Byrneville Elementary School Board of directors

Minutes

**Date**: January 25, 2023

**Call to Order**: 4:13 p.m.

**Facilitator**: Shelley Levins

# In Attendance

Board Members School Staff

Shelley Levins Ashley Trawick

Melanie Killam Jacke Johnston

Brandy Carter Lisa Anderson

Dee Hendrix Tracey Barberree

James Moretz Jessi Hall

Rebecca Wise

# Approval of Agenda

The agenda for the meeting was reviewed. Dee Hendrix made a motion to approve the agenda, James Moretz seconded the motion and the motion passed.

# Public Forum

None

# Approval of Minutes

The minutes were reviewed from the October meeting. Brandy Carter made a motion to approve the minutes, Dee Hendrix seconded the motion and the motion passed.

# Financial Report

Lisa Anderson presented the financial reports for October, November and December 2022. Brandy Carter made a motion to approve the financial report, Dee Hendrix seconded and the motion passed.

# Unfinished Business

* Pre-K program

Ashley Trawick is finalizing the application to DCF. Shelley Levins will follow up on tax exempt status.

* Board Governance Training/Fingerprinting

All fingerprinting is complete. Mike Digmon, James Moretz and Brandy Carter have completed the required Board Governance Training; Shelley Levins, Melanie Killam and Dee Hendrix will work to complete theirs.

* Transportation

Ashley Trawick has contacted the district to inquire about purchasing a bus and is waiting to hear back.

# Principal’s Report

Mrs. Trawick presented her report:

* Enrollment

Current enrollment is 175

* Staffing

Nothing new to report

* Building and Grounds

Nothing new to report

* Health and Safety

Nothing new to report

# New Business

* Mid-Year SIP Review

Mrs. Trawick will complete the mid-year review of our School Improvement Plan.

* Parent/Family Engagement

The Board discussed the school’s current parent/family engagement plan and strategies. Members are encouraged to share any ideas or suggestions. We discussed an upcoming opportunity for parent involvement; Family Science Night will be held on Tuesday, January 31, 2023 at 5:30.

# Next Meeting

February 22, 2023

The meeting was adjourned at 4:38 p.m.