



The School District of Escambia County
Club Registration Application

Anyone considering organizing a club in The School District of Escambia County must complete the following information. Please remember a club must be service-oriented and receive approval from the principal/designee.

1. Name of Organization _____

2. Club Sponsor _____ Phone# _____

3. Founder _____ Phone # _____

4. Co-Founder _____ Phone # _____

5. Purpose of Club (Brief Narrative)

6. Requirements for Membership
a. _____
b. _____
c. _____
d. _____

7. Names of Students Interested in Joining the Club
1. _____ 6. _____
2. _____ 7. _____
3. _____ 8. _____
4. _____ 9. _____
5. _____ 10. _____

8. Process for Membership (Brief Narrative)

9. Dues (if applicable) _____

Points to Remember:

- A prospective club can neither recruit for members nor meet in an organized manner until receiving the principal's/designees approval.
- When the new club is approved, the sponsor and club officers must
 - create and submit a constitution to the principal.
 - recruit members from the student body and hold elections for officers.
 - schedule a meeting to include the sponsor, club officers and the school financial specialist to establish an internal account and be trained in the District fundraising procedures.
 - abide by District guidelines as defined in the *Student Rights and Responsibilities Handbook*.
- If you have any questions concerning the above information, please check with the school administration. After the form is completed, please return it to the principal or designee for consideration.

Sponsor's Signature _____ Date _____

Principal's Signature _____ Date _____