Byrneville Elementary School Board of directors

Minutes

**Date**: August 31, 2022

**Call to Order**: 4:18

**Facilitator**: Melanie Killam

# In Attendance

Board Members School Staff

Melanie Killam Ashley Trawick

Dee Hendrix Lisa Anderson

Brandy Carter Tracy Barberree

Shelley Levins Rebecca Wise

Visitors Hope Linton

Mike Digmon Jessi Hall

James Moretz

Approval of Agenda

The agenda for the meeting was reviewed. Brandy Carter made a motion to approve the agenda, Dee Hendrix seconded the motion and the motion passed.

Public Forum

None

Approval of Minutes

The minutes were reviewed from the July 27, 2022 meeting. Dee Hendrix made a motion to approve the minutes, Brandy Carter seconded the motion and the motion passed.

Financial Reports

Lisa Anderson and Ashley Trawick presented the financial reports for June. Dee Hendrix made a motion to approve the July financial statement and Brandy Carter seconded the motion and the motion passed.

Unfinished Business

* Board Member nominations

Mike Digmon and James Moretz have been nominated to serve as new board members. They were unanimously approved and will begin serving immediately.

* Pre-K Program

Goal is to have a pre-k program in place for the 23-24 school year. Shelley Levins is continuing research on forming a corporation. Mrs. Hall will reach out to an attorney in Pensacola and try to set up a call to discuss options.

* Board Governance Training/Fingerprinting

All new Board members must complete a 4-hour board training. Other members are required to completed a 2-hour refresher course. Mrs. Trawick will sign everyone up and members can complete the training at their convenience. Mike Digmon, James Moretz and Melanie Killam need to complete fingerprinting.

Principal’s Report

* Enrollment

Approximate enrollment is 177.

* Staffing

Nothing new to report

* Building and Grounds

Nothing new to report

* Health and Safety

After a brief COVID spike at during the first two weeks of school, things have leveled off and we currently have no students or staff on quarantine.

New Business

* Good Friday Holiday

A motion was made to designate April 7th a holiday for teachers and staff. Brandy Carter made the motion, Shelley Levins seconded the motion and the motion passed unanimously. Mrs. Trawick will notify teachers.

* Title I

The Annual Title I meeting will be held on September 7, 2022. Board members were informed and given information that will be presented.

Next Meeting

September 28, 2022 at 4:00 p.m.

Meeting was adjourned at 4:53 PM