

Student Athlete Reinstatement Process

1. Athletic Director at the school receives application from student athlete.
2. School Athletic Director verifies all documentation is present and puts packet in order.
3. School Athletic Director forwards application packet to SAER Committee Chairperson (District Athletic Director).
4. SAER Chairperson scans the application and supporting documentation and provides the information to the committee members for review.
5. If the request for reinstatement of eligibility is based on criteria listed in Florida Statute 1006.15(3)(h) and the military or court orders are included, the SAER Committee may deliberate and render a decision to reinstate or not by email or by conference call. The SAER Committee Chairperson will notify the School Athletic Director the decision.
6. If the request for reinstatement of eligibility is based on “Undue Hardship” listed under the “Authorized for Good Cause by District Policy”, the SAER Committee will schedule a meeting within ten (10) working days. The Committee Chairperson will notify the School Athletic Director a time for the parents/guardians to present any additional documentation to the committee. The School Athletic Director will confirm the parent’s acceptance to appear at the meeting and email verification to the SAER Committee Chairperson.
7. The SAER Committee will meet prior to the start of the appeal hearings. The parents/guardians are allowed fifteen minutes to speak to the committee.
8. SAER Committee will deliberate and make a decision to reinstate athletic eligibility or not based on the FHSAA exceptions in the SOP for Reinstatement of Student Athletic Eligibility.
9. SAER Committee Chairperson will email the School Athletic Director with the decision of the SAER committee within 24 hours. Parents will check with the school Athletic Director.
10. SAER Committee Chairperson will also mail the parent/guardian a form letter stating the outcome of the SAER Committee.
11. SAER Committee Chairperson will email Superintendent and Deputy Superintendent with the SAER Committee’s decision concerning the student athletic eligibility review.