Byrneville Elementary School Board of directors

Minutes

**Date**: February 22, 2023

**Call to Order**: 4:05 p.m.

**Facilitator**: Shelley Levins

# In Attendance

Board Members School Staff

Shelley Levins Ashley Trawick

Michael Digmon Tracy Barberree

Brandy Carter Lisa Anderson

Dee Hendrix Jessi Hall

James Moretz Rebecca Wise

# Approval of Agenda

The agenda for the meeting was reviewed. Brandy Carter made a motion to approve the agenda, James Moretz seconded the motion and the motion passed.

# Public Forum

None

# Approval of Minutes

The minutes were reviewed from the January meeting. Brandy Carter made a motion to approve the minutes, James Moretz seconded the motion and the motion passed.

# Financial Report

Lisa Anderson presented the financial reports for January 2023. James Moretz made a motion to approve the financial report, Michael Digmon seconded and the motion passed.

# Unfinished Business

* Pre-K program

Ashley Trawick has finalized the application to DCF. She is sending them a map of our campus and a sketch of the proposed room we will use. After that is complete, DCF will schedule an initial walk-through visit. Shelley Levins has received the federal tax-exempt number and is filing application for Florida tax exempt status. James Moretz will research a possible grant opportunity for start up funding through the Children’s Trust Fund.

* Board Governance Training/Fingerprinting

Shelley Levins has completed the required Board Governance Training; Melanie Killam and Dee Hendrix still need to complete theirs.

* Transportation

Ashley Trawick has sent a request to the District for the donation of two buses from the District’s retired fleet. We are awaiting response on that request. We have a new bus Garage Manager who will look at BE-1 and determine the repair costs to get it back in operation.

# Principal’s Report

Mrs. Trawick presented her report:

* Enrollment

Current enrollment is 175

* Staffing

Nothing new to report

* Building and Grounds

Our current lawn maintenance group is no longer cutting grass this season. Mrs. Trawick has found a replacement that will cut the grass for the same price we have been paying (William Chancery).

* Health and Safety

Nothing new to report

# New Business

* Parental Rights in Education

On March 28, 2022 House Bill 1557 Parental Rights in Education was signed in to law. This protects the rights of parents that need assistance with certain disputes that are not timely resolved by the school District. The Escambia County School District shared their policy in response to this bill and we were advised to adopt the same policy as it fully satisfies the requirements of the law. James Moretz made a motion to approve this policy; the motion was seconded by Mike Digmon and the motion passed unanimously.

* 2022-2023 FEFP Revenue Estimate Worksheet

Beginning in March 2023 our regular monthly payment will increase to $128,855.00 until the end of June. Our regular monthly payment for the next Fiscal Year will be approximately $107,669.08. We will review this report and revisit next meeting to determine what, if any, steps need to be taken this year based on our new calculation.

# Next Meeting

March 29, 2023

The meeting was adjourned at 5:08 p.m.