteer opportunities, etc.)
 - a. Restricted Book Section
 - b. Parent can come and deny access to books
 - c. Difference between self-selection and what is read to a class
 - d. Reasons books are being challenged: Pornography, nudity, homosexual relationships, "critical race theory,"
8. Schedule next meeting - input on booklists by October 28, 2022
9. Adjourn