

INJURED WORKER RESPONSIBILITIES:

As an employee treating for a work-related injury or illness, you have the following responsibilities:

- Immediately report any injury you sustain on the job to your supervisor and to **Corvel at 1-800-906-4461**.
- Complete an Employee/Supervisor Accident Report in the Online Forms.
- Review the **First Report of Injury** and the **Fraud Statement** you receive in the mail. Verify your contact information and the description of the accident are correct. If there is any incorrect or omitted information on the First Report of Injury please make the necessary changes or additions. When finished please sign the forms and return to your assigned Risk Management Specialist. **Failure to do so may result in the suspension of you Workers' Compensation benefits.**
- Obtain all medical care from your authorized medical provider.
- Regularly update your Adjuster on the status of your medical needs, work status, and if you have any changes to your contact information. (Note: If you are represented by an attorney, the adjuster may not be able to speak with you directly.)
- Follow all instructions from your authorized medical provider(s) and your adjuster or nurse case manager concerning your medical treatment.
- Provide your authorized medical provider(s) a complete medical history, as well as your current medical concerns related to your work injury.
- Attend all scheduled appointments for medical care and evaluations.
- Keep your supervisor aware of your appointments and work status so they can provide appropriate work for you under the School District's Light Duty Program. If your supervisor tells you they cannot accommodate your work restrictions **immediately** contact your adjuster.
- Return to active employment as soon as you are released for either limited or full duty by your authorized medical provider(s).
- If you have wages from any source of employment other than ECSD for the 13-week period prior to your injury, please report them to your adjuster. This will help ensure you are receiving all the financial benefits you are entitled to.

KNOW YOUR ROLE

